

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
REGULAR BOARD MEETING MINUTES**

Trinity County Fair
DINING HALL – 6000 Hwy 3
Hayfork, CA 96041

Zoom Link Info:

Meeting ID: 870 9202 8308
Passcode: 219126
Dial In: 1-669-444-9171

AUGUST 18TH, 2022
6:30 PM – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Director, 1 st District	Michael Thompson, Director, 2 nd District
Adrien Keys, Director, 3 rd District	Adam Dummer, Director, 4 th District
Jenny Millsap, Director, 5 th District	Chuck Sauer, Director
Donny Case, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agenzized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 5:45 pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. Directors Present: Rourke, Sauer, Thompson, Keys, Case, Eggleston. Krista Hymas, Trinity

County CAO, Jennilea Brookins were present via Zoom.

- b. Excused absence: Director Dummer
- c. Director Wallace Brinkley officially resigns. Keith Groves plans to fill position before January when he will be leaving office.
- d. Received letter from Supervisor Dan Frasier to recommend Jenny Millsap as Director, 5th District. Director Sauer moves to seat Jenny Millsap, Director Keys seconds motion. Motion carries unanimously.

3. INTRODUCTION OF GUESTS / STAFF

- a. Betty Wines present

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

- a. Betty Wines has been Emcee for the Senior Birthday Party during the Trinity County Fair since 1966. In the past there would be 150 guests present, in 2022 there were 15. She would like to change the event name to "Old Timers Get Together". The past photo albums that were present at the Senior Birthday Party were viewed and would like to include them next year. Have the focus be on past Fair History, possibly bring in the Trinity Historical Society. Director Keyes suggests encouraging the younger generation, family generations to attend. Have the event be more of a mixer then a party. President Rourke agreed and liked seeing the photo albums that were present. CEO Bayley suggests including Robert Coley in the changes because he sponsors the event. Director Thompson agrees changing to a mixer, CEO Bayley suggest a "Mixer Bingo". Director Sauer suggests the pictures he used showing the fair history. Director Case would like to have the "History of the Destruction Derby" that has been here for 58 years be included as part of the event.

5. CONSENT AGENDA & MINUTES

- a. Director Keyes moves to approve June 23, 2022 Agenda and Revised Agenda and June 23, 2022 Meeting Minutes Director Thompson seconds the motion. Motion carries unanimously.

6. APPROVE MAY 2022 FINANCIAL REPORTS

- a. President Rourke states missing July Financials in packet. Director Thompson moves to approve June Financials. Director Keys seconds motion. Motion carries unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

8. CEO'S REPORT

- a. Letter received from Superintendent Jamie Green read by CEO Bayley. Director Brinkley's drive to move the fair to an earlier date was mentioned and how it was success having it early and avoiding fire season. At the time of this meeting there are many fires burning in Trinity County and it is very smokey, unhealthy according to the news.
- b. Letter received from Lonnie Jesse, CEO explains misunderstanding and how to resolve the issue of attaching ribbons so they will not fall off of displays due to swamp coolers in building.
- c. Sign-up sheet for Rodeo Volunteering passed around to Directors.
- d. CEO Bayley letter sent to Vendors discussed. Future suggestions:
 - 1. Senior Day dedication every day in 2023, if out of a Pandemic and it's safe for Seniors.

2. Wednesday to be an Open House Format, vendors have the choice of opening or not.
 3. Move Parade to Thursday and be the opener for the fair.
 4. Keep Friday – Kids Day.
 5. Saturday – Indigenous Day.
 6. Sunday – Pet Day, Build up the Enduro Race on Sunday. Discussion on how to increase attendance on Sunday, Director Rourke suggests the JLA animals don't leave Sunday morning, maybe move to evening, which would keep families at the fair. Director Millsap suggests having a Sanction Rodeo on Sunday, only conflict with Fortuna Rodeo. Director Millsap spoke on how Rodeo participation has tripled since 2020. Meet with Lou? Carlos and Director Millsap to discuss future rodeo events or a Jr. Rodeo.
- e. CA Fairs Alliance Board Meeting Recap:
1. CEO explained to board that completed audit for Trinity County Fairgrounds employees found one Issue that Supervisor was not signing timecards. Situation has been rectified.
 2. Bill presented to stop Gun Shows on Fairgrounds signed into law 1/1/2023.
 3. CFSA "trips & falls" discussed. CEO Bayley explained how TCF spray painted areas yellow that were considered hazardous.
 4. Fair Manager's Fall Conference, November 1-3, 2022, in Sacramento, CA update on AB1499 disbursements at conference.
- f. Water line in North Campground broke Saturday of fair. Storkman Plumbing was on site and helped with repairs. List Storkman Plumbing for fair plumbing contractor. Upon moving trailers, electrical issues in same area. Meeting with Trindade Electric to review cost of RV sites electric 30 amp and changing to 50 amp. Update at next meeting with bids. As of now this area is closed for RV camping.
- g. Looking for Monster Truck company within budget to perform in October.
- h. CEO Bayley read notes regarding fair. Will contact Wold Amusements about future fair carnival. Carnival staff easy to work with. Vote on 2023 fair dates at next meeting – tentative July 13-16, 2023 P & L – Fair totals as of today 2022 \$38,607.00 Fair 2019 - \$29,764.00, all invoicing is not completed. Should be closer to \$45,000 - \$50,000 when complete. Maintenance expense 2022 - \$68,000/ In 2019 - \$48,000 with a 36 ½ % wage increase. The same amount was spent on labor and more money was made. Have better numbers next month on the P & L.
- i. Well – CEO Bayley read notes: Discussion ensued. Electrical power is 1035' to first power pole. Director Keyes suggested going with 400 amp to develop area. CEO Bayley will arrange for the board to meet with Jim White for review of well. President Rourke suggest PUD has public funds/grants available for labor. Director Millsap suggests looking into Solar grants. CEO Bayley stated it's a 12 month process for solar and she is looking into other resources.
- j. Parking Lot Repairs complete. CEO Bayley will get bids to restripe parking lot. President Rourke suggested video drone parking lot.
- k. Dining Hall Kitchen – CEO Bayley will recertify for Manager's Food Handling Certification which is mandatory to have a Certified Commercial Kitchen.
- l. JLA Transport costs were less than anticipated, extra truck not needed for hogs.
- m. Freedom Rodeo & Harvest Flyer does not include Cannabis exhibit. It will be finalized next week. CEO Bayley will be contacting Tim Saxon information about Cannabis exhibit. Only

Trinity County Cannabis will be judged and awarded. Depending on turn out may open up to other counties next year. Final Harvest Festival Premium Book will be available on line or printed by request. All ribbons will be on exhibits by Friday, September 16, 2022 at 4:00. All cannabis displays will be in locked boxes in the Commercial Building. Rodeo will be bringing all sheep for Mutton Busting. Cash prize for Cowboy Calcutta 75% to winner, 25% to fair. All estimated time – Barrel Racing over by 2:00 on Sunday, no gate fee on Sunday Gate fees were readjusted/ Rodeo purchases get in free – Rodeo Prices \$30.00 & \$35.00 each. Need to sell 600 Rodeo tickets to break even. Jennilea – Rodeo prizes: 1st Place – Breast Collar 2nd Place – Bronc Halter, 3rd Place Wither Strap, colors red, white and blue. A Professional Rodeo announcer from the Extreme Bulls & Broncs will also do the Barrel Racing on Saturday, not sure about Sunday.

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair, no comment
- b. **FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger, Carrie Bayley, due to Director Brinkley resigning, Director Thompson will replace him as Chair of this committee.
- c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer, no comment
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley, Krista Hymas reported the next JLA meeting will be September 13, 2022 at the Cookshack in Lowden Park.
 1. There were no “animal fatalities” in transporting.
 2. Auction feedback, earlier times great, Starlink worked good, Attendees like the split animals auction.
 3. Mid-Break requested during auction.
 4. JLA reached out to CEO at Siskiyou County Fair due to fires and cancelled fair, to help with auction, they had already found a solution.
 5. Richie (buyer) would like to donate goat purchased at fair for luncheon. In the past, there was a FFA BBQ Fundraiser, look into having it the weekend of the Rodeo.
 6. Total JLA sales: \$697,930.54, all checks released today per Sue Erenberger.
 7. Bills will be sent out within the next couple weeks with a 10% increase. Director Milsap questions what happens if an invoice isn't paid. It has happened once in the past due to buyer not understanding the weight and price of bidding but paid in full. Non payment would result in Small Claims Court.
 8. Krista thanked everyone for their support during fair, stated it was a good fair and a great job.
- e. **TCFA MOTORSPORTS:** Donny Case (Chairman), Wendy Smith, Marilyn Overturf, Carrie Bayley, Tina Felch, Director Case thanked the Board for approving the moving of the Demolition Derby to Saturday.
 1. Event total sponsorship \$35,000.00. This is the biggest pay out in California history.
 2. Head Inspectors for Derby: 1. From Montana 2. From Nevada.
 3. 2023 Derby would like to have a Powder Puff – 10 car limit – women only.
 4. Would like to have an exhibit of past Trinity Fair derby's, pictures or videos as a display for 2023 fair.
 5. \$3800.00 made from Car Raffle, \$1800.00 made in car parts in pits.
 6. Total cars in derby 28, would have been 29.
 7. 2023 Derby Changes as follows:
 - a. Would like to initiate a price reduction for Pre Entry

