



2598 Del Monte Street, West Sacramento, CA 95691

Welcome to Galena Street East Production's 2018-2019 Performing Year!

The Annual Galena performing year begins June 2018 and ends June 2019.

We are so glad you have decided to join the Galena family for this performing year. This packet includes information you will need in the coming year. It will help you be prepared for your first rehearsal on August 2018.

This package includes the following information:

1. **MEMBERSHIP APPLICATION:** This form is to be completed by the parent(s) of the participant and turned in with a non-refundable \$100.00 audition fee at the time of audition. This \$100 fee will be applied toward your membership fee of \$325.00.
2. **CLASS SCHEDULE FOR PARTICIPANTS**
3. **TUITION:** Class Notice
4. **FINANCIAL OBLIGATION INFORMATION SHEET:** Please review this information, sign the bottom, and return before the end of auditions. An information page of additional fees is included. If you are a returning member, read this information carefully, as **there have been changes made.**
5. **STATEMENT OF RESPONSIBILITY:** Please review this information, sign, and return before auditions begin.
6. **WAIVER:** Please have all parents complete the form prior to commencement of classes
7. **DRESS AND CONDUCT GUIDELINES:** for Participants in Galena Street East Productions. Please sign and return one copy **per performer** prior to the first rehearsal in August.
8. **VOLUNTEER FORM:** Please review and let us know where you want to help!
9. **IMPORTANT CONTACT INFORMATION:** Review before the first rehearsals begins.
10. **REHEARSAL CLOTHING REQUIREMENTS**

Auditions for the coming year are as follows:

Galena Tour Company June 2, 2018

Children's Chorus June 2, 2018

There will be no auditions held in January 2019.

We are so looking forward to a new and exciting year of Galena Street East. We look forward to getting to know you and your talented children.

Sincerely,

Jeri Clinger, Director

Richard Clinger, Director

**GALENA STREET EAST PRODUCTIONS**  
**-Membership Application-**

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Mother's Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
(city and zip code)

\_\_\_\_\_  
(city and zip code)

Home Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

E-mail \_\_\_\_\_

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Performer 1 \_\_\_\_\_

Grade 2018-2019 \_\_\_\_\_

School \_\_\_\_\_

Date of Birth \_\_\_\_\_

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Performer 2 \_\_\_\_\_

Grade 2018-2019 \_\_\_\_\_

School \_\_\_\_\_

Date of Birth \_\_\_\_\_

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Performer 3 \_\_\_\_\_

Grade 2018-2019 \_\_\_\_\_

School \_\_\_\_\_

Date of Birth \_\_\_\_\_

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Performer 4 \_\_\_\_\_

Grade 2018-2019 \_\_\_\_\_

School \_\_\_\_\_

Date of Birth \_\_\_\_\_

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# TUITION – NOTICE

**Tuition is now all inclusive and covers the following classes:**

- Clogging Instruction (not Team)
- Technique/Ballet
- Company Class
- Show Preparation – extra rehearsals, dress rehearsals, tech week, etc.
- Lifting (by invitation only)
- Galena Tour Company Fee

## CLASS SCHEDULE

### ***Thursdays***

<b>Time</b>	<b>Group</b>	<b>Instructor</b>	<b>Dance Room</b>
5:00-6:00/ <i>Oct &amp; Nov</i>	Children Chorus	Ron	Main Dance Room
6:00-7:00	Galena Technique	Ron	Main Dance Room
7:00-8:30	Galena Tour	Ron & Jeri	Main Dance Room

### ***Saturdays***

<b>Time</b>	<b>Group</b>	<b>Instructor</b>	<b>Dance Room</b>
7:00 – 9:00	Galena Tour Company	Ron & Jeri	Main Dance Room
7:00- 8:00	Pre-Clogging Team	Clay	Back Dance Room
8:00-9:00	Clogging	Clay	Back Dance Room
8:30-9:00	Beginning Clogging	Clay	Back Dance Room
9:00-10:00	Children’s Chorus	Ron & Jeri	Main Dance Room
9:00-10:00	Clogging Team	Clay	Back Dance Room

***Please do not be late to class. If you are unable to attend class, call or email your group leader and copy Ron and Jeri and your Group Leader to let them know.***

**FINANCIAL OBLIGATIONS INFORMATION SHEET**

1. **Family Membership** - Each family is obligated to pay \$325.00 for membership in the organization. These fees help to support the administrative costs of the organization, such as utilities of the studio, postage, supplies, purchase and replacement of sound and lighting equipment, etc. This fee is due by August 31, 2018, if not paid by this date, an additional 20% late fee will be added.
2. **Costume Rental** - There is a costume rental fee for all performers and understudies associated with each performing group. These funds pay for purchasing, designing, manufacturing, cleaning, storing, and maintaining costumes for every group. This fee is due by August 31, 2018, if not paid by this date, an additional 20% late fee will be added.

