

**MINUTES OF REGULAR SESSION OF COUNCIL  
WEDNESDAY, OCTOBER 10, 2018**

~~~~~

Regular session of Borough Council convened at 7:30 pm. Present were Councilors Tim Sloss, Jane Weigand, Mike Matlos, Chris Ponchak, and Melissa Morgan; Mayor Larry Sikorski; Attorney Kerry Fraas, filling in for Solicitor Matt Racunas; and Engineer Don Glenn.

**PUBLIC COMMENTS.**

**John Lewis, 2500 C Street,** said that he knows the Chief had put in for retirement recently; why hasn't it been done yet? Mrs. Weigand and Mrs. Morgan said that is a personnel issue; it cannot be discussed. Mr. Sloss said the Chief has a contract, like the Secretary does, but he can retire any time he wants.

**John Lofgren, 2801 F Street,** said that in June he had stopped in about the parking on Roberts Street; he was told to contact Mr. Bogdan. When he did, Mr. Bogdan told him he is correct; there is no parking on either side of Roberts Street, and within a month or two, the yellow lines would be painted and it will be resolved. It is October and nothing has been done. There are two houses; why can't the police stop and tell the residents there is no parking? He has a hard time getting out of his garage half of the time. Mrs. Morgan asked if they have a driveway; Mr. Lofgren said yes, but they don't use it. Lt. Johnson said he referred it to the Code Enforcement Officer, since it is an ordinance issue. Until the lines are painted, the police cannot enforce it. Mr. Bogdan said he referred it to council and they talked about it. Mrs. Morgan said we do have a list; she rode around with the Fire Department, and she saw a lot of streets that do need the curbs painted. Mrs. Morgan asked Mr. Matlos if they can get together with Bruce, to get the lines painted. Mr. Lofgren said he looked online; it is "no parking" there. Lt. Johnson said once they are painted, the police can enforce it.

**COMMITTEE REPORTS.**

**PROPERTY.** Mrs. Weigand, Chairman, reporting.

Mrs. Weigand made a motion to accept the proposal from InsulRight for installation of spray foam insulation at the Maintenance Garage in the amount of \$10,270. It was the only proposal we received. The motion was seconded by Mr. Matlos and passed unanimously.

They discussed the borough-owned house on Jeffrey Drive at the Work Session.

**POLICE.** Mr. Ponchak, Chairman, reporting.

Mr. Ponchak read Lieutenant Johnson's report on police equipment for the month of September as follows:

Vehicle mileage:

|               | BEGIN | END   | MILEAGE |
|---------------|-------|-------|---------|
| Unit #130     | 85018 | 86410 | 1392    |
| Unit #131     | 28800 | 29900 | 1100    |
| Unit #132     | 56741 | 57545 | 804     |
| Total mileage |       |       | 3296    |

Vehicle Maintenance:

Unit 130

- Tires; oil change; headlight

Unit 131

- None

Unit 132

- None

Mr. Ponchak read Fire Chief Derr's report for the month of September, as follows:

Total calls: 19

|                        |   |
|------------------------|---|
| Structure              | 3 |
| Flooding               | 3 |
| QRS                    | 1 |
| Gas Investigation      | 1 |
| MVA                    | 5 |
| CO                     | 1 |
| Stand By               | 1 |
| Fire Alarm Activations | 3 |
| Containment            | 1 |

**LEGISLATION.** Mr. Ponchak, Chairman, reporting.

There was nothing to report.

**PARKS & RECREATION.** Mrs. Morgan, Chairman, reporting.

Mrs. Morgan thanked everyone that supported the Fall Festival for the Fire Department. It was a great turnout; thanks to the volunteers, who did a great job.

Halloween will take place on October 31. Line-up will be at 5:15 pm in St. Mark's parking lot and the parade will start at 5:30 pm. Trick-or-Treat will be held from 6:00 pm to 8:00 pm. Ayden Sloss has volunteered to be a judge, but they will need two more.

**HEALTH & ORDINANCE.** Mr. Sloss, Chairman, reporting.

There was a problem with dogs on E Street. Lt. Johnson said the Animal Control Officer told him her contract is only for cats. Mrs. Morgan said she has a contract for dogs, also. Mr. Sloss said he will go down and talk with her.

**LIGHTS.** Mr. Matlos, Chairman, reporting.

Duquesne Light was notified of street lights that were out on Latrobe and Overlook. They were repaired today.

