Beverly Shores Plan Commission Minutes

January 6, 2020

1. The meeting of the Beverly Shores Plan Commission was called to order at 6:32 p.m. at the Beverly Shores Administration Building. Members of the Plan Commission present were Gabrielle Biciunas, Donna Norkus, Thomas Weber, Brian Quealy and Joe Kapacinskas.
2. Review of previous meeting minutes.

Minutes of the October 7, 2019 meeting were reviewed. Commissioner Norkus moved to accept, seconded by Kapacinskas. Motion passed.

1. Old Business
	1. Discussion of the Community Survey responses:
		1. Tom Weber provided a summary of the responses to the Survey, which was made available to Beverly Shores residents in December.
		2. A total of 236 responses were tallied. Clerk-Treasurer Ellen Hundt, in attendance, stated that the Town has 507 households. Following some discussion, it was agreed that the number of responses was high enough to capture the opinions and concerns of the majority of the Town’s residents. The distribution of the Survey was made primarily via emails from the Town Clerk. As there are 109 households where an email address was not available, it was recognized that a segment of the population may not have participated in the Survey, despite efforts to inform all of the Town’s residents of its availability through various local organizations (i.e. ABSR, St Ann’s parish, the Lithuanian Club, etc).
		3. Commissioner Weber reviewed in detail the data collected in each of the Survey’s questions.
		4. Commissioner Norkus suggested that the findings of the Survey should be turned over to the newly constituted Plan Commission later this month for further action. Weber will do some additional clean-up of the summary data, and make the survey results available to the new Plan Commission members.
2. New Business

Ellen Hundt reminded Commissioners of the availability of the “Title VI Voluntary Public Involvement Survey, which is to be available to the public at Plan Commission meetings.

5 Commissioner Quealy moved to adjourn the meeting, Biciunas seconded. Motion passed. Meeting adjourned at 7:50 pm. Next meeting is scheduled for February 3, 2020, at 6:30, in the Beverly Shores Administration Building.