

Minutes of the Sherrard Public Library District Board of Trustees

October 16, 2018

Call to Order 7:00 PM.

Board Members in Attendance: Allen Holdsworth, Molly Kindelsperger, Cindy Sanders, Sarah and Soliz, Sheryl Steele.

Board Members Absent: Barb Ruane and Jim DeWitt

Staff: Jeanna Ryner

Motions:

1. Motion to approve the minutes of September 18, 2018 by Kindelsperger, Second by Sanders.
2. Motion to approve the Treasurer's report by Kindelsperger, Second by Soliz.
3. Motion to approve the State of Illinois Comptroller, FY2018 Annual Financial Report by Kindelsperger, Second by Soliz.
4. Motion to approve the Annual Receipts and Disbursements Report by Kindelsperger, Second by Sanders.
5. Motion to adjourn at 8:45 PM by Soliz, Second by Kindelsperger.

Director's Report:

Jeanna reported circulation numbers and showed us a new spread sheet she is using which will make it easier to fill out the Illinois Public Library Annual Report (IPLAR).

The library has hired another page to work Monday and Thursday nights and rotate Saturdays.

Discussion:

Unfinished Business:

Old Building: Allen received information from our lawyer regarding how to proceed with the sealed bids for the sale of the old building. The board finalized the terms for the Advertisement for Bids and intends to have the notice of the sale published in the paper soon. All bids must be received by November 13, 2018 at 3:00 PM. A Special Meeting will be called for that time and date to publicly open the sealed bids. Bids will be discussed at the regular meeting on November 20, 2018.

Storage Shed: Allen provided model and color samples for the board's consideration. Decisions will be made at a later date. Jeanna reported that a security camera to be focused on the shed would cost between \$400 and \$600.

Little Free Libraries: A patron from Matherville has volunteered to be a steward for the Little Free Library in Matherville. Three more libraries have been built and we are looking for stewards for each of them.

New Business:

Audit Report: Kim Hoffman was here to present the audit report.

The Annual Receipts & Disbursements Report was approved.

Donation: Sarah reported that we may be receiving a \$100 donation from MidAmerican Energy.

Holiday Closings: Jeanna proposed some possible policy changes to the list of holidays observed by the library. The board will consider these changes and make a decision at a later date.

The next meeting is November 20, 2018.

Sheryl Steele