- b. Limit 30-40 cars
- c. Different initiatives
- d. \$45,000 purse
- e. Past tech – 1st time \$500.00, 2nd time \$250.00 paid back to drivers.
- 8. Would like to schedule a 2022 New Years Eve Enduro.
- 9. Need to update sound system for arena.
- 10. Motorcycle Drag Race out of the horse gates as a filler.
- 11. Currently have \$10,000 donation for 2023 Destruction Derby.
- 12. Bigfoot BBQ have a truck derby, something different, 10-12 trucks, \$10,000 purse.
- 13. Winner of 2022 Destruction Derby – Lance Smith, Redding CA.
- 14. CEO Bayley stated that approximately 100 people were turned away at the gate during the Derby due to grandstands at capacity.

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys, no comment
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Tina Felch, Next Bingo: Progressive Pot is at \$500.00 schedule 8/27/2022
- c. **PREMIUM BOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Tina Felch, Jennilea Brookins, Christina Merritt, Harvest Festival, Director Thompson proofed
- d. **VOLUNTEER COMMITTEE:** Donny Case (Chairman), Adrien Keys, Tina Felch, no comment

11. WELL COMMITTEE: Donny Case (Chairman), Chuck Sauer, Carrie Bayley, Director Case stated that the water is hooked up, needs power & insulation.

12. MOU COMMITTEE: Adrien Keys (Chairman), Chuck Sauer, Donny Case, Carrie Bayley, Director Keys contact with the county and Susie helped to get completed 2022 - \$25,000, 2023 MOU - \$50,000, 2026 MOU 3% cost of living increase. Past MOU ended on 4/30/2022 county will bridge and make it effective May 1, 2022. Contract needs to be signed with CDFA approval and returned to County for Final stamp.

13. RODEO COMMITTEE: Michael Thompson (Chairman), Shawn Patton, Laurel Dummer, Carrie Bayley, Director Millsap to join due to Director Wallace resigning.

14. CORRESPONDENCE:

- a. Rodeo Flyer – no comment
- b. Lonnie Jesse Letter to TCFA & Response – previously discussed in CEO report
- c. Thank You from Fryed Brothers – no comment
- d. Employee Work Conditions F2022-05 – Laws of overtime explained in CEO report
- e. Revised TCFA Board Meeting Schedule – Revision September meeting moved to Southern Trinity

15. NEW BUSINESS

- a. Approve \$15,000 Agreement to Rockin M Rodeo Productions for Sept. 17, 2022 Rodeo, Director Thompson motions, Director Keys seconds, Motion carries unanimously.
- b. Approve Final Agreement with Trinity County and Trinity County Fair Association, Approve MOU with County corrections, Director Thompson motions, Director Case seconds, Motion carries unanimously.

c. INFORMATIONAL ONLY – CONTRACTS AND AGREEMENTS

FAIR COMMERCIAL AGREEMENTS COM22-23 doTerra COM22-24 Sheng Gift Trading COM22-25 Trinity County Sheriff COM22-26 Tracey's Creations COM22-27 Chainsaw Carvings - CANCELED COM22-28 Wicks, Wax n Glass COM22-29 Pop Warner Football COM22-30 JJs Creations COM22-31 One Thing Ranch COM22-32 Chi Crafts COM22-33 Jehovah's Witnesses COM22-34 Corky's Carved Signs STANDARD AGREEMENTS SA22-21 Rockin M Rodeo Productions, LLC	FAIR CONCESSION AGREEMENTS CON22-12 West Coast Fire Coffee CON22-13 Hayfork Pool CON22-14 Pathfinders CON22-15 Bodega Café CON22-16 Sweet Escape CON22-17 DBQ's Curious Cows CON22-18 Thai Thai BBQ EVENT AGREEMENTS RA22-20e Darren Young Baby Shower RA22-21e Neng Zong Moua ENTERTAINMENT AGREEMENTS EN22-09 Cody Joe Hodges
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16. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

17. RECONVENE TO REGULAR MEETING SESSION, Board was made aware of opening for Maintenance Supervisor, will fill the position in Spring, 2023.

18. DIRECTORS' REPORTS, none

19. ADJOURNED

- a. Adjourned by Dennis Rourke at 8:35pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President