

Santa Monica Regional Consortium for Adult Education Meeting		
5.15.2017	3:30-5:00 PM	SMC-Bundy Campus
Meeting called by	Dione Carter & Ellen Edeburn	
Type of meeting	Consortium Meeting	
Facilitator	Laura Manyweather & Anthony Fuller	
Note taker	Lorena Martin	
Timekeeper		
Attendees	Lois Bostwick, Ellen Edeburn, Anthony Fuller, Nataly Gonzalez, Anita Gill, Lynn Harvey, Patricia Hernandez, Luis Jauregui, Liz Koenig, Lorena Martin, Alexandra Morgan, Cindy Ordaz, Cathy Tangum, Norma Torres-Gonzalez, Sal Veas	
Review and Approval of Minutes	Lynn Harvey Alexandra Morgan, 2 nd Review and approval of minutes on 6/22/17 (SMRC Retreat)	
Public Comments & Guest Speakers		
3:45-3:55pm	Laura Manyweather & Anthony Fuller	
Discussion	Motion to review 4/17/17 Consortium meeting minutes at next meeting by Alexandra Morgan, Lynne Harvey 2 nd . Anthony shared regarding CCAE Conference in Long Beach. Conference attended by several AEC faculty and staff members.	
Conclusions		
Action Items	Person Responsible	Deadline
Review and Approval of 4/17/17 Consortium Meeting Minutes	Anthony Fuller	June 22 nd
Consortium Updates		
3:55-4:15pm	Laura Manyweather, Anthony Fuller	
Discussion	Motion to review Financial Reports at next meeting by Lynne Harvey, Lois Bostwick 2 nd . Ellen gave SMRC Governing Board updates. SMRC 16-17 plan includes a faculty lead SMRC Curriculum Committee work group. In addition, designated staff members will lead and participate in a future SMRC Student Services work group. CFAD has been submitted. Noncredit CTE courses and certificates are in the process of being approved by the CCCC. SMMUSD Board to vote on pathways. Ellen also shared that she would be retiring at the end of July.	
Conclusions	Best wishes were given to Ellen on her upcoming retirement.	
Action Items	Person Responsible	Deadline
Review of Financial Reports	Laura Manyweather	June 22 nd
Group Presentations		
4:10-4:50pm	Laura Manyweather, Anthony Fuller, Group Members	
Discussion	Laura reported that the previously scheduled I-BEST Training will be rescheduled to a later	

date. N&R Publishing adult education newsletter presentation to group. Members asked to participate in possible layouts and storyboard suggestions. Laura asked group their date preference regarding SMRC Retreat.		
Conclusions	Members actively participated and gave input. Laura asked members to forward student names and contact information for possible inclusion in newsletter. Group voted and agreed on Thursday, June 22 nd as the SMRC Retreat date.	
Action Items	Person Responsible	Deadline
Forward AEC student contact information to Laura	Lorena Martin	June 22 nd
Wrap UP		
4:50-5:00pm	Laura Manyweather & Anthony Fuller	
Discussion	Group members invited to participate in upcoming SMRC Retreat. Laura reminded group of upcoming Emeritus Technology Resource Fair. Flier available at resource table. SMRC 1718 Consortium meeting dates to be announced soon.	
Conclusions		
-Developing Mission/Vision Statement to be reviewed at a future meeting		
-2017-2018 Planning to be reviewed at a future meeting		
Action Items	Person Responsible	Deadline
Schedule SMRC Consortium Meeting dates for 2017-2018	Dione Carter & Ellen Edeburn	June 22 nd