TOWN OF GREENWOOD
PARISH OF CADDO, STATE OF LOUISIANA
ORDINANCE NO. 7 OF 2013

TITLE: AN ORDINANCE ADOPTING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2013 AND ENDING JUNE 30, 2014.

BE IT ORDAINED by the Board of Aldermen of the Town of Greenwood, Parish of Caddo, State of Louisiana, that the budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014, and is herein adopted as follows:

BE IT FURTHER ORDAINED that all ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

GENERAL FUND BUDGET

	2014
Operating Revenues	951,500
Expenses - General & Administrative	486,850
Expenses - Police Department	864,100
Total Current Expenditures	1,350,950
Transfers In-Sales Tax	400,000
Transfers In-Capital Expenses	10,000
Excess/Deficiency	10,550
Expenses Capital Outlay	10,000
Excess/(Deficiency)	550
Beginning Fund Balance	222,562
Ending Fund Balance	223,112

WATER FUND BUDGET

	2014
Operating Revenues	881,000
Operating Expenses	709,450
Operating Income/(Loss)	171,550
Retained Earnings	171,550
Beginning Fund Balance	3,362,061
Ending Fund Balance	3,533,611

SEWER FUND BUDGET

	2014
Operating Revenues	382,300
Operating Expenditures	317,250
Operating Income/(Loss)	65,050
Transfer In—General Capital	50,000
Bond Expense	89,000
Retained Earnings	26,050
Beginning Fund Balance	380,592
Ending Fund Balance	406,642

SALES TAX FUND BUDGET

	2014
Revenues	406,000
Expenditures	405,000
Excess/Deficiency	1,000
Beginning Fund Balance	794,816
Ending Fund Balance	795,816

First Reading: May 20, 2013 – Introduced and read by title and approved as read on motion by Alderman Cook and seconded by Alderman Newsom .

Second Reading: June 17, 2013, Having been approved on the first reading on May 20, 2013, and after publication of notice and a public hearing, was read by title and approved as read on motion by Alderman _____and seconded by Alderman _____ and approved by the following roll call vote:

YEAS: (0)
NAYS: (0)
ABSENT: (0)
ABSTAIN: (0)

THUS DONE, ORDAINED AND ESTABLISHED by the Board of Alderman of the Town of Greenwood, Louisiana at a meeting of said public body duly held and conducted on 17th day of June, 2013, in the Municipal Complex of the Town of Greenwood.

_____
Veronica Brown, Town Clerk

Date Delivered to the Mayor: June 18, 2013
Date Received by the Mayor: June 18, 2013

Approved by the Mayor of the Town of Greenwood on the 18th day of June, 2013.

_____
Frank Stawasz, Mayor

STATE OF LOUISIANA

PARISH OF CADDO

I, the undersigned Town Clerk of the Town of Greenwood, Caddo Parish, Louisiana, do hereby certify the foregoing Ordinance No. 7 of 2013 to be a true copy of the Ordinance as the same appears filed in this office.

This, the 20th day of June, 2013

_____
Veronica Brown, Town Clerk

(Attach to Ordinance No. 7 of 2013)

