

TOWN HOUSE ESTATES OF NORTON

Board of Trustees Meeting Minutes September 19, 2013

Present: Gary Bushey, Mark Flicop, Brian Peterson, Alise Sheppard, Javier Trevino.

The meeting was called to order at 7:00 pm.

1. Financials

Alise updated the Board on those accounts that are currently delinquent. As of 09/19/13 there was a balance of \$4,495.38 for delinquent condo fees.

It was agreed that no more funds will be placed in reserves.

2. Old Business

The new mailboxes/message centers have now been installed. The Board was pleased with the outcome. There is currently no system for out-going mail. The post office will be contacted to put in place such a system.

It is expected that the new house numbers will be installed next week.

Victor Carreiro, electrician, attended the meeting to inform the Board that he will install the outside light fixtures next Wednesday. It is expected that Mass Save will provide and install energy saving light bulbs after they proform the energy audits.

Alise informed the Board that arrangements for the painting of the unit doors and installation of bathroom vents in attics are going well. Painting and installation will occur next week.

Steve's Stump Grinding services will come to look at the large tree stumps along the property-town line on Burt Street that need grinding. They will also give a quote for performing the work.

3. New Business

The Board approved the tree pruning and tree removal as well as the Hydroseeding to be done by Yukon Landscaping.

The Board will look at and compare bids from three landscaping/snow removing companies.

The meeting was adjourned at 7:55 pm.

Next Board meeting is scheduled for October 21st.

Respectfully submitted,
Javier Trevino