

**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083
CABINET**

Regular Meeting

Tuesday, December 18th, 9AM

SMEC Office, 203 2nd Street NW, Adams, MN 55909

The regular meeting of the Cabinet of Southern Minnesota Education Consortium #6083, was called to order at 9:00AM by Dan Armagost on Tuesday, December 18th, 2018. The meeting opened with roll call to determine a quorum. Cabinet members present were: Brian Shanks, Jerry Reshetar, Paul Besel, Jim Hecimovich, Jeff Sampson, and Bryan Boysen. Administration and staff in attendance were: Executive Director Dan Armagost, Coordinator Denise Kennedy, Business Manager Todd Lechtenberg, and Administrative Assistant Tiffany Lewison.

A motion was made by Jerry Reshetar, seconded by Brian Shanks to approve the Agenda with the additions of New Business Items HVED contract and Laura Perez-Nichols contract. Motion carried.

Public comments: none

A motion was made by Paul Besel, seconded by Jeff Sampson to approve the Consent Agenda. Motion carried. The following items were approved: Minutes from the November 20th Regular meeting, Treasurer's Report/Financial Report, and the NEXT Step bank account statement.

Committee Reports:

Labeling second reading of 100 series and 300 series policies until January 2019 Cabinet meeting.

New Business Items:

Item A. Discuss audit contract status: discussion only.

Item B. ERate AGL Contract was approved. Motion made by Jim Hecimovich, seconded by Paul Besel to approve. Motion carried.

Item C. Approval for additional para in Kingsland was approved. Motion made to approve upon students starting in program by Paul Besel, seconded by Jerry Reshetar. Motion carried.

Item D. HVED O&M contract was approved. Motion by Jeff Sampson, seconded by Jim Hecimovich. Motion carried.

Item E. Laura Perez-Nichols contract was approved. Motion made by Paul Besel to hire Laura as the SMEC Long Term Sub until the end of the 2018-19 school year, seconded by Bryan Boysen. Motion carried.

Executive director Dan Armagost presented his updates: Fernbrook update: billing update; ALC update: full program; building update: Mower County approved conditional use permit, begin to take bids for construction (ad to go out in local newspaper), students in building January 2020

Coordinator Denise Kennedy presented her updates: curriculum coming in to replace what was damaged during the summer flood at Southland; Using Benchmark for Reading Camp this summer; CPI training December 19th and 20th in Lyle

Business manager Todd Lechtenberg presented his updates: working on revised budget and business managers are working on truth and taxation

Admin Council Updates: Next meeting is January 10th, 2019

Short discussion on 5 year plan that will be presented at January 2019 Cabinet meeting

The next regular meeting of the board of education will be on Tuesday, January 15th, 2019 at 9AM at the SMEC office located at 203 2nd Street NW, Adams, MN 55909.

A motion was made by Paul Besel, seconded by Brian Shanks, to adjourn the meeting. Motion carried. Meeting adjourned at 10:18AM.

*Unofficial minutes submitted by Tiffany Lewison, Admin Assistant for SMEC on December 18th, 2018.
Minutes approved by Cabinet on January 15th, 2019.*