

**Covington Woods Community Association, Inc.
Board of Directors Meeting Minutes
February 10, 2020**

In attendance:

X	Jameson Frey	X	Leticia Gomez	X	Officer Gary Reid
X	Joanne Williams			X	FBAC Water Polo
X	Rick Bravo				
X	Bruce Bumgardner				
X	Kelly Knake				
	Board Members		Management		Guests

(Please mark to the left of individuals who are present)

Call Meeting to Order:

Due notice of meeting, a quorum was established, Jameson Frey, the Board President, called the meeting to order at 7:00 P.M. The meeting was conducted at 13739 Woodchester, Sugar Land, TX 77498.

Call Open Forum to Order:

- a. Patrol Activity Report – Officer Gary Reid reported that there was (1) one auto thief and break-in in November. Two (2) males were caught in the Katy area. He also reminded the residents to lock your vehicles and a reminder of the non-emergency number 281-275-2525.
- b. Resident Input- Homeowners had concerns of power outage that had been happening several times throughout the community for several days. API called the electric company and they were aware of the situation and was told they were working on resolving the issue. A homeowner asked about the pool and what was the progress. The Board let homeowners know the resurfacing of the pool has been completed.
- c. Guest- A representative from FBAC Water Polo came to give the Board and residents information for a new program they will be starting in the Sugar Land area.

Call Business Meeting to Order:

Actions between Meetings: No Report

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Approve Minutes of Previous Meeting:

With a motion of the Board of Directors approved the January 13, 2020 Meeting minutes.

Committee Reports:

- a. Architectural Control – No Report
- b. Beautification Committee – No Report

Treasurer's Report:

- a. Cash Balances - New First Bank Ckg- \$46,587.93 as of 01/31/2020
New First MMA- \$104,769.54 as of 01/31/2020
New First ICS- \$40,040.06 as of 01/31/2020
- b. Delinquencies – 81.47% collected as of 01/31/2020
- c. Review Financial Reports- No Report

Management Report:

- a. Correspondence received by Association, Directors, Management - No Report
- b. Association Business and Operations – No Report
- c. Pool Report – The Board will review proposals and make a decision at March meeting.
- d. Common Area Maintenance – The Board was notified that the video surveillance cameras were complete. API will contact representative for internet.
- e. Landscape Report – The Board was notified that the landscaper will send a proposal for mulch, fertilizer and seasonal color change
- f. Park Report – The Board was notified that the landscaper will send a proposal for mulch, fertilizer and seasonal color change
- g. Tennis Court Report- No Report
- h. Newsletter – Newsletter is to go out at the beginning of March.
- i. Website – No Report

Executive Session:

Reconvene in Open Session and Report on Actions Approved During Executive Session:

- a. Collections -
 - 1. Enforcement Action – The Board of Directors approved (0) zero address to be filed for law suit.
 - 2. Owner Request – The Board of Directors denied (0) zero homeowner’s request.
- b. Deed Restrictions Report -

The Board approved the deed restriction report provided by API. API reported that (2) two work orders had been issued for self-help items and (0) zero certified letters were mailed. API also report (0) zero accounts were sent to the association’s attorney for deed restriction enforcement. The Board has agreed to move on to the next step for properties at the attorney.

Set Date, Time and Agenda of Next Meeting/Adjournment

The next Board of Director’s meeting is scheduled for Monday, April 13, 2020 at 7:00 P.M. held at Civic Center located at 13743 Woodchester Sugar Land, TX 77498

With no further business to be conducted the meeting was adjourned by President, Jameson Frey at 7:43 P.M.

Date: _____

_____, President

_____, Secretary

_____, Management