

**Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting Minutes
September 17th, 2018**

A regular meeting of the Village of Millerton Board of Trustees was held on Monday, September 17th, 2018 was called to order at 7:00PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Christine Bates, Alicia Sartori, and Matthew Hartzog. Also present; Clerk Kelly Kilmer, Treasurer Stephany Eisermann, Highway Supervisor Cole Lawrence, Police Officer Michael Veeder, and Attorney Ian MacDonald. Members of the public, Carol Kneeland, Jeanne Vanecko, Ralph Fedele, Madden Panzer, Bill Kish, Eleanor Nuerzia, Brandee Nelson (Tighe & Bond), Joan Binzer, and Ryan Bailey (Representative from Sprint) (Sign in sheet attached).

Vouchers

Motion was made by Trustee Najdek to pay vouchers #**2018585-2018618** for a total of **\$95,127.63**, General fund **\$70,063.32** and Water fund **\$25,064.31** and seconded by Trustee Sartori, all five (5) members in attendance approved and motion was passed.

Minutes

Motion was made by Trustee Bates to approve minutes from the clerk for meetings 6/18/2018 and 06/25/2018, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion was passed.

Motion was made by Trustee Sartori to approve minutes from the clerk for the meeting on 08/29/2018, seconded by Trustee Hartzog, Trustee Bates abstained from this vote since she was not present for the 08/29/2018 meeting, all four (4) members in attendance approved and motion was passed.

Telecommunication: Ryan Bailey, consultant representative for SPRINT gave a brief presentation to the board to ask to be considered for space on the water tower. He answered any question that board members had. It was expressed that the current, temporary site that SPRINT occupies at the tower is unkept and needs to be addressed. He assured the board he would get that taken care of. The proposed lease has been distributed to the members of the board and the village attorney.

Attorney – Ian MacDonald

- South Center Street property – A new quote to demolish the building will be needed from a new contractor since the previous contractor has rescinded his offer.
- Annexation of property from Town – Lind & Chase Survey has been finalized and will now need to be filed with Dutchess County and State of NY. Ian will get all the details and email them to Stephany and Kelly. He will outline a few of his suggestions in this email.

Tighe & Bond

- Composting Toilet – The toilets are all installed and final inspection was done on September 17th, 2018. Brandee has given the master keys to Cole (Highway

supervisor), he will make copies for police, village clerk, and townscape. Once the toilets are fully stocked they will be open for the public. Cole will be opening them, and the Village Police will be locking them up at dusk. Townscape has contracted with a cleaner to clean them daily. They will close for the colder months; definite times will be made available at a later time. Brandee will work with Kelly to get a press release out to the Millerton News.

- Waste Water Survey – Erin will be coordinating with Cole to do a soil assessment. She will try to have a report/draft by the November meeting.

Department Reports

- Highway/Water: Cole is meeting with a tree contractor on 9/18/2018 to look at three (3) trees on Simmons Street. Cole will be installing a new door for the new control panel when it is installed. Cole also expressed concern regarding the existing control panel and possible work it will need before the new one gets installed. *Motion* was made by Trustee Najdek to allow Cole to get the old control panel repaired before the new one gets installed, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion was passed. Cole also advised the board that with the new control panel Central Hudson will give us \$5,000 for each VFD's that we have with the new panel. Cole will apply for this once the panel is installed. The contract for the new panel has been sent and it will be 3-6 months to get the panel installed. *Motion* to purchase a Verizon FAB, this will contact Cole, or any other person designated, by either email or text when there is a problem, motion was made by Trustee Najdek to purchase this for \$700, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion was passed. Cole would like to change the mix for this winter with our salt/sand ratio, Mayor Middlebrook stated that we would need to have this conversation with the Town of North East also since we do share the salt/sand with them.
- Police: Officer Mike Veeder gave monthly report (see attached report) and answered any question for incidents for the month. Trustee Hartzog asked if we were going to have a break down of incidents and if it could be included on the report. Officer Veeder was going to look into this and, he was asked if the grant hours could be clarified and how many we had left. Mike or David Rudin will send an email to answer these questions.
- Recreation – none

Committee Reports

- Christine: Report was submitted via email (see attached committee report)
- Jen: Report was submitted via email (see attached report)
- Alicia: Report was submitted via email (see attached report) – CDBG Public Hearing will take place on Thursday, October 4th, 2018 at 6:05PM. Alicia asked that we change the Workshop Meeting to the same day and start at 6PM. *Motion* was made by Trustee Hartzog to change the Workshop meeting to 10/04/2018 at 6PM to coincide with the public hearing, seconded by Trustee Sartori, all five (5)

members in attendance approved and motion was passed.

- Matt: Report was submitted via email (see attached report)

Mayor: Deb reported that the WIIA grant was submitted on September 7th, 2018. She also spoke about the public hearing to be held on Thursday October 4th, 2018 at 6PM. This is for the 2019 CDGB grant.

Halloween: Curfew for any person from 16 years of age or younger will be 9PM on Wednesday October 31st, 2018. There will be no streets closed for that evening in the village. We will put a public notice in the Millerton News with this information for the residents.

Bulk Trash Day: Saturday, October 20th, 2018 will be bulk trash day, a flyer will be going out in the October water bills. The time is from 8AM to 12 Noon and will be held at the Town of North East highway garage. Prices will be on the flyer.

EMS: There will be a joint meeting on Tuesday, September 18th, 2018 at 7PM with the Town of North East and Fire Department District regarding the EMS proposed contract. There will also be a joint meeting with all towns involved on Wednesday October 24th, 2018 at 7PM at the Amenia Town Hall.

Fuel Bids: 2018-2019 Fuel bids will be going out to sealed bids. We will put a notification in the paper and will notify the two local fuel companies.

Cleaner: It was discussed regarding filling the cleaning position that was recently vacated by a sub-contractor. This position cleans the village hall and community room next door to the village hall.

Executive Session: *Motion* made by Trustee Najdek to adjourn regular meeting to executive session for personnel at 9:02PM, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

Motion was made to adjourn executive session and return to regular session at 9:27PM by Trustee Najdek, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

Personnel: *Motion* was made by Trustee Hartzog, to increase Anthony Sarvis, Laborer, salary to \$17.00 per hour pending a 60-day driver training period with Highway Supervisor, seconded by Trustee Bates, all five (5) members in attendance approved and motion passed.

Adjourn

Motion made by Trustee Najdek to adjourn the meeting at 9:35PM, seconded by Trustee Sartori, all five (5) members in attendance approved and motion was passed.

Respectfully Submitted,

Kelly Kilmer
Village Clerk