



**Forest Grove Board of Fire Commissioners
June 23, 2020 - Meeting Minutes**

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola "Nick" Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- _ Thomas Bellone Sr. - Commissioner**

Due to the COVID-19 pandemic and social distancing rules, we have 1 Commissioner that were not physically present at the meeting. He was however reachable via telephone should the need have arisen.

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Joseph Scapellato and seconded by Samuel Scapellato. No changes to be made.

3. Communications

All communications will be discussed under old and new business.

4. Treasurers Report & Bills against the Commission

Joseph Scapellato reported that \$9.24 credit due to an overpayment to McKesson was recorded. This credit will be used on the next bill.

Joseph reported that he used the petty cash fund to purchase stamps.

Joseph reported that all of the Glenn insurance bills were paid for this period (Workman's Comp, Vehicle and building insurance). The original check (#12343 in the amount of \$19,400.20) was voided due to an accounting error and a new check (#12354 in the correct amount of \$10,420.20) was handwritten. The correction will be made by the bookkeeper at the next meeting.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and was seconded by Andrew Bellone Jr.

Refer to the attached files for list of all bills paid.



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5. Old Business

The Commissioners were reminded to check and clear their mailboxes each month.

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived will be organized, then scanned and then filed.

Mykola Myronowskyj reported that he contacted Ed Paul for an update of the 2019 financial audit. Mr. Paul stated that it was almost complete and that he would be in contact.

6. New Business

At this time during the COVID-19 pandemic, the Chief, President and Vice-President were reminded to practice all safety and PPE protocols.

Glenn Insurance notified the Board that we will be receiving a refund check from the Workman's Comp audit for \$10,567.00.

The Board received an application to join the fire company from Andrew Mastro Jr. Andrew is a junior so a background check will not be needed. He is the son of the fire company President.

The Chief notified the Board that a member of the fire company was suspended for 1 month due to inappropriate content that were made on the members personal Facebook page. A citizen was offended and reached out to the Chief directly. The Chief investigated and found that the allegations were true. The Chief also found out that the member noted on his page his affiliation with the Forest Grove Volunteer Fire Company, this is how the citizen was able to contact the Chief. We advised the Chief that we would add this to the minutes as part of the official record and that he should continue as he sees fit and has the Board of Fire Commissioners support. The Chief was asked to notify all members that they need to be careful of what they post and that affiliations with the fire company should be removed from their personal pages if they are going to post potentially offensive content. The Chief further advised that the member understood his errors and complied with the Chiefs instructions, in addition he is not going to challenge the suspension order.

7. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present



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8. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr. and seconded by Samuel Scapellato.

Meeting was adjourned at 19:16 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners June 23, 2020 - Meeting Minutes

2:52 PM
06/22/20
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of June 30, 2020

	Jun 30, 20
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-24,039.82
Newfield Savings 9924	496,452.18
Total Checking/Savings	472,412.36
Total Current Assets	472,412.36
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,462,554.36
LIABILITIES & EQUITY	
Liabilities	444,258.62
Equity	
Cap Fund Bal Design For Debt Se	11,589.83
Central Fund Bal	37,433.04
Fixed Bal. -Undesignated	-68,761.61
Invest in Gen. Fund Assets	1,012,277.37
Oper Fund Bal Designated	4,119.00
Retained Earnings	198,363.16
Net Income	-176,725.05
Total Equity	1,018,295.74
TOTAL LIABILITIES & EQUITY	1,462,554.36



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10:51 PM
06/22/20
accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of June 30, 2020

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	06/22/2020	12352	Blue Tarp Credit Services	-537.52
Bill Pmt -Check	06/22/2020	12351	Chuck's Mobile Lighting & Instal...	-200.00
Bill Pmt -Check	06/22/2020	12350	Comcast (Xfinity)	-16.96
Bill Pmt -Check	06/22/2020	12349	Comcast 569	-205.65
Bill Pmt -Check	06/22/2020	12348	D&H Auto Supplies	-44.24
Bill Pmt -Check	06/22/2020	12347	Dennis Allonnardo	-87.13
Bill Pmt -Check	06/22/2020	12346	Diamond Tool	-457.00
Bill Pmt -Check	06/22/2020	12345	DTA Solutions LLC	-125.00
Bill Pmt -Check	06/22/2020	12344	Forest Grove Fire Co	-2,425.13
Bill Pmt -Check	06/22/2020	12343	Glenn Insurance, Inc.	-19,400.20
Bill Pmt -Check	06/22/2020	12342	M.A.S.E. Concepts	-906.00
Bill Pmt -Check	06/22/2020	12341	Major Petroleum Ind.	-660.38
Bill Pmt -Check	06/22/2020	12340	Mes PA	-426.00
Bill Pmt -Check	06/22/2020	12339	My-Lor Inc	-34.08
Bill Pmt -Check	06/22/2020	12338	Mykola Myronowskyj	-111.82
Bill Pmt -Check	06/22/2020	12337	Nat Alexander Company, Inc.	-960.00
Bill Pmt -Check	06/22/2020	12336	Staples	-156.00
Bill Pmt -Check	06/22/2020	12335	TransUnion	-50.00
Bill Pmt -Check	06/22/2020	12334	Verizon Wireless 197	-60.32
Bill Pmt -Check	06/22/2020	12333	Vineland Auto Electric	-521.25
Bill Pmt -Check	06/22/2020	12332	Wheat Road Coldcuts	-75.00
Bill Pmt -Check	06/22/2020	12353	Mistras Group, Inc.	-1,575.00
Transfer	06/26/2020			71,000.00
Total Newfield Na Bk 0505				41,965.32
Newfield Savings 9924				
Transfer	06/26/2020			-71,000.00
Total Newfield Savings 9924				-71,000.00
TOTAL				-29,034.68

* Check 12343 VOIDED FOR incorrect amount

New check # 12354, B 10,420.20 -6-22-2020