**FINANCE.** Mrs. Morgan reporting, in absence of Mrs. Matyasovsky.

Mrs. Morgan presented the Bills for Ratification, as follows:

|                                                                                      |                    |
|--------------------------------------------------------------------------------------|--------------------|
| Aflac – short-term disability [September]                                            | \$ 60.90           |
| American Legal Services – police insurance [October]                                 | 43.44              |
| Center Independent Oil (Double Car Wash) – police vehicles<br>[July/August]          | 92.00              |
| Comcast – phones / Internet                                                          | 286.55             |
| First Commonwealth Bank – loan payment [PW truck]                                    | 1,301.99           |
| First Commonwealth Bank – loan payment [2015 street paving]                          | 3,686.14           |
| MCI – long distance                                                                  | 29.65              |
| McKeesport, City of – prisoner detainment [August]                                   | 25.00              |
| Mon Valley Independent – ads [Special Meeting / ordinance for<br>PennVest borrowing] | 209.00             |
| Mr. John – 1 @ Latrobe Park [9/14/18 – 10/11/18]                                     | 118.00             |
| Mr. John – 2 @ Manor Park [9/14/18 – 10/11/18]                                       | 236.00             |
| Municipal Authority of West Newton – vactor [Liberty Way sewer line]                 | 625.00             |
| PA American Water – consumption data                                                 | 66.59              |
| PA American Water – EMS                                                              | 16.75              |
| PA American Water – garage                                                           | 59.75              |
| PA American Water – Municipal Building                                               | 52.48              |
| PA Municipal Retirement System – Police Pension [3 <sup>rd</sup> qtr]                | 1,040.00           |
| PA Municipal Retirement System – Non-Uniformed Pension [3 <sup>rd</sup> qtr]         | 2,340.00           |
| Racunas Law Group, LLC – Solicitor fees [August]                                     | 2,688.00           |
| Ricoh – copier maintenance                                                           | 38.22              |
| Satira Construction – Liberty Way slide repair                                       | 12,050.00          |
| Sprint – mobile laptop                                                               | 40.24              |
| UPMC Health Plan – health insurance [October]                                        | 2,485.26           |
| Verizon – garage                                                                     | 54.74              |
| WestComm Wireless – radio maintenance                                                | 55.00              |
| <b>TOTAL RATIFIED BILLS</b>                                                          | <b>\$27,700.70</b> |

Mrs. Morgan presented the list of bills, as follows:

|                           |           |
|---------------------------|-----------|
| American Natural – diesel | \$ 989.77 |
|---------------------------|-----------|

|                                                                              |                    |
|------------------------------------------------------------------------------|--------------------|
| American Natural – gasoline                                                  | 1,820.69           |
| Aqua Filter Fresh – bottled water                                            | 35.62              |
| Collura, Dave – wildlife control [September]                                 | 140.00             |
| Dept of the Auditor General – excess State Aid                               | 155.70             |
| Dobosh Center – parts for the weedwacker                                     | 60.93              |
| Duquesne Light – street lights                                               | 3,214.32           |
| EconoSigns – (2) rain jackets                                                | 111.52             |
| Flynn’s Tire – (4) tires [police car]                                        | 464.36             |
| Gilmore, Edward – emergency tree removal [landslide]                         | 9,250.00           |
| Glenn Engineering – general engineering                                      | 2,622.50           |
| Glenn Engineering – Act 537                                                  | 420.00             |
| Glenn Engineering – sewage                                                   | 195.00             |
| Grainger – power relay [pump station]                                        | 119.31             |
| Johnson, Raymond – reimburse for printer toner                               | 77.99              |
| Marshall, Dennehey – legal costs through 8/31 [lawsuit]                      | 374.00             |
| Martin’s Flowers & Shrubs – Halloween decorations                            | 321.40             |
| Mon Valley Independent – General Obligation Note notice [Pennvest]           | 130.00             |
| Orkin – sewers                                                               | 207.92             |
| PA Municipal Retirement System – Police Pension [3 <sup>rd</sup> qtr]        | 1,040.00           |
| PA Municipal Retirement System – Non-Uniformed Pension [3 <sup>rd</sup> qtr] | 2,340.00           |
| Paul’s Auto Service – police car repairs [9/13/18]                           | 169.14             |
| Peoples Gas – EMS                                                            | 20.38              |
| Peoples Gas – garage                                                         | 21.21              |
| Peoples Gas – Municipal Building                                             | 21.21              |
| PSAB – 3 <sup>rd</sup> quarter unemployment tax                              | 622.31             |
| RC Walter - garage supplies                                                  | 26.11              |
| Ricoh – copier lease                                                         | 114.95             |
| Russell Standard – cold patch                                                | 234.08             |
| Sprint – cell phones                                                         | 89.16              |
| TEC Benefits – benefits admin [November]                                     | 30.00              |
| Volunteer Firemen’s Assn – Fire Relief                                       | 9,876.43           |
| W C Weil – repair vacuum prime pump/new rebuild kit [pump station]           | 1,553.50           |
| <b>TOTAL BILLS</b>                                                           | <b>\$36,869.51</b> |

Mrs. Morgan made a motion to accept the ratified bills and to pay the list of bills. The motion was seconded by Mrs. Weigand and passed unanimously.

