

**Carriage Lane Home Owners Association  
January 11, 2014 Board Meeting Minutes  
Location: East Anaheim Hills Community Center Time: 9:00 AM – 10:00 AM**

**Attendance**

- **Board:** Mr. Konovalov, Mrs. Ducommun, & Mrs. Abrego (Board Quorum reached)
- **Others:** Mrs. Clement, Mrs. Kipp, Mrs. Pecarro, Mrs. Fisk, and Mr. Lecessee, and Mr. Fox, Recording Secretary

**Annual Election**

- A 51% voting quorum for the Annual Election was not reached. Proxies and ballots will be sent out for a second attempt to have the election in February 2014. The voting quorum requirement is reduced to 26%.

**Prior Meeting Minutes Approval**

- The December 14, 2013 minutes were reviewed and approved as amended.

**Landscaping**

- Mr. Konovalov reported there no homeowner complaints received this month.

**Financial & Administrative**

- The financial statements for December 2013 were reviewed and approved. In addition, past due accounts and correspondence were reviewed and discussed.
- Correspondence was reviewed and discussed. No new actions were identified.

**Architectural Review Committee**

- Mrs. Nardin will be informed by Mr. Konovalov that she needs to resubmit the previously approved architectural approval request form. The 180 day completion date was not met.
- Mr. & Mrs. Erickson are proceeding on their project. No problems have been identified at this point.

**Master Association1**

- Mr. Konovalov has been out of town and was unable to attend the last meeting.

**Architectural Inspection Committee**

- The matter has been tabled for the appointment of members until after the first of the year. There was a discussion to use a standardized reporting form for the inspection process.

**Parking Committee**

- The Parking Committee members were solicited in the recent newsletter that went out. Volunteers are still needed to assist in the rules and compliance. Mr. Fox will develop a set of rules as a starting point for discussion and modification.

## **Homeowner Comments**

### **Mrs. Kipp**

- The owner reported that she does not believe that her car was creating an oil leak on the street and did not appreciate the letter sent to her. Mr. Konovalov reported that a general letter should also go out in the future to further address this problem at other locations.

### **Mrs. Pecarro**

- The owner thanked the Board for leaving the assessment at the same rate this year.
- There is an oil leak on the street in front of her home. The leak is from other people parking in front of the home, not anyone from her family.

### **Mrs. Clement**

- The owner recommended that a street sweeping company not be hired. This would be since it would save money and is not really necessary. She indicated a letter should go out and ask all phase 2 owners to sweep the gutter area in front of their own homes.
- The landscape area in the cul-de-sac street has not been addressed since the City of Anaheim cut some of it out. Mr. Konovalov will look into this matter.
- A recommendation was made to inspect the wrought iron fencing to identify areas that need attention. The Board discussed this item and will send out a request for all owners to inspect and repair their fences. The Association will inspect this in the future too.

### **Mrs. Fisk**

- The owner has a rodent problem in her yard. She requested Safety First's telephone number and it was provided to her.

## **Next Meeting**

- The next meeting is scheduled for February 8, 2014 at 9 AM at the East Anaheim Community Center.

## **Minutes Approval**

- Minutes Prepared By: William Fox, Recording Secretary
- Minutes Approved By: Nicolas Konovalov, President