

Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting Minutes
November 19th, 2018

A regular meeting of the Village of Millerton Board of Trustees was held on Monday, November 19th, 2018 was called to order at 7:01PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Christine Bates, Alicia Sartori, and Matthew Hartzog. Also present; Clerk Kelly Kilmer, Treasurer Stephany Eisermann, Highway Supervisor Cole Lawrence, OIC David Rudin, and Attorney Ian MacDonald. Members of the public, Joshua Schultz, Kristin McClune, Kaitlyn Lyle, Bob Murphy, Christine Sergent (NECC), Jeanne Vanecko, Delora Brooks, Bill Kish, Barbara Graham, and M.L. Kalogeras (Sign in sheet attached).

Presentations:

- **NECC** – Christine Sergent, the new director of the North East Community Center, came to introduce herself to the board.
- **Jeanne Vanecko** – Presented to the board a update on the Composting Toilets along with what the schedule would be for the cleaners once the units were reopened in the spring.
- **Bill Kish** – Presented to the board with his concerns regarding the new control panel for the water department and the security with the panel connecting to the internet.

The board thanked all the three people that presented.

Minutes

Motion was made by Trustee Hartzog to approve the minutes of **06/06/2018 and 10/22/2018**, seconded by Trustee Najdek, all four (4) members in attendance approved and motion was passed., Trustee Bates abstained from this vote due to her not being at the meeting for 10/22/2018. *Motion* was made Trustee Sartori to approve the minutes of **10/15/2018**, seconded by Trustee Najdek, all five (5) members in attendance approved and motion was passed.

Vouchers

Motion was made by Trustee Bates to pay vouchers **#2018656-2018702** for a total of **\$42,027.11**, General fund **\$29,234.56** and Water fund **\$12,792.55** and seconded by Trustee Hartzog, all five (5) members in attendance approved and motion was passed.

Attorney – Ian MacDonald

Ian prepared the RFP for the Engineering Services for the joint ADA Accessibility Project through the CDBG 2018 Grant. (RFP attached) Ian will contact Ann Saylor to see if a Prebid Meeting is necessary, after Ian speaks with her the Village Clerk can send the Legal Notice to both the Poughkeepsie Journal and Millerton News. *Motion* was made by Trustee Najdek to accept the RFP pending Prebid Meeting date change, seconded by Trustee Sartori, all five (5) members in attendance approved and motion was passed.

Ian has looked over the contract with the Harlem Valley Rail Trail Association and says that it is all set with the amendments and extensions. *Motion* was made by Trustee Bates to approve the HVRT contract with the extension and amendments and Mayor Middlebrook to act on behalf of

Approved: 12172018

the village, seconded by Trustee Najdek, all five (5) members in attendance approved and motion was passed.

There has been no update with the Sprint contract or the S. Center Street building. Stephany will look into the Sprint contract before the next meeting.

Department Reports

- **Highway/Water: Control Panel** – Material have been received and production has started. **Auction item – 1987 Skid Steer** sold at auction with a bid price of \$4300.00, Cole asked the board to accept this bid. *Motion* was made by Trustee Hartzog to accept the bid of \$4300.00 for the 1987 Skid Steer, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed. **Trucks** – Emergency repairs are needed for Truck #12 for a tire and rim that was damaged in the last snow storm. *Motion* was made by Trustee Hartzog to approve the repair of Truck #12 with one tire and rim, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed. Truck #2 needs more repairs that are imperative to have the truck operational for the snow season. Cole will get 3 quotes to have the truck fixed but asked if he could have a motion to get the truck fixed after getting the quotes, *Motion* was made to have the truck repaired by Trustee Najdek, seconded by Trustee Sartori, all five (5) members in attendance approved and motion was passed. Millerton Business Group has contracted with a private company to remove the snow from the sidewalks. Cole has some concerns with where the snow will be put and or removed to. MBG will speak with the contractor and will get back to the board in reference to where the snow will be placed.
- **Police:** OIC David Rudin presented the monthly report for October 2018 incidents (report attached). Mr. Rudin made the board aware of the recent recognition of officer Veeder at the annual DWI Luncheon. Officer Rudin will be kicking off a program with the Millerton Library where community members do a reading to kids at the Library. The first one is Saturday, November 24th, 2018 @ 2PM. Also, he wanted to let the board know that all the officers on the force are participating in the NO SHAVE NOVEMBER and that all the proceeds will be going to the Ryan McElroy Children's Cancer Foundation. On Friday November 24th, 2018 the Millerton Fire Department will be have their annual Parade of Lights, it has been asked by the chief of the department that they be able to shut down a section of Dutchess Avenue and Century Blvd so that after the parade the floats would have a place to park. *Motion* was made by Trustee Najdek to allow Century Blvd and a part of Dutchess Avenue be shut down for this parade, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed.

Committee Reports

- **Christine:** Nothing to report
- **Jen:** Baseball will be handled by a committee and will be a not-for-profit.
- **Alicia:** Looking at a grant to get our old records into digital format and will work with the clerk regarding old records.
- **Matt:** Researching some Disaster Prepared possibilities

Approved: 12172018

Treasurer Report

- Stephany reported to the board the items that had been completed and what was left to be finished. She also gave them a list of budget modifications that were needed. *Motion* was made by Trustee Bates to approve the budget modifications that were presented to them, seconded by Trustee Najdek, all five (5) members in attendance approved and motion passed. (Report attached)

Clerk Report

- Kelly gave the board the report on the land taxes that are to go over to the county, this needs to approve by the board (report attached). *Motion* was made by Trustee Hartzog to accept the list to be sent to the county for relevy of land taxes, seconded by Trustee Bates, all five (5) members in attendance approved and motion passed.
- Kelly made the board aware that we had received acknowledgement that our Payroll Certification was complete and all set till June 16th, 2019.
- Kelly also asked the board if they would be able to donate some equipment to the new youth basