

# **TOWN HOUSE ESTATES OF NORTON**

## **BOARD MEETING MINUTES**

**March 22nd, 2012**

Board members present: Ken Scanlon, Kathy Petersen, Mark Flicop, Brian Peterson and Gary Bushey. Also present: Alise and Lauren from First Choice Management. Invited guest: Christi Hanaway from GNY insurance.

Christi Hanaway reviewed the insurance options concerning the language and policies for the property. The Board will review the options with the properties attorney Kathy Elia.

The message center that was proposed will be researched by First Choice. Ken offered a new option and will email pictures to Alise and Lauren to look into pricing.

First Choice was unable to get the yellow tape removed from the electrical wires that crosses Burt St. A request was made to the electric company and town to remove it. This is more of a curb appeal issue than a safety issue.

The Board agreed to conduct a spring walk through with Yukon Landscaping on Friday March 30th at 5:30 pm.

First Choice will be inspecting the dryer vents to see if they are connected to the inner hose properly. The Board is looking to have this completed to prevent any moisture damage to the building. The contractor may need to get access to units and the owners will be sent letters to make the arrangements if needed.

The Board instructed First Choice to contact the Town of Norton to remove the tree near the street behind building 145.

The Board is considering another roof replacement in 2012. CC&R will determine the building in most need and submit a bid.

First Choice was asked to get the railing on the back deck of 137 unit 5 painted this spring.

The Board reviewed the status of collections and foreclosures

The next Board meeting is scheduled for April 26th, 2012

Meeting adjourned at 7:55 pm