GENERAL FUND

BUDGET

FOR THE YEAR ENDED JUNE 30, 2014

	2013	2014	
	Budget	**Proposed**	**Inc/(Dec)**
Operating Revenues - General & Administrative			
Ad Valorem Tax	210,000	210,000	0
Insurance Premiums	40,000	40,000	0
Zoning Fees	1,700	1,000	(700)
Fines & Forfeitures	230,000	230,000	0
Occupational Licenses	60,000	60,000	0
Video Poker Funds	300,000	305,000	5,000
Permits	16,000	10,000	(6,000)
Grants	15,000	10,000	(5,000)
Franchise Fees	65,000	65,000	0
Royalties / Dividends	5,000	5,000	0
Accident Reports	1,500	1,000	(500)
Rental Income	8,500	7,500	(1,000)
Credit Card Service Fee	2,000	2,000	0
Interest Income	6,000	5,000	(1,000)
Total Operating Revenues	**960,700**	**951,500**	**(9,200)**
Expenses - General & Administrative			
Salaries – Mayor	18,000	18,000	0
Salaries – Office/BldGrounds/Clerical	182,000	200,000	18,000
Alderman's Allowance	15,000	15,000	0
Payroll Taxes	15,000	18,000	3,000
Advertising	5,000	5,000	0
Legal	10,000	15,000	5,000
Audit Fees	15,000	10,000	(5,000)
Inspector's Cost	10,000	10,000	0
Contract Labor	37,000	12,000	(25,000)
Fuel	4,500	6,000	1,500
Vehicle Expense/Auto & Truck	2,000	2,500	500
Medical/Drug Tests	500	500	0
Insurance (Bldg/Other)	27,000	27,000	0
Insurance (Health/Dental)	35,000	37,000	2,000
Dues & Subscriptions/Position Bonds	4,000	4,500	500
Insurance (Worker's Comp)	2,500	2,500	0
Insurance (Life)	350	350	0
Library/Senior Citizens Center	3,900	3,900	0
Dunn House Museum	3,900	3,900	0

Community Enhancement	5,000	5,000	0
Pioneer Days Festival	4,500	4,000	(500)
Code Enforcement/Uniforms	1,200	1,000	(200)
Repairs & Maintenance	8,000	8,000	0
Office Expense/Comp Repair/Postage	18,000	18,000	0
Lease Expense	2,000	2,000	0
Tax Roll Expense	2,700	2,700	0
Printing & Publishing	5,000	8,000	3,000
Bank Charges/Credit Cards	3,000	2,000	(1,000)
Late fees/Penalties	500	500	0
Telephone	9,500	7,000	(2,500)
Cont. Ed/Seminars/Travel	1,000	2,500	1,500
Utilities/Street Lights	35,000	35,000	0
Total Operating Expenses	**486,050**	**486,850**	**800**
Expenses - Police Department			
Salaries	381,000	442,000	61,000
Overtime/Court Fees	1,000	1,000	0
COP Salary	52,360	0	(52,360)
Payroll Taxes	14,000	14,000	0
Audit Fees/Professional	4,500	4,500	0
Vehicle Expense	27,000	25,000	(2,000)
Fuel Expense	55,000	50,000	(5,000)
Medical/Drug Test Fees	2,500	2,500	0
Insurance (Bldg & Other)	37,000	37,000	0
Insurance (Health & Dental)	108,000	120,000	12,000
Dues & Subscriptions	600	600	0
Insurance (Worker's Comp)	16,000	16,000	0
Insurance (Life)	1,000	1,000	0
Office Expense/Security/Postage	5,000	5,500	500
Equipment Repair/Lease	5,000	5,000	0
Bldg Repairs & Maintenance	1,000	1,000	0
Communications R & M	4,000	1,000	(3,000)
Retirement	95,000	98,000	3,000
Operating Supplies/COP OP Supplies	10,000	9,000	(1,000)
Computer R&M	3,000	5,000	2,000
Uniforms	6,000	6,000	0
Juvenile Facilities	3,000	2,500	(500)
Telephone	7,000	7,000	0
Communication Systems	1,000	0	(1,000)
Cont Ed/Seminars/Travel/Training	5,000	7,500	2,500
Bldg Rent	1,000	1,000	0
Utilities	1,000	1,000	0
Community Policing	1,000	1,000	0

