

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA
HELD ON MONDAY, OCTOBER 28, 2019
IN THE HAY LAKES VILLAGE OFFICE

PRESENT: Councillors: Dawn Pauls; Ronald These; Megan Patten; Faye Leicht; and Dave Vallee.

MUNICIPAL RECORDER: Shannon Yearwood

CALL TO ORDER: The Meeting was called to order by the Municipal Administrator at 7:05 p.m.

RES189 -2019: AGENDA: Moved by Councillor Pauls to adopt the Agenda as presented.

CARRIED

Municipal Administrator called for nominations from the floor for the Office of Mayor.

Councillor These nominated Councillor Pauls for the Office of Mayor. Councillor Pauls accepted the nomination.

The Municipal Administrator called for further nominations from the floor for the Office of Mayor.

The Municipal Administrator made a third and final call for the Office of Mayor.

There being no further nominations, Dawn Pauls was declared Mayor.

OATH OF OFFICE FOR MAYOR

The Official Oath of Councillor Pauls for the Office of Mayor was taken by the Municipal Administrator.

Mayor Pauls chaired the remainder of the meeting.

Mayor Pauls called for a nomination for the Office of Deputy Mayor.

Councillor Vallee nominated Councillor Leicht for the Office of Deputy Mayor. Councillor Leicht accepted the nomination.

Mayor Pauls made a second call for the Office of Deputy Mayor.

Mayor Pauls made a third and final call for the Office of Deputy Mayor.

There being no further nominations, Councillor Leicht was declared Deputy Mayor.

OATH OF OFFICE OF DEPUTY MAYOR

The Official Oath of Councillor These for the Office of Deputy Mayor was taken by the Municipal Administrator.

OATH OF OFFICE OF COUNCILLORS

The official Oath of Office for Counillors Patten, These and Vallee were taken by the Municipal Administrator.

REGULAR MEETINGS

RES190-2019: Moved by Councillor Vallee that the Regular Meetings be held the third Monday of the month commencing at 7:00 p.m. and adjourning at 10:00 p.m. in the Council Chambers of the Village Municipal Building. Should there be any items to carry forward at 10:00 p.m. Council will meet on or before the first Monday of the following month to complete the agenda.

CARRIED

RES192-2019: Moved by Councillor Patten that the accounts heretofore opened be continued with the Province of Alberta Treasury Branch in the name of the Village of Hay Lakes hereinafter referred to as the "Corporate Body". That Mayor Pauls and Administrator Yearwood be and are hereby authorized for and on behalf of the Corporate Body to draw, accept, sign, countersign, make and agree to pay all or any bills of exchange, promissory notes, cheques and orders for the payment of money; to assign and transfer to the said Treasury Branch all or any stock, bonds and other securities; and generally for and in the name and on behalf of the said Corporate Body to transact with said Treasury Branch any business they may think fit.

CARRIED

RES193-2019: Moved by Councillor Vallee that the Mayor with any one of the following is hereby authorized on behalf of the said corporate body to negotiate with, deposit with or transfer to the said Treasury Branch (but for credit only to the account of the said body) all or any bills of exchange, promissory notes, cheques or orders for the payment of money and other negotiable paper, and for the said purposes to endorse the same or any of them on behalf of the said corporate body, either in writing or by rubber stamp or otherwise; also from time to time arrange, settle, balance and certify all books and accounts between the said corporate body and the Treasury Branch; and to receive all paid orders and vouchers and to sign the Treasury Branch's form of settlement and release: Mayor Dawn Pauls; Deputy Mayor J. Faye

Leicht and the Municipal Administrator, K. Shannon Yearwood on the following account numbers: Business Custom Account - #00930054624; Notice on Amount 31 Days - #00516033200; and Notice on Account 90 Days - #00516035900. This change will take effect on or before November 18, 2019.

CARRIED

RES 194-2019: Moved by Councillor These that the remuneration for attendance at meetings be set as follows:

- Remuneration for Mayor be set at \$500.00 flat rate per month for all regular and committee/board meetings;
- Remuneration for Councillors be set at \$400.00 per month for all regular and committee/board meetings;
- Remuneration for Special meetings be set at \$60.00 per meeting.
- Remuneration for Board / Committee meetings held outside the Village of Hay Lakes be set at \$100.00 per meeting plus mileage at 0.55/km;
- Remuneration for the Subdivision and Development Appeal Board and meetings be set at \$100.00 per meeting;
- Remuneration for Seminars / Courses be set at \$250.00 per day plus mileage at 0.55/km.

CARRIED

RES 195-2018: Moved by Mayor Pauls that the following members of Council be assigned the following Portfolios:

PORTFOLIOS:

Development: Councillor These

Infrastructure: Councillor Vallee

Finance: Deputy Mayor Leicht

Protective Services: Councillor Patten

CARRIED

RES 196-2019: Moved by Mayor Pauls that the following members of Council be appointed as representatives to the following Boards / Committees:

CRSWWSC –Mayor Pauls / Councillor Vallee

Alternate – Deputy Mayor Leicht

ASSESSMENT REVIEW BOARD: Mayor Pauls

Alternate – NIL

HAY LAKES MUNICIPAL LIBRARY BOARD: Deputy Mayor Leicht

Alternate: Councillor Patten

SUBDIVISION AND DEVELOPMENT APPEAL BOARD: Councillor These

3 public at large: one vacant seat

Alternate: Mayor Pauls

HAY LAKES AND DISTRICT RECREATION ASSOCIATION: Councillor These

Alternate: Mayor Pauls

HAY LAKES AND AREA REGIONAL RECREATION BOARD: Councillor These

Alternate: Deputy Mayor Leicht

DISASTER SERVICES: Councillor Patten

Alternate: Deputy Mayor Leicht

HAY LAKES AND DISTRICT AGRICULTURAL SOCIETY: Councillor These

Alternate: Deputy Mayor Leicht

HAY LAKES TELEGRAPH PARK: Councillor Vallee

Alternate: Councillor Patten

SCHOOL COUNCIL: Mayor Pauls

Alternate: Councillor Vallee

FIRE DEPARTMENT: Councillor Patten

Alternate: Mayor Pauls

INTERMUNICIPAL COMMITTEE - (ICF):

2 representatives: Mayor Pauls / Councillor These

Alternate: Councillor Vallee

REGIONAL EMERGENCY MANAGEMENT SERVICES LIAISON:

2 representatives: Councillor Patten / Deputy Mayor Leicht

Alternate: Mayor Pauls

RURAL CRIME WATCH: Mayor Pauls/Councillor These

Alternate: Councillor Patten

PERSONNEL & LABOUR RELATIONS COMMITTEE: (per staff policy)

2 representatives : Councillor Vallee and Councillor These

Alternate: Mayor Pauls

CARRIED

RES 197-2019: Moved by Councillor Patten that Emergency Management Committee be added to Boards/Committees

CARRIED

EMERGENCY MANAGEMENT COMMITTEE:

2 representatives (1 being Mayor) Councillor Patten / Mayor Pauls

Alternate: Councillor Vallee.

RES 198-2018: Moved by Mayor Pauls for Council to seat:

1st chair left of Mayor: Deputy Mayor Leicht

2nd chair left of Mayor: Councillor Patten

3rd chair left of Mayor: Councillor These

4th chair left of Mayor: Councillor Vallee

CARRIED

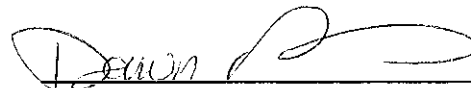
ADJOURNMENT

RES 199-2019: There being no further business Mayor Pauls adjourned the meeting at 7:58 p.m.

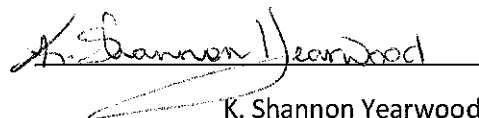
CARRIED

NEXT COUNCIL MEETING:

November 18, 2019 Regular Meeting of Council.



Mayor Dawn Pauls



K. Shannon Yearwood
Chief Administrative Officer