**54th Annual FACTE Conference & Trade Show**

July 20, 2020 – July 22, 2020

Renaissance Orlando at SeaWorld

6677 Sea Harbor Dr.

Orlando, FL 32821

**PRESENTATION – SUBMISSION FORM**

The presentations will take place on July 21, 2020, between 8:00 a.m. and 5:00 p.m. There are five separate time slots available. The earliest time slot is a 90-minute session, and the remaining four slots are each an hour in length. You can request to do one or more sessions. All presenters must also register as attendees for the conference. If you are not a school employee, then your company will need to be registered as an exhibitor in order for us to consider your presentation proposal.

We will also be considering special presentation slots for Monday and Wednesday. Please note on the form if you have a Monday/Wednesday preference.

**SUBMISSION DEADLINE:** March 15, 2020

**TO SUBMIT/QUESTIONS:** Save Completed Form and Email to Lesley Blanton (lboyd@facte.org)

PRIMARY CONTACT’S INFORMATION:

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| NAME: |
| TOPIC: |
| BRIEF DESCRIPTION: |
| DIVISION AUDIENCE: |
| EMAIL: |

**PRESENTATION SUBMISSION DEADLINE: March 15, 2020**

Save Completed Form and Email as an attachment to Lesley Blanton (lboyd@facte.org) You will be notified of your selection to present by April 15, 2020.