Total Police Dept. Expenditures	**847,960**	**864,100**	**16,140**

WATER FUND
BUDGET
FOR THE YEAR ENDED JUNE 30, 2014

	2013	**2014**	
	Budget	**Proposed**	**Inc(Dec)**
Operating Revenues - Water			
Water Sales	850,000	850,000	0
Connection Fees	12,000	12,000	0
Delinquent Penalties	18,000	18,000	0
Safe Drinking Water	500	500	0
Interest Income	2,000	500	(1,500)
Total Operating Revenues	**882,500**	**881,000**	**(1,500)**
Operating Expenses - Water			
Salaries	175,500	182,000	6,500
Prof Fees (Audit/Legal)	10,000	10,000	0
Water Sample Testing Fees	7,500	7,500	0
Fees/Licenses/Permits	1,000	1,000	0
Fuel Expense	14,000	12,000	(2,000)
Vehicle Expense	4,500	4,500	0
Lease Expense	2,700	2,700	0
Bldg Repair & Maintenance	5,000	5,000	0
Advertising/Publishing	1,000	1,000	0
Medical/Drug Test Fees	350	350	0
Insurance (Bldg/Other)	50,000	50,000	0
Insurance (Health/Dental)	41,000	50,000	9,000
Insurance (Worker's Comp)	10,000	8,000	(2,000)
Insurance (Life)	200	200	0
Dues & Subscriptions	1,000	1,000	0
Repairs & Maintenance/Contract Labor	75,000	75,000	0
Office Expense/Security Exp/Late Fees	8,000	8,000	0
Meter Expense	9,000	7,500	(1,500)
Retirement Expense	1,200	1,200	0
Operating Supplies/Exp SDW/Misc	20,000	20,000	0
Chemicals	85,000	95,000	10,000
Computer Repairs & Maintenance	2,000	5,000	3,000
Postage	3,000	3,500	500
Uniforms	3,000	3,000	0
Bank Charges	1,000	2,000	1,000
Payroll Taxes	13,500	13,500	0
Telephone	10,000	7,500	(2,500)
Professional Development/Travel/Training	3,000	3,000	0

Water (DOWAS)	90,000	70,000	(20,000)
Other Utilities	60,000	60,000	0
Total Operating Expenses	**707,450**	**709,450**	**2,000**

SEWER FUND
BUDGET
FOR THE YEAR ENDED JUNE 30, 2014

	2013	**2014**	
	Budget	**Proposed**	**Inc(Dec)**
Operating Revenues - Sewer			
Sewer Charges/Tap in Fees	340,000	375,000	35,000
Delinquent Penalties	7,000	7,000	0
Interest Income	500	300	(200)
Total Operating Revenues	**347,500**	**382,300**	**34,800**
Operating Expenditures - Sewer			
Salaries	107,000	107,000	0
Payroll Taxes	8,200	8,500	300
Prof Fees (Audit/Legal)	12,000	10,000	(2,000)
Sewer Sample Testing Fees	4,000	4,000	0
Fuel Expense	6,000	6,500	500
Medical/Drug Test Fees	250	250	0
Insurance (Bldg/Other)	15,000	15,000	0
Insurance (Health & Dental)	32,000	27,000	(5,000)
Insurance (Worker's Comp)	3,600	3,000	(600)
Insurance (Life)	300	200	(100)
Repairs & Maintenance - Infrastructure	20,000	20,000	0
Repairs & Maintenance – Lift Stations	50,000	50,000	0
Vehicle Expense	1,500	2,000	500
Operating Supplies/Misc/Bank Charges	10,000	10,000	0
Chemicals	15,000	10,000	(5,000)
Office Expense	4,000	4,000	0
Postage	3,000	3,300	300
Uniforms	1,500	1,500	0
Bldg Repair & Maintenance/Comp R&M	4,000	1,000	(3,000)
Telephone	2,000	2,000	0
Professional Develop/Training/Travel	2,000	2,000	0
Utilities	30,000	30,000	0
Total Operating Expenditures	**331,350**	**317,250**	**(14,100)**

SALES TAX FUND
BUDGET
FOR THE YEAR ENDED JUNE 30, 2014

	2013 Budget	2014 Proposed	Inc/Dec
Revenues - Sales Tax			
Sales Tax Revenue	400,000	405,000	5,000
Interest Income	7,000	1,000	(6,000)
Total Revenues	**407,000**	**406,000**	**(1,000)**
Expenditures - Sales Tax			
Sales Tax Collection Fees	5,000	5,000	0
			0
Transfer Out-General Fund	402,000	400,000	(2,000)
Transfer Out – Water Fund	0		0
Transfer Out – Sewer Fund	0	0	0
Total Transfers (Out)	**407,000**	**405,000**	**(2,000)**