

**TOWN OF MAPLE CREEK**  
**November 11, 2019**  
**Town Board Meeting Minutes**

**Call to order and Pledge of Allegiance**

Chairman Korth called the November 11, 2019 Maple Creek Town Board meeting to order at 6:30 pm. and led the Pledge of Allegiance.

**Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)**

The agenda for these minutes was posted at the three Town posting boards on Friday, November 8, 2019.

Elected Officers present: Dalton Korth, Mike Bruette, Jim Young, Tory Much, Steve Janke

Appointed Officer present: Lynette Gitter

Others present: Gary Coroneos, Deb Radmer, Chris Thompson

**Approval of October 14, 2019 monthly meeting and October 28, 2019 budget work meeting**

Young made a motion, seconded by Bruette, to approve the October 14<sup>th</sup> and October 28<sup>th</sup>, 2019 Town Board meeting minutes. All Ayes. MOTION CARRIED.

**Treasurer – Discussion and possible action:**

**A. Monthly Report**

The balances for all accounts as of October 31, 2019, are as follows: Checking - \$3,465.02; Investment Savings - \$244,000.38; and Town CD's - \$127,121.10. Total town funds--\$374,586.50. Stands as read subject to an audit with the clerk.

**B. Resident vs Non-Resident Burial Fees**

The Cemetery Commission recommends increasing the fees for non-resident burials. They suggest a resident fee of \$400 and a non-resident fee of \$1000. After discussion, Bruette made a motion, seconded by Young, to set the Maple Creek burial fees at \$400 for residents and \$1000 for non-residents. All Ayes. MOTION CARRIED.

**Outagamie County Sheriff's officer report (if in attendance)**

None

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

A resident would like to see the board approve the SAP program listed under Agenda item F.

**Specific matters for discussion and possible action:**

**A. Recommendations from Plan Commission meeting**

**1) Approve CSM for Paul Ziemer sale of land to Jeff Maney—sign original**

Plan Commission Chair, Gary Coroneos, stated that the plan commission approved the CSM for Paul Ziemer for a lot split for a land purchase to Jeff Maney. After discussion, Bruette made a motion, seconded by Young, to approve the Certified Survey Map for the lot split for Paul Ziemer.. All Ayes. MOTION CARRIED. The original is not available to sign tonight. The clerk contacted the surveyor.

**2) Approve easement for Spencer Main property**

Plan Commission Chair, Gary Coroneos, stated that Spencer Main is now considering a lot split in addition to an easement for the property behind his house down by the river. The commission recommendation is for him to come back with a CSM. Mr. Main will come back another time.

**B. WI DOT 2020-2021 Multimodal Local Supplement (MLS) Application Guidelines (also known as 90/10 funding. Any update from Lou Leone on the application?**

Chairman Korth stated that he will call Mr. Leone to set up a time to meet sometime next week. He also stated that the vehicle road counter for Hintzke Road came out at 182 cars per day.

**C. Special Exception Permit, Notice of Public Hearing November 12, 2019, 10:30 a.m.—Outagamie County Highway Garage**

The County Zoning Committee will have a public hearing to discuss the special exception permit for Linda Rue for a dog boarding business. The town plan commission and the town board approved the special exception permit. Her neighbors received letters informing them of the meeting. Some of the neighbors called Chairman Korth to discuss the situation. All of the dogs are already licensed and have their rabies shots. No board member will be in attendance.

**D. Resident driveway snowplowing contracts—issuance and cost per service**

The board discussed what fee should be charged this year for driveway snowplowing. Last year's charge was \$20 per plow. After further discussion, Korth made a motion, seconded by Young, to set the driveway snowplowing rate at \$20 per plow for the 2019-2020 season. All Ayes. MOTION CARRIED.

**E. Set Refuse Charge per resident for 2020 collection**

Young made a motion, seconded by Bruette, to approve Resolution #1-2020 to add to the tax roll and divide equally among the users in Maple Creek, refuse disposal charges that were incurred in 2019. All Ayes. MOTION CARRIED.

**F. Any changes or corrections for 2020 budget—SAP program for First Responders?**

The Service Award Program (SAP) is a retirement service for first responders. The Village of Bear Creek is trying to get this service done for the first responders. The total cost for the program is \$6,575. This cost would be broke down according to population. Maple Creek's portion is 10% or \$657.50. The board discussed what budget category would cover this expense. The clerk felt that it could be covered. It is not a great amount. Bruette made a motion, seconded by Young, to approve sending funds to the Village of BC for the SAP program. All Ayes. MOTION CARRIED.

**G. County Comprehensive Plan update for Maple Creek**

Gary Coroneos and Mike Siewert went to the County Comprehensive Plan Committee meeting at the Town of Bovina. Gary stated that the information they have for the Town of Maple Creek will not change. They brought back some large maps.

**H. WTA County Unit Meeting report—Dalton Korth**

Chairman Korth went to the WTA County Unit meeting. The County Executive gave a presentation on the ½ % sales tax that will start January 1<sup>st</sup>. The County is discussing giving half of the funds collected back to the Municipality and the County would keep half. There is some confusion how that would be accomplished. There will be more information to come on this.

**I. Town Hall maintenance update—Jim Young**

**Town Hall snowplowing contract**

Supervisor Young went on the roof and an 8 foot ridge cap blew off. He replaced all missing caps. He also replaced the clock in the meeting hall. He checked the smoke detectors and they are also carbon monoxide and have 10 year batteries.

**J. Ordinance 4.07 culvert fee; Review whole section and bring back in December**

**Set Paul Gitter wages**

Ordinance 4, Chapter 4.07 deals with the driveway/culvert application permit. The board recommended changing the permit fee to \$50. The rest of the paragraph looks good. The clerk will get it changed. NOTE: The wages section was missed for discussion.

**K. Local Emergency Mgmt Meeting Agenda—1-3pm Greenville or 6-8pm Black Cree**

No board member will be in attendance.

**L. Roads: Highway Safety Workshop; Any other road discussion**

No board member is interested in this workshop.

**Report of officers**

**Clerk:** Received and fulfilled a public records request for our refuse contract. The Election machine maintenance has been completed.

**Cemetery:** None

**Constable:** None

**Raft:** None

**Plan Commission:** None

**Building Inspector:** None

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed**

Resident was wondering if she could sign a contract for her tenant with the county for driveway snowplowing.

**Complaints and/or Correspondence/No action taken**

None

**Review and payment of vouchers**

Vouchers for checks numbering 11176 to 11202 were submitted for review and payment. An additional payment was made by direct debit from checking for the November 2019 IRS withholding tax.

**Future Agenda Items: Discussion/Action?**

- Trim the brush on Buboltz Road by the bridge
- Website Renewal
- Ordinance Chapter 4—4.07

**Adjournment/Calendar: Budget Public Hearing, Special Town, Special Town Board—November 18<sup>th</sup> starting at 6:30 p.m., Next monthly Town Board meeting—December 9<sup>th</sup> starting at 6:30 p.m.**

Young made a motion, seconded by Korth, to adjourn at 7:45 p.m. All Ayes. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 11<sup>th</sup> day of November 2019, and were entered in this record book by:

\_\_\_\_\_ Clerk,

and were approved this 9<sup>th</sup> day of December 2019 by:

\_\_\_\_\_, Chairman Korth

\_\_\_\_\_, Supervisor Bruette

\_\_\_\_\_, Supervisor Young