

**The Rye Fire Protection District**

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF  
DIRECTORS MEETING  
Meeting October 14, 2013**

Present: Directors – Mr. John Schaiberger, Mr. Wade Wills (joined at 7:06 p.m.), Mr. Mike Davis, Mr. Steve McDowell

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

**Call to Order**

The meeting was called to order at 7:00 p.m. by Mr. John Schaiberger.

Mr. Schaiberger introduced the present board members.

Mr. Schaiberger noted the addition of several items to the agenda. Accounts Payable, Bank Statements and Board Projects. In Executive Session will be Paid Time Off and Workman's Compensation.

Motion to approve Agenda including above items of October 14, 2013 Special Meeting.

Motion: Mr. Davis  
Second: Mr. McDowell  
Aye: Mr. Schaiberger, Mr. McDowell  
Nay: None

**Public Comments on Non-Agenda Items**

None.

**Minutes of September 19, 2013 Regular Meeting**

Motion to approve Minutes of September 19, 2013 Regular Meeting.

Motion: Mr. McDowell  
Second: Mr. Davis  
Aye: Mr. Schaiberger, Mr. Davis, Mr. McDowell  
Nay: None

At 7:06 p.m., Mr. Wills arrived, but did not vote on any of the above items.

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### Treasurer's Report

Accounts Receivable discussion. No discussion.

Accounts Payable discussion. It was noted that the monthly bills have leveled out. On the current month vs. current year vs. budget sheet, account 6113 should have "Net" added. The auditor will go back and work with Donna to note what expenses were paid from previous years. Mr. Schaiberger recommended that the Pinnacle check not be signed. The Auditor is paid in full except for the FY12 Audit, which will be \$10,000 and he will work with us on payment. Donna is fully aware of the new workman's compensation insurance. All insurance has been converted from VFIS to SDA with same or better coverage with the same premium amount.

EMA Reports. It was noted that YTD receipts have almost met the FY13 Budget.

Motion to accept the Treasurer's report for September 2013.

Motion: Mr. Davis  
Second: Mr. Wills  
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. McDowell  
Nay: None

### Fire Chief Report

**Statistics.** In the Month September 2013, Rye Fire responded to 72 calls for service of which 55 were EMS related and 17 were fire related. In comparison with previous year this is an decrease of 5% from 2012 and an increase of 18% from the 5 year average of 59.

**Administration/Operations.** We hired two more part-time employees. One is a Paramedic and is only scheduled as needed. The other employee has been assigned to a shift so we have adequate personnel assigned per rotation.

We continue to provided transports for patients from Spanish Peaks Hospital in Walsenburg to Pueblo, we have be able to help with this project without leaving our District short. Again, these transports are 100% billable through their insurance companies.

Continue to assist the State School Inspectors to ensure that Rye Elementary and Craver Middle School were safe following construction activities this summer and have participated with plan reviews regarding new projects upcoming at the High School.

**Prevention.** Rye Fire assisted the schools with fire drills.

Rye Fire personnel continue to attended community functions.

Rye Fire is continuing to help residents in the area with mitigation topics answering questions and help with suggestions.

We continue to provide station tours for the public to see equipment and apparatus.

**Training.** Training has been ongoing throughout the month. Fire training included ladder operations and extrication operations, SOG reviews. EMS training is ongoing with a new topic every 6 days

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concerning procedure changes, protocol changes and continuing education.

Will be sending 3 people to EMS conference which will be funded by EMSAC.

### **Old Business**

#### **Update on Audit**

Chief Bennett noted the audit has been submitted and a letter of acceptance was received back from the State of Colorado. The Auditor will be present at the November 18<sup>th</sup> meeting to review the audit and answer any questions.

#### **Vehicle Liquidation**

Chief Bennett noted that the tires were sold to Mr. Clennin and money collected. Mr. Clennin is going to look at the Pepsi Tractor and the Wiltz Trailer and make a reasonable offer before next month's meeting. Chief did note that if we sell him the equipment, we could use it anytime if it is available.

#### **Peterbuilt Transport / Update**

This unit has been repaired and is back at the Station. The invoice for the repairs from the City of Pueblo has not been received.

#### **Hatchet Ranch Update**

There are three (3) tanks remaining in Walsenburg. Access maybe lost January 1, 2014. It was noted that two (2) of the tanks can be moved with our equipment from Walsenburg. At the same time, one tank from west Hatchet will be moved to the east side. Kirkland will also be moving the 30K tank as soon as Weber Water has a crane available to load all of the tanks. Mr. Elliott noted that the Board should verify with the County Clerk that the inclusion fee will be included in the 2014 Taxes and Mr. Schaiberger noted it was on his list.

### **New Business**

#### **Nominations for Empty Board Seat**

Mr. Schaiberger noted that he was only aware of one (1) letter of interest (from Mr. Elliott) for the vacant board seat until a few hours ago when two (2) others were noted to him. Mr. Wills received two (2) additional letters before the deadline. Mr. Schaiberger noted he wished that the Board had the weekend to review the applicant pool.

The list of applicants are: Mr. Jim Elliott, Mr. John Biggs, and Mr. Scott Carlton.

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Mr. Schaiberger read aloud the letter of interest from Mr. Carlton and Mr. Biggs. Mr. John Biggs was unable to attend due to a prior engagement.

Open discussion. Mr. Schaiberger noted that he was extremely pleased with the quality of the applicant pool. A number of questions were asked to the applicants by present board members.

Mr. Wills noted that he will be abstaining from the immediate vote due to past personal relations with two (2) of the applicants. If necessary, he will cast a vote in case of a tie.

Mr. Schaiberger asked for a vote:

- Mr. Scott Carlton – None
- Mr. John Biggs – None
- Mr. Jim Elliott – Mr. Schaiberger, Mr. Davis, Mr. McDowell

Chief Bennett will check with SDA as to the length of the term and as it pertains to the By-Laws. Mr. James B. Elliott was appointed to the Rye Fire Protection District Board and was immediately sworn-in by Mr. Schaiberger and took his seat on the Board.

### **Proposed 2014 Budget**

Mr. Schaiberger noted that each Board Member must review the proposed budget and be ready to discuss and pass at the next regular meeting. Chief Bennett will post the notice in the Greenhorn Valley News regarding the proposed 2014 budget.

### **Executive Session**

Mr. Schaiberger noted as authorized by C.R.S. Section 24-6-402, Subsection 4, Paragraphs A-H, this board will now convene in Executive Session. The topic of the Executive Session will be to discuss Paid Time Off (PTO) and Workman's Compensation situation summary. The Executive Session will not be open to the public. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Moved to executive session at 8:17 P.M October 14, 2013.

Discussion was:

- Paid Time Off (PTO)
- Workman's Compensation

Motion to adjourn Executive Session of October 14, 2013 to executive session was made at 9:12 P.M.

Motion: Mr. Davis  
Second: Mr. Wills  
Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. McDowell  
Nay: None

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Following Executive Session, the meeting room was opened back up to the public at 9:12 p.m.

### Receive or Act on Board Correspondence

None

### Adjourn

Motion to adjourn was made at 9:14 p.m.

Motion:	Mr. Wills
Second:	Mr. Elliott
Aye:	Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. McDowell
Nay:	None

Dated this 14<sup>th</sup> day of October 2013.



Submitted by Jim Beach, Captain