

# 2017

Hamlet of  
Langdon, AB

Langdon  
Community  
Association

## **[ LANGDON PARK – 2017 WINTER MAINTENANCE REQUEST FOR QUOTE**

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# Langdon Park – 2017 Winter Maintenance Program

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## CONDITIONS

### **1. Prices**

These Prices shall be in effect as of the official date of acceptance by Langdon Community Association until April 30, 2018. Any price increases following this period must be submitted in writing and maybe subject to negotiation.

### **2. Award**

The length of award is for one (1) year effective upon written acceptance of the LCA, the contract may be extended for four (4) additional one (1) year periods if mutually agreed upon between the LCA and the proponent.

### **3. Validity**

Proponents are advised that all bids must be valid for 90 days.

### **4. Cancellation**

Langdon Community Association reserves the right to cancel all or any portion of this agreement by giving fifteen (15) days written notice to the Proponent. In all cases, notice of cancellation will be from Langdon Community Association.

Langdon Community Association reserves the right to withhold payment if agreed upon services are not performed and alternative snow removal service providers are required to be engaged to complete additional snow removal work.

### **5. Submitting of Tender Documents**

The Tender documents must be returned in its original complete form, along with any additional information submitted to consider the Tender complete. The deadline to submit Tender documents is **October 20, 2017 at 10:00:59am MDT** via email to [langdon.sports@gmail.com](mailto:langdon.sports@gmail.com). Tender documents submitted after this time will be rejected.

### **6. Currency**

All bid prices quoted must be for payment in **Canadian funds**.

### **7. Statutes**

The law applicable to this agreement shall be the law in force in the Province of Alberta. Without limiting the generality of the foregoing, the Proponent, it's employees, and agents shall comply with every statute of Canada and of the Province of Alberta, and every regulation made under every such statute, which is or could be applicable to the agreement, and shall similarly comply with all provisions of every bylaw or regulation of Langdon Community Association applicable to the operations hereunder.

# Langdon Park – 2017 Winter Maintenance Program

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## TERMS OF REFERENCE & SPECIFICATIONS

### 1. Terms of Contract

#### a. Winter Schedule

The winter contract shall commence on November 1, 2017 and terminate on April 30, 2018.

### 2. Equipment, Tools and Supply

a. The contractor will supply all equipment, tools and labor necessary or required to execute the work satisfactorily.

b. The contractor is required to provide the following information:

- i. Proof of WCB clearance.
- ii. Public liability insurance of at least \$1,000,000.00

### 3. Scope of Work – Winter

#### a. Monthly Snow removal

- i. Snow removal to be completed within 24 hours of accumulation of 2" or more.
- ii. Main access road into and including the parking lot in front of Field House and Rink Areas.
- iii. Field house deck directly in front of access door and wheelchair ramp to be cleaned only on days where access road and parking lot areas cleared.
- iv. To be billed as a lump sum monthly rate. Monthly rate to be indicated in Appendix A.

### 4. Payment terms

The Proponent shall invoice the Langdon Community Association no more frequently than once per calendar month for that portion of the fees in proportion to the services performed to the date of said invoice and not compensated for.

The Proponent shall submit each such invoice to the notice address for the Langdon Community Association. The Langdon Community Association shall pay each invoice submitted to and approved by it within thirty (30) days of receipt.

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## APPENDIX A – WORKSHEET

LANGDON COMMUNITY ASSOCIATION				
WORK BREAKDOWN				
WINTER (November 1 <sup>st</sup> , 2017 – April 30 <sup>th</sup> , 2018)				
	Qty	Unit	Rate	Total
<b>1) Snow Removal (Nov, Dec, Jan, Feb, Mar &amp; April)</b>				
- as described in tender document (3a)	6	per month		\$
<b>Total Minimum Monthly Winter Maintenance Cost</b>				<b>\$</b>
<b>Additional Winter Items (as required)</b>		<b>Unit</b>	<b>Rate</b>	
<b>2) Sanding of Parking Lot</b>				
- as directed by the LCA and Contractor availability		per time		
<b>3) Clearing of outdoor rink</b>				
- as directed by LCA and Contractor availability		per time		

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## APPENDIX B – PARK MAP

