

Little Traverse Lake Property Owners Association
Board of Directors Organizational Meeting Minutes

Saturday August 29, 2020 9:30 AM

Conference Call

Participating in the conference call were Directors Mason, Race, Skjaerlund, Shutz, Rankin, Verellen and Leanderson.

The meeting was called to order at 9:30 AM.

Approval of Annual Meeting Minutes – The Minutes were approved on a motion by Race, seconded Verellen.

Election of Officers – The officers elected were David Skjaerlund-President, Kristen Race-Vice President, Jeff Shutz-Treasurer, Jerry Leanderson-Secretary.

2020/20201 Calendar – The following calendar of events was reviewed:

- Board Meeting - Saturday August 29, 2020 9:30 AM
- Board Meetings - As required
- Winter Dinner - Saturday February 13, 2021 6:00 PM
- Koffee Klatch/Fun Run - Sunday July 4, 2021 9:30 AM
- Annual Meeting - Saturday August 7, 2021 9:00 AM

Review of Annual Meeting – Discussion took place regarding the Annual Meeting held at the Cleveland Township Park. Attendance was light as expected. Social distancing was displayed. Hope next year we can return to normal meetings.

Communications – Leanderson reviewed the communications received since the last Board meeting. Discussed message from Neil Hanna regarding the Cares Act which allows up to \$300 charitable deductions to be taken regardless if taxes are itemized. Message to be sent to members. Leanderson requested funds to purchase a one year Zoom subscription. To be used by water quality committee and Board for future meetings. Will also be able to use for member communication meetings. Discussion on who can manage the “blog”. Decision to leave management with the Secretary. Discussion on formation of communications group and desire to improve member communications. Group may want to utilize multiple communication methods including blog, email, direct mail, newsletter, etc.

Treasurers Report – Shutz reported that we have a bank balance of \$31,161.89. Outstanding expenses were discussed with expenses for Ray Canale, Ron Reimink, invasive species, and insurance being the greatest. Shutz to provide detail report of all income and expenses YTD.

Shutz presented the following report:

LTL by Fund

8.29.20

Fund			
Dues		\$ 3,630.57	
		\$	
	Supplies/hall rental	<u>(250.00)</u>	
		\$	
	Liability Insurance	<u>(900.00)</u>	due in December
		\$ 2,480.57	
General Fund		\$ 1,167.96	
Swimmer's Itch		\$ 1,710.07	
Water Level		\$ 1,425.00	
		\$	
	Dam removal	<u>(1,100.00)</u>	
		\$	
	Gosling	<u>(1,282.50)</u>	
		\$	
		<u>(957.50)</u>	
Water Quality		\$	
		27,100.00	
		\$	
	Expenses paid ytd	<u>(7,125.00)</u>	
		\$	
		19,975.00	
		\$	
	FWS Enetric Bacteria	<u>(2,225.00)</u>	Due April 2021
		\$	
	Canale Water Quality	<u>(5,000.00)</u>	Due November
		\$	
		12,750.00	
		\$	
	Net P&L Balance	<u>17,151.10</u>	
Bank Balance		\$	
		31,161.89	
		\$	
	Bills to be paid	<u>(8,125.00)</u>	Bills to be paid. Insurance, FWS, Canale
		\$	
		23,036.89	
		\$	
	Net P&L balance	<u>\$(17,151.10)</u>	
	Carryover balance from previous years	<u>\$ 5,885.79</u>	

Membership – Leanderson reported that 60 members have paid their dues so far versus 87 for 2019. Many members who normally pay at the Annual Meeting have not paid. A “Gentle Reminder” email will be sent to those who have not paid.

Committee Reports

Water Quality – Race presented the following report:

Water Quality Committee Report Aug. 2020 Board Meeting

Here is a brief summary of our work this year and plans for next year. We will talk more about the details at the meeting on Saturday.

Ray Canale will finish collecting and analyzing water samples, with two collections in September and Oct., and one in November. We will get the results of that expanded testing and analysis sometime in the spring of 2021. This will give us a very complete set of data for 2020 which he will enter into the database. He is training Renae Gurthet, a computer professional, to take over updating the database in the future. We will get a final report on the state of the lake in the winter of 2022 when he has all of the data from 2021. As he stated in his summer Zoom meeting, he does not see any major problems at this point but wants to analyze all of the data from the three year project.

Ron Reimink of Fresh Water Solutions has collected enteric bacteria data for surface and drinking water but has had to delay taking drone images of drain fields because the company he has a contracted with was unable to get the necessary camera due to parts being needed for COVID equipment. He will do that part of the project next year, along with the second year of enteric bacteria testing. Since our project with Ray ends next year, we would like to hire Ron as our lake biologist, a role he plays on Lime Lake. He is interested in a closer collaboration between the two lakes, as is the WQ committee, so we are working on the details to make that happen. I will keep you updated.

Jeff has been working on invasive species and has sent you a summary of his work. Let’s talk more about the direction of the WQ initiative on Saturday.

Race continued that Ray Canale will be doing two more tests in September. She is expecting the Invasive Species report from Reimink soon and expects it to be a good report. The Water Quality committee will be holding a Zoom meeting soon to plan for 2021. Ray Canale will be in the last of his three year contract.. Testing next year will not be as extensive as 2020. Skjaerlund commented that we need consistency in testing hot spots found since 2018.

Invasive Species – Shutz reported that 2 invasive species have been found. Identified as purple loosestrife. Shutz made a presentation regarding invasive species and the need for a boat wash system. (Presentation will be attached to these minutes electronically). Discussion took place about the need to inform all residents on the lake and educate them on what to look for. We should utilize the website, blog and perhaps a mailing. Costs and priorities were reviewed. It was decided that Shutz should continue to research the boat wash systems, contact Cleveland Township for their input, and research possible funding sources (grants, Township, Tribe, State, etc.). Our first priority for funding is our current water quality programs.

Water Level – Shutz reported that the culvert at CR-669 is almost complete. We need to have the gauges reinstalled so that we can monitor the water levels at both TLR and 669. Skjearlund to contact Gosling regarding the gauges and to identify when their final report will be completed.

MURT Heritage Trail – Verellen reported that fund raising was about to begin. The Road Commission needs to be contacted as there has been an almost complete turnover of Road Commission people.

Swimmers Itch – Rankin reported that the website now has a link to report swimmers itch. So far there have been 11 reports. Duck and geese hunt will begin October 18. Forms are available for anyone willing to give the hunters permission to hunt on their property. Funds earmarked for swimmers itch should be used for education and possibly attending workshops.

Website/Directory – Leanderson stated that the directory will be updated this fall.

Old Business – There was no old business.

New Business – Discussion was held regarding allowing businesses to become Associate Members to increase funding opportunities. There was generally no support and the idea was tabled.

The next meeting is Saturday October 10, 2020 at 9:30 AM via Zoom.

The meeting adjourned at 11:35 AM on a motion from Race, second from Leanderson.