The receipts for the month of September are as follows:

**GENERAL FUND**

|                                       |          |
|---------------------------------------|----------|
| Real Estate Tax – Aquilante           | 7,059.50 |
| Fire Tax – Aquilante                  | 1,008.50 |
| Delinquent Real Estate Tax – Keystone | 2,303.46 |
| Act 77 Tax Refund                     | 8,309.47 |

|                                                         |           |
|---------------------------------------------------------|-----------|
| Real Estate Transfer Tax                                | 173.46    |
| Earned Income Tax – Keystone                            | 30,820.41 |
| Local Services Tax                                      | 753.96    |
| Zoning/Building Permits                                 | 6.50      |
| Zoning/Occupancy Permits                                | 180.00    |
| Dye Test Permits                                        | 300.00    |
| Police Fines                                            | 265.88    |
| Beverage/Liquor License – Comm of PA                    | 450.00    |
| State Pension Aid – Comm of PA                          | 13,755.70 |
| Fire Relief – Comm of PA                                | 9,876.43  |
| No Lien Letters                                         | 155.00    |
| Police Reports                                          | 15.00     |
| Restitution – Street Sign and Yard Damage [Scene Ridge] | 308.00    |
| Right-of-Way – Duquesne Light                           | 35.00     |
| Right-To-Know – document copies                         | 2.50      |

**TOTAL RECEIPTS FOR THE MONTH** **\$ 75,778.77**

**GENERAL FUND**

**REGISTER BALANCE** **\$ 35,249.41**

**GENERAL FUND SAVINGS**

Interest 188.36

**REGISTER BALANCE** **654,970.24**

**SEWER FUND**

Customer Payments 19,126.18

Surcharge 2,031.64

**REGISTER BALANCE** **\$ 83,363.42**

**HIGHWAY AID FUND**

Interest 12.08

**REGISTER BALANCE** **\$ 40,288.84**

Mrs. Morgan made a motion to accept the health insurance renewal from UPMC in the amount of \$32,803.20, effective December 1. The motion was seconded by Mrs. Weigand and passed unanimously.

**PERSONNEL.** Mrs. Morgan reporting, in absence of Mrs. Matyasovsky.  
Mrs. Morgan made a motion to accept the proposed Employment Agreement for the Borough Secretary, effective July 1, 2018, for a term of one year. The motion was seconded by Mr. Ponchak and passed unanimously.

**STREETS & SEWERS.** Mr. Sloss reporting, in absence of Mr. Zrenchak.

Mr. Sloss made a motion to get the vactor and camera truck to take care of the inlets from the landslide and to check to see if the sewers are clean, starting there and working up. The motion was seconded by Mr. Ponchak and passed unanimously.

**MAYOR SIKORSKI'S REPORT.**

Mr. Sikorski highlighted the following police activity from the September report:

|                             |    |     |
|-----------------------------|----|-----|
| Total Call Activity         |    | 255 |
| Calls for Service           | 18 |     |
| Assaults                    | 5  |     |
| Domestic Complaints         | 4  |     |
| Local Ordinance Complaints  | 9  |     |
| Traffic Accidents           | 2  |     |
| Driving Under the Influence | 2  |     |
| Traffic Violations          | 59 |     |
| Traffic Citations Issued    |    | 61  |

The police are slowing the traffic down, but they can't be everywhere at once. They can be sitting with the lights on, and people are still flying by. The police are doing what they need to do; hopefully, people will slow down.

**SOLICITOR RACUNAS'S REPORT.**

Mr. Fraas said there was nothing to report.

**ENGINEER GLENN'S REPORT.**

Most items were covered at the Work Session.

Mr. Glenn called for a motion to adopt the concurring resolution for the CDBG Year 45 grant application in the amount of \$41,470 for the B Street Storm Sewer Project. The motion was made by Mrs. Weigand, seconded by Mr. Matlos, and passed unanimously.

**NEW BUSINESS.**

Mrs. Morgan called for a motion to advertise the Storm Water Management Plan Ordinance, which will be adopted at the November 14 meeting. The motion was made by Mr. Ponchak, seconded by Mrs. Weigand, and passed unanimously.

Mrs. Morgan made a motion to adopt the Public Body Resolution to establish the new bank account, Sinking Fund – 2018 Note, to be used for the PennVest loan/payments. The motion was seconded by Mr. Ponchak and passed unanimously.

Mrs. Morgan made a motion to transfer the accumulated surcharge for 2018 to the Sinking Fund account. The motion was seconded by Mr. Ponchak and passed unanimously.

There was no Old Business or Correspondence.

Mrs. Morgan made a motion to accept the typed minutes from the Regular Session on September 12, 2018. The motion was seconded by Mrs. Weigand and passed unanimously.

The next meeting date is November 14, 2018, with the Work Session at 6:00 pm and the Regular Session at 7:30 pm.

A motion to adjourn was made by Mrs. Morgan, seconded by Mrs. Weigand. All were in favor and the meeting adjourned at 7:45 pm.

Respectfully submitted,

Debra L. Helderlein  
Borough Secretary