**Note:** You may be asked to provide or purchase costume items of your own for specialty numbers and solo performances.

3. **Tuition** - Your child will be attending classes at least once a week to learn the musical numbers and dances for performance. Tuition fees pay for the instructors' time as well as rehearsal hall rental. If you have a 3 or more children participating as performers, the 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, etc., tuitions will be reduced by 50%.
  - a. One-quarter of tuition is due by July 31, 2018
  - b. The second one-quarter of tuition is due by October 31, 2018.
  - c. The balance of tuition must be paid in full by December 1, 2018.
  - d. **If tuition is not paid up to date by the deadlines, a late fee of \$10 per month will be added to your tuition invoice.**
  - e. If you are only interested in doing a half of the year, tuition stays the same as below. There are no discounts for doing half of the year. Directors need to know before the 2018-2019 season starts.
  - f. \$100 fee will be added to tuition for those that wait to make the commitment to join after June 2, 2018. This even includes for returning members.
4. **Tour** – A tour payment schedule will be given to those who are invited on tour. Delinquent tour payments will result in a late fee of \$50 at the passing of each deadline.
5. **Fee Calculation** –

PERFORMING GROUP	COSTUME RENTAL	TUITION
Children's Chorus	\$100.00	\$1,100.00 (\$1, 200 after June 2, 2018)
Clogging Team	\$75.00	\$500.00
Allegro/ESG	\$100.00	\$1,100.00 (\$1, 200 after June 2, 2018)
Galena Touring Company & Understudies	\$250.00	\$1,100.00 (\$1, 200 after June 2, 2018) Ron's fee- \$320.00

6. **Fundraisers** - It is expected that each family will attend at least one company fundraiser. If there is a large fundraiser, each family will volunteer at least 2 hours and obtain \$75 worth of donations. If you wish to opt out of the fundraiser, a payment of \$200.00 will be accepted in lieu of hours and donations.
7. **Volunteer Hours** - A minimum of ten hours are to be volunteered during Holiday Tapestry. Dressing a performer who is your child does not count toward volunteer hours. Verification of a minimum of 25 hours is to be reported to your group leader by December 31<sup>st</sup>. The remaining 25 hours are to be reported by May 15<sup>th</sup>. If you wish to opt out of volunteer time, a payment of \$500.00 will be accepted in lieu of hours.

**Acknowledgment** - I understand that these fees are

- 1) Annual for the year June 2018 to May 2019,
- 2) non-refundable,
- 3) non-pro-ratable

I agree to be responsible for full payment of all required fees and costs for my child(ren) to participate in Galena Street East per the required deadlines noted above regardless of my child's continues participation for the entire performing year.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

NOTE: Credit Card payments can be arranged. There will be a 3% service charge for Credit Card payments.

**GALENA STREET EAST PRODUCTIONS**  
**-Statement of Responsibility-**

RELEASE FOR LOSS OF PERSONAL PROPERTY

**GALENA STREET EAST PRODUCTIONS**, its directors, chaperones, agents, employees, volunteers are hereby released and held harmless for any loss of personal belongings or equipment, or any personal property.

\_\_\_\_\_  
**Signature of Parent/Date**

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**AGREEMENT FOR DAMAGE TO REAL OR PERSONAL PROPERTY**

I understand that any willful and/or unintentional damage to any real property or personal property, including but limited to, dance facilities, furniture, or any other personal property and/or fixture by my child will be paid by me personally and not at the expense of GALENA STREET EAST PRODUCTIONS, it's directors, chaperones, agents, employees, or volunteers. I hereby agree to indemnify GALENA STREET EAST PRODUCTIONS, its directors, chaperones, agents employees, or volunteers for any such damages.

\_\_\_\_\_  
**Signature of Parent/Date**

AGREEMENT TO PAY

I understand that the tuition fee is annual and that my requirement to pay continues as my responsibility regardless of the length of time my child continues participation or weekly instruction during the performing year (June 2018 – June 2019).

\_\_\_\_\_  
**Signature of Parent/Date**

# Dress and Conduct Guidelines for All Participants In Galena Street East Productions

We are very pleased to have you as a member of Galena Street East. We hope your experience in Galena will be full of unique opportunities in which to develop your talents, self-respect, your spiritual well being and in making lasting friendships, in a caring and loving atmosphere.

The Galena Street East Board believes that a participant's appearance has an impression on ones attitude and behavior. A respect for the participants, their parents and teachers, the rehearsal and performance facilities and for the community is expressed in dressing appropriately for the proper time and place.

## Dress Code

### Rehearsals

**Girls:** All rehearsal clothing needs to be black, including bras. All age groups are required to wear a leotard (not T-shirts) and dance pants, skirt and dance-sweater. There will be no bare midriff leotards, two piece or extreme French-cut legs. Dance pants and biker shorts are acceptable. Leotards must be able to be worn with a bra. Changing leotards must be worn for dress rehearsals and shows. Dance shoes for the appropriate dance must be worn.

**Boys:** All rehearsal clothing needs to be black. Proper dance attire, for example, shorts sweats or pants that allow you to move well. Dance shoes must be worn.

### To and From Performances and on Tour

Galena Street collared polo shirt, or long sleeve Oxford shirt, in colors of red, white or navy with Galena logo. All shirts must be tucked inside of slacks or skirts. Slacks must be kaki, navy, black or gray or skirts for girls in same colors or attire otherwise designated by directors (NO JEANS OR JEAN SKIRTS). All skirts must reach the kneecap.

All clothing being worn to shows and while on tour shall be within the bounds of decency and good taste as appropriate for our learning, performing, and touring situations. Clothes shall be sufficient to conceal undergarments at all times. See-through or fishnet fabrics, halter-tops, tank tops, off the shoulder or low-cut tops, spaghetti straps, and strapless attire are prohibited.

All clothing and jewelry must be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, or which advocate racial, ethnic or religious prejudice or the use of drugs or alcohol.

Administration may be prescriptive in augmenting and/or modifying the Galena Street Dress Standards to reflect their particular performing or tour environment. The company Directors reserve the right to make final decisions regarding student grooming conduct and appearance.

### Hairstyles

Extreme hairstyles or colors are not permitted unless designated for a costume. A student's hair must be clean and styled in a moderate manner. As a guide for male students, the hair is not extending below the top of the dress-shirt collar in the back. All male performers are to be clean-shaven. No visible tattoos or body piercing other than earrings.

### Jewelry

For firesides and performances, one earring per ear for females and no earring(s) for males. Hoop earrings are not ever permitted for safety reasons.

### Headwear

For rehearsals: hats, caps, visors, and/or bandanas are not approved on the dance floor.

Initials \_\_\_\_\_ Date \_\_\_\_\_

### Activities of Behavior

**As a matter of personal commitment, participants are expected to demonstrate in daily living: strong moral and family values and commit to trying to live the following standards:**

- **Be honest, true, chaste**
- **Use clean language**
- **Respect others**
- **Abstain from alcoholic beverages, tobacco, and substance abuse**
- **Observe good personal dress and grooming standards including clean cut hair styles**
- **Refrain from stealing or shoplifting**
- **Refrain from deliberately damaging rehearsal or performance facilities at Galena**
- **No possession of firearms, or any harmful weapon on Galena rental or performing property without legal authority. Knives will only be carried as a tool when assigned by tech crew.**
- **Uphold and sustain laws of the land**

High morals and values are expected of Galena Street East participants. During the entire duration and in the participation of ALL Galena Street East rehearsals, performances, tours, or GSE sponsored social activities, it is required that all participants completely refrain from the use of alcohol, of any type, regardless of age; illegal drugs, including illegally obtained or legally prescribed marijuana. These requirements must be observed by all teachers, staff, chaperones, students, performers, parents and volunteers.

**Galena Street East is a performing, non-profit youth organization.**

*I have read and understand the Dress and Conduct Guidelines for Participants in Galena Street East Productions. I recognize that by signing this statement, I am in agreement with all the rules set forth herein. I further recognize that willful disregard for the guidelines are grounds for immediate dismissal from Galena Street East Productions.*

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**Signature**

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**Date**

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**Print Name**

**GALENA STREET EAST PRODUCTIONS**

-Volunteer Form-

**Family Volunteer Hours** - Each family has an obligation to donate 50 working hours each performing year to assist the association with various activities. Volunteers are responsible for keeping track of their personal volunteer time. A minimum of ten hours are to be volunteered during Holiday Tapestry. Dressing a performer who is your child does not count toward volunteer hours. Verification of a minimum of 25 hours is to be reported to your group leader by December 31<sup>st</sup>. The remaining 25 hours are to be reported by May 15<sup>th</sup>. If you wish to opt out of volunteer time, a payment of \$500.00 will be accepted in lieu of hours.

Family Name \_\_\_\_\_

Phone \_\_\_\_\_

Parent 1 \_\_\_\_\_

Parent 2 \_\_\_\_\_

Occupation \_\_\_\_\_

Occupation \_\_\_\_\_

I can assist in the following areas:

- \_\_\_\_\_ Fundraising
- \_\_\_\_\_ Backstage Help/Tech
- \_\_\_\_\_ Publicity
- \_\_\_\_\_ Sewing
- \_\_\_\_\_ Newsletter
- \_\_\_\_\_ Photography
- \_\_\_\_\_ Ad Sales
- \_\_\_\_\_ Lobby Decorations
- \_\_\_\_\_ Ushering
- \_\_\_\_\_ Will Call/Box office
- \_\_\_\_\_ Corporate Sponsorships
- \_\_\_\_\_ Tickets
- \_\_\_\_\_ Graphic Design/Program Layout
- \_\_\_\_\_ Props
- \_\_\_\_\_ Costumes (distribution or sewing)
- \_\_\_\_\_ As Needed

I can assist in the following areas:

- \_\_\_\_\_ Fundraising
- \_\_\_\_\_ Backstage Help/Tech
- \_\_\_\_\_ Publicity
- \_\_\_\_\_ Sewing
- \_\_\_\_\_ Newsletter
- \_\_\_\_\_ Photography
- \_\_\_\_\_ Ad Sales
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- \_\_\_\_\_ Will Call/Box Office
- \_\_\_\_\_ Corporate Sponsorships
- \_\_\_\_\_ Tickets
- \_\_\_\_\_ Graphic Design/Program Layout
- \_\_\_\_\_ Props
- \_\_\_\_\_ Costumes (distribution or sewing)
- \_\_\_\_\_ As Needed

I/We have the following expertise/talent/skills/ we would like to share with the group:

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# IMPORTANT CONTACT INFORMATION

Director	Jeri Clinger	<a href="mailto:regnilc@aol.com">regnilc@aol.com</a>	916-447-1467
Director of Operations	Kelli Bertagnini	<a href="mailto:bertagninifam@hotmail.com">bertagninifam@hotmail.com</a>	916-990-5997
Choreographer	Ron Cisneros	<a href="mailto:cisnerosdance@yahoo.com">cisnerosdance@yahoo.com</a>	916-802-2063
Clogging Instructor	Clay Merrill	<a href="mailto:claymerrill@hotmail.com">claymerrill@hotmail.com</a>	Home: 916-897-8839 Cell: 916-544-2820

## **Group Leaders –**

Children's Chorus	Kristi Chavez	<a href="mailto:chavezeg@gmail.com">chavezeg@gmail.com</a>	Home: 916-682-1010 Cell: 916-236-9901
Clogging	Chris Chavez	<a href="mailto:chavezeg@gmail.com">chavezeg@gmail.com</a>	Home: 916-682-1010 Cell: 916-479-0230
Allegro/ESG			
Galena/Tour	Kelli Bertagnini	<a href="mailto:bertagninifam@hotmail.com">bertagninifam@hotmail.com</a>	Cell: 916-990-5997

## **Rehearsal clothing and costume requirements for performing groups:**

**All Groups** – Rehearsal clothing must be all black (no logos), including sports bras. All shirts and leos must have sleeves.

**International Children's Chorus** - Participants must provide their own international costume and the following items:

**Girls** – Hairpiece, tan changing leotard, black short sleeve leotard, black jazz shoes, petticoat, black jazz pants, black tights, white tights, tan tights (grades 6-8); 24" black dance skirt (grades 6-8).

**Boys** - White long sleeve Button up dress shirt, black slacks, black belt, black socks, black jazz shoes, white tank top for under costumes.

**Cloggers** - Participants must provide their own white clogging shoes.

**East Street Gang** - Participants must provide their own white long sleeve shirt, black slacks, black belt & socks, and black jazz shoes.

**Allegro** - Participants must provide their own hairpiece, changing leotard, pink ballet shoes, black jazz shoes, tan character shoes, black character shoes, black jazz-type pants (not shiny), black dance shorts, black dance skirt, black socks, tan tights, black tights, and white tights.

## **Galena/Tour** –

**Girls**- All black rehearsal clothing, Black gloves, Red gloves, White gloves, Black leggings, White tights, Black tights, Tan tights, Pink tights (if in ballet), Silver character shoes, Black character shoes, Gold character shoes, Tan character shoes, Black jazz shoes, Pink ballet shoes, Black jazz pants, hairpiece, black dance skirt, black socks, white socks

**Boys**- All black rehearsal clothing, Black slacks, White long sleeve shirt, Black socks & belt, Black jazz shoes, Black/white dance shoes, V-neck white t-shirts, Black changing shorts

## **Fireside** –

**Girls** – Make or purchase selected Fireside dress, black hose, black shoes, pearl necklace & earrings.

**Boys** - White shirt, purchase selected Fireside clothes: gray slacks & tie.