

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS'**

**REGULAR BOARD MEETING MINUTES**

Trinity County Fair

**DINING HALL – 6000 Hwy 3 (DIRECTORS ONLY)**

Hayfork, CA 96041

**Zoom Link Info:**

**Meeting ID: 847 8160 1071**  
**Passcode: 491796**  
**Dial In: 1-669-900-6833**

**JUNE 23<sup>RD</sup> 2022**

**6:30 PM – Open Session**

**Board of Directors**

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director, 1 <sup>st</sup> District	Michael Thompson, Director, 2 <sup>nd</sup> District
Adrien Keys, Director, 3 <sup>rd</sup> District	Adam Dummer, Director, 4 <sup>th</sup> District
Director, 5 <sup>th</sup> District	Chuck Sauer, Director
Donny Case, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendaized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 5:45 pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

- a. Directors present in person: Thompson, Dummer, Sauer, Eggleston, Rourke, Keys, and Case

### **3. INTRODUCTION OF GUESTS / STAFF**

- a. Wendy Smith, Tina Felch, Krista Hymas, Karen Leadbetter, Cindy Blackburn, Teresa Miller, Betty Wines, Aria Beck-Wines

### **4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

### **5. CONSENT AGENDA & MINUTES**

- a. Director Dummer moves approve June 23<sup>rd</sup>, 2022, Agenda and the May 19<sup>th</sup>, 2022 Meeting Minutes with corrections; Director Keys seconds the motion; Motion carries unanimously.

### **6. APPROVE MAY 2022 FINANCIAL REPORTS**

- a. Director Dummer moves to approve the May 2022 Financials; Director Sauer seconds the motion; Motion carries unanimously.

### **7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES**

### **8. CEO'S REPORT**

- a. I wanted to talk about people who get frustrated with me regarding a decision I make, then go to a Director to back them. An example would be a vendor who has had an exhibit in the Fair for a few years and wanted to grow beyond what we have space for, when I told them they couldn't do what they wanted, due to the space limitations they got upset and went above me. That is their right, but I would appreciate if before acting you take time to discuss the situation with me, as usually you are only going to hear one side and I would like you to hear the Fair's side. Especially where outside agencies could get involved and would reflect poorly on our fairgrounds.
- b. California Fairs Alliance – I was selected for the Leadership Development Committee with Western Fairs Association; we will start meeting in August to plan the development for the Conference in January. Included in the Board Packets was a copy of the letter I sent to CDFA and Fairs & Expositions on behalf of the Cascade Area Fair CEOs stating what we could do with funding from the Resiliency Funds that are available for distribution. Again, they plan on spending most of the funds on larger Fairgrounds to make them state-of-the-art facilities, we just wanted to show what a few million dollars would do for the smaller fairs. Especially since most of us need funding just to get us safety compliant and our facilities the basics which include HVAC, ADA compliance etc.
- c. Maintenance continues to work away at the safety repairs that are needed from our State Inspection.
- d. Bigfoot BBQ Recap.
- e. As most of you know Monster Truckz cancelled, they told us it was because of permitting issued in California and told some customers they were double booked. When I heard this, I contacted them and they again confirmed they were having trouble getting permits in California, I'm assuming it had to do with CARB as the other company we are in contact with is California based and doesn't have that issue. I'm not sure they will do an event here if we don't pay them outright, and we can't make the numbers work for what they want.
- f. Fair Update
  - 1. Pre-Sale is going now, and as usual it is starting off slow, but will pick up the last week.
  - 2. We had the inmates here working with us and JLC, they will be back July 5 – 9 to do last minute tasks for both us and JLC.
  - 3. After Five interviewed me and the CEOs from Lassen and Plumas County, and we are running an advertisement for our Fair in their next issue. I am also working with KRCR on a commercial to run 10 days before Fair and 97FM
- g. Well – Shed is built, Maintenance will make sure the door is level and a padlock is installed, Tanks are here, Jim White is scheduling us in for the rest of Phase I.
- h. USFS – Checked with them on check status for parking lot repairs, everything has been approved its in the check writing process. I have requested approval under New Business for the deposit of \$10,000 so repairs can start on Monday. Then we will need to pay the remainder after the work is completed. Need to amend the New Business to include the balance paid after the parking lot is inspected after completion.
- i. Dining Hall Kitchen – received the permit application today and we sent the payment of \$165 for the Commercial Food Permit.

- j. Transport for Jr. Livestock Animals is going to be much higher than last year, I talked to Jeff Blackford and there are 2 issues, of course one is the cost of fuel which is part of his agreement. 2<sup>nd</sup> is the number of hogs, his main trailer can haul a maximum of 100 hogs, so he will have to bring a second truck and trailer for the additional 50 hogs.
- k. Today Doug Gritts pumped our barn septic and found that there is a 40-gallon solid waste can and a separate liquid septic tank. Now that it is pumped out it is ready for Plew Plumbing to fix the drainage issue from both the animal wash racks.
- l. Fencing is complete thanks to Bob Tayler and Brian Burke; I've passed around a thank you letter for your signatures.
- m. A walk-through with West Coast Rodeos will take place after Fair, so we can finalize their agreement and start promoting the Rodeo.

