

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

SPECIAL MEETING MINUTES

September 5, 2014

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Kelly Huffman, present; Mr. John Huffman, present; Mr. Tom LaDow, present; Ms. Joan Maxwell, present; President Pro-tem, Mr. Steve Reid, present; Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Ms. Sharon DeVault, 209 E. Elliot, Russells Point
Mr. Greg Iiams, 211 Clermont Ave., Russells Point
Mr. Don Pippin

Minutes: **August 18, 2014**

Ms. Joan Maxwell moved to approve the August 18, 2014 Council Meeting Minutes. Mr. John Huffman seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Reports: **Mayor's Report** –

The August 2014 statement for Mayor's Court showing Village revenue of \$258.00 was presented to Council for approval.

Mr. John Huffman moved to approve the August 2014 Mayor's Court Statement as submitted.

Mr. Dave Wallace seconded the motion.

The Vote: Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Indian Lake EMS Report –

Ms. Kelly Huffman reported that the Indian Lake EMS had a special meeting to open bids for the construction of a new building. The winning bidder has not yet been decided. It was also noted that Sergeant Fenwick has been hired for a part time position with the EMS.

ORDINANCES & RESOLUTIONS:

A. **Resolution 14-803, OPWC Cooperation with LC Commissioners & LC Engineer**

A RESOLUTION TO COOPERATE WITH THE LOGAN COUNTY COMMISSIONERS AND THE LOGAN COUNTY ENGINEER FOR A GRANT FROM THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO.

Ms. Joan Maxwell moved to waive the three reading rule. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, nay; Mr. Dave Wallace, yea.

The motion passed: 5 yeas – 1 nays.

Ms. Joan Maxwell moved to approve Resolution 14-803 by title. Mr. Dave Wallace seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

- B. **Resolution 14-804, Authorizing LC Engineer to Submit Application to OPWC for Paving**
A RESOLUTION AUTHORIZING SCOTT COLEMAN, LOGAN COUNTY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO.

Ms. Joan Maxwell moved to waive the three reading rule. Mr. Dave Wallace seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Dave Wallace moved to approve Resolution 14-804 by title. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

- C. **Resolution 14-801, Amounts and Rates Determined by the Budget Commission**
RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

Ms. Joan Maxwell moved to waive the three reading rule. Mr. Tom LaDow seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Ms. Joan Maxwell moved to approve Resolution 14-801 by title. Mr. Dave Wallace seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

- D. **Resolution 14-802, Tax Certification of Unpaid Charges for Services**
A RESOLUTION CERTIFYING UNPAID CHARGES FOR SERVICES PERFORMED BY THE VILLAGE OF RUSSELLS POINT UNDER ORC NO. 731.51 AND AUTHORIZING THE LOGAN COUNTY AUDITOR TO PLACE THE DELINQUENT AMOUNTS ON THE 2014 TAX DUPLICATES FOR COLLECTION.

Ms. Joan Maxwell moved to waive the three reading rule. Mr. John Huffman seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Ms. Joan Maxwell moved to approve Resolution 14-802 by title. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

E. Ordinance 14-1109, Personnel Policy and Procedures

AN ORDINANCE TO REPEAL CHAPTER 143 OF THE RUSSELLS POINT CODIFIED ORDINANCES AND TO ENACT THE VILLAGE OF RUSSELLS POINT, OHIO PERSONNEL POLICY AND PROCEDURES MANUAL IN THE VILLAGE OF RUSSELLS POINT, OHIO.

Mr. Tom LaDow moved to accept Ordinance 14-1109 by title on the third reading. Ms. Joan Maxwell seconded the motion.

Prior to the vote some members felt that there should be clarification on employee compensation issues that should be discussed in executive session. It was decided that an executive session will be held after all other business has been discussed.

Mr. Tom LaDow and Ms. Joan Maxwell withdrew their motions.