## 9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley
  - 1. Splitting of Animals
    - i. More than 25, they got split.
    - ii. Grand Reserve and Top 20 go before Steers.
  - 2. This will be a 1-year trial
  - 3. Buyer's letters have been sent out
    - i. McBubbas going out at 8:30 am
      - a. Under Oak Trees by steer wash racks
  - 4. Runners for the Auction
    - i. We asked the HHS, THS, STHS. Only the THS Cross Country got back to us and will be providing 10 runners to help out.
  - 5. 240 total entries this year; 71 completed
    - i. 3 Goats for show – Special show division – Morgan Rourke
      - a. 8 Poultry
      - b. 14 Goats
      - c. 19 Lambs
      - d. 24 Steers
      - e. 150 Hogs
      - f. 44 Turkeys
      - g. 8 Rabbits
    - ii. We are thinking of hanging a plaque on the fence built by the Junior Livestock Barn for Brian Burke and Bob Taylor.
    - iii. The panels were picked up on the 27<sup>th</sup>
      - a. Set-up day is 8 am on June 26<sup>th</sup>
    - iv. Steak Box Lunches will be served from 11:30 am – 2:00 pm
- e. **TCFA MOTORSPORTS:** Donny Case (Chairman), Wendy Smith, Marilyn Overturf, Carrie Bayley, Tina Felch
  - 1. \$25,000 Derby Purse met! We will have the Derby on Facebook Live with a drone.
  - 2. Biggest in California Derby History (30-50 cars)
  - 3. \$1,500 Transmission donated



4.Sponsors from all over.

5.Raffle off car after the Beauty Contest

- a. \$25 each or 5 for \$100
- b. Must be 16 or older to win

6.Enduro Purse will start at \$2,500

- a. 1<sup>st</sup> - \$1,000
- b. 2<sup>nd</sup> - \$1,500

7.Truck Derby for Bigfoot BBQ

#### 10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Tina Felch
- c. **PREMIUM BOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Tina Felch, Jennilea Brookins, Christina Merritt
- d. **VOLUNTEER COMMITTEE:** Donny Case (Chairman), Adrien Keys, Tina Felch
- e. **WELL COMMITTEE:** Donny Case (Chairman), Chuck Sauer, Carrie Bayley
- f. **MOU COMMITTEE:** Adrien Keys (Chairman), Chuck Sauer, Donny Case, Carrie Bayley
- g. **RODEO COMMITTEE:** Michael Thompson (Chairman), Shawn Patton, Laurel Dummer, Carrie Bayley

#### 11. CORRESPONDENCE:

- a. Band Flyer
- b. DOJ Raffle Letters
- c. Fair Flyer
- d. Quarterly Newsletter 2022
- e. Resiliency Fund Input Letter
  - 1.27<sup>th</sup> DAA Project
  - 2.Fairgrounds and Community Centers Funding
  - 3.TCFA Maintenance Project Goals
- f. Semi Annual Board Meeting Flyer
- g. Special Events Flyer 2022 Page 1
- h. Special Events Flyer 2022 Page 2
- i. State Horse Show Drug Fee

#### 12. NEW BUSINESS

- a. Approve Jr. Livestock Committee Recommendation to pay Trinity High School Cross County \$400 to run Buyer Contracts during the Jr. Livestock Auction
  - 1.Director Eggleston moves to approve; Director Dummer seconds the motion; Motion carries unanimously.
- b. Approve Jr. Livestock Committee Recommendation to pay additional \$1000 to Jake Parnell for an additional Auctioneer, due to the length of Jr. Livestock Auction, for a total of \$5000
  - 1.Director Thompson moves to approve; Director Case seconds the motion; Motion carries unanimously.
- c. Approve payment of \$10,000 deposit to Steve Felch, J&J Tree Service, to start asphalt repairs in the parking lot; \$32,958 Bid was accepted by USFS to do repairs for damages from the past 2 years of Fire Camps, payment from USFS is in the process
  - 1.Director Thompson moves to approve; Director Dummer seconds the motion; Motion carries unanimously.
    - i. Final payment after inspecton.
- d. INFORMATIONAL ONLY – CONTRACTS AND AGREEMENTS



<b>FAIR COMMERCIAL AGREEMENTS</b> COM22-14 HRN COM22-15 Mountain Comm. Healthcare District COM22-16 TC Historical Society COM22-17 Southern Trinity Health Services COM22-18 Rawhide Forge COM22-19 Roderick Senior Center COM22-20 Redding Rancheria Tribal Health COM22-21 Trends COM22-22 Double "R"  <b>STANDARD AGREEMENTS</b> SA22-18 Palomino Room	<b>FAIR CONCESSION AGREEMENTS</b> CON22-09 Asian Food CON22-10 Vilma Carrillo (Homestead) CON22-11 Roderick's Senior Center  <b>EVENT AGREEMENTS</b> RA22-14e Celebration of Life RA22-15e Celebration of Life RA22-16e Baby Shower RA22-17e Hayfork Chamber Elections Day RA22-18e Baby Shower RA22-19e Indian Valley Summer Camp
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**13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION**

**14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT**

**DIRECTORS' REPORTS**

**15. ADJOURNED**

Adjourned by Dennis Rourke at 7:45pm

**Submitted By:**

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***Carrie Bayley, CEO***

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***Dennis Rourke, TCFA President***