CITIZEN COMMENTS: None

OLD BUSINESS:

A. Verizon Tower

Mayor Reames informed council that Verizon has submitted a contract for review for the new tower. She noted that after her review, she does not see any mention of removing the old tower and moving the existing transmitters to the new tower. Mr. Eshenbaugh is still reviewing the contract.

B. CDBG Grant FY2013 for Storm Sewer & Catch Basin Repair

The grant that was awarded to the village earlier this year was based on quotes submitted from the awarded contractor, Reichert Excavating. Mr. Reichert informed the Mayor that the necessary repairs include directional boring. The directional boring will destroy the root system of seven full grown trees that are located in the right of way and it was suggested that the trees be removed; otherwise repairs will include a street cut and repair. Letters have been sent to all registered contractors that provide tree cutting services to obtain quotes to have the trees cut down.

NEW BUSINESS:

A. Jones & Henry Storm Water Study

Mayor Reames received a complete printed copy of the storm water study conducted by Jones & Henry. The study is broken down into several suggested phases, with a total estimated cost of around 3.5 million dollars. An additional copy is available for council and residents to review.

B. Garage Door Repairs

Council was advised that the large overhead door to the impound bay was broke over the weekend. Temporary repairs have been made and new springs will be installed.

C. Dump Truck Bed Replacement

Council was provided with two quotes for the removal and replacement of the dump truck bed, and sandblasting and repainting of the existing frame. Mayor Reames asked for council's approval to sign the purchase order request based on the quotes.

Mr. Steve Reid moved to approve the purchase order request at an amount no greater than \$12,000.

Mr. Tom LaDow seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

D. MARCS Radio Network

Chief Freyhof reported that the Sheriff's Department is considering changing their dispatching system to MARCS (Multi-Agency Radio Communication System). This would force the village to replace their existing radios. The Chief will be attending a meeting that will be held at the Sheriff's Office to get further information.

E. Codification of Ordinances

Ms. Maxwell suggested that the village consider updating the codified ordinances with Walter Drane.

F. Personnel Position Descriptions

Ms. Maxwell suggested that the village start the process of developing updated job descriptions.

G. Class I Water Operator Training

Mayor Reames informed council that Jason Richter has started his training to become a Class I Water Operator. Classes are on Tuesday evenings and last through December of this year.

EXECUTIVE SESSION:

Mr. Steve Reid moved to go into executive session at 8:05 p.m. to discuss employee compensation and the possible employment of a public employee. Ms. Joan Maxwell seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea;

Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Steve Reid moved to go out of executive session at 9:34 p.m. Mr. John Huffman seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea;

Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

A. Ordinance 14-1109, Personnel Policy & Procedures

Ms. Joan Maxwell moved to postpone the third reading of Ordinance 14-1109 pending advisement of the Solicitor. Mr. John Huffman seconded the motion.

The Vote: Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Mr. Tom LaDow, yea;

Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

B. Code Enforcement Vacancy

Mayor Reames asked Council to accept Mr. Roger Brown to fill the vacancy of Code Enforcement Officer.

Ms. Joan Maxwell moved to accept Mr. Roger Brown as the part-time Code Enforcement Officer for the Village working no more than 20 hours per week. Mr. Tom LaDow seconded the motion.

The Vote: Ms. Kelly Huffman, abstain; Mr. John Huffman, abstain; Mr. Tom LaDow, yea; Ms. Joan Maxwell, yea; Mr. Steve Reid, yea; Mr. Dave Wallace, yea.

The motion passed: 4 yeas – 0 nays – 2 abstain.

Mr. Tom LaDow made a motion to adjourn the meeting. Mr. Steve Reid seconded the motion.

The meeting was adjourned at 9:36 p.m.

Next Ordinance: 14-1110 Next Resolution: 14-805

Scheduled Meetings:

A. **Council Meeting: Monday, September 15, 2014 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, September 8, 2014 at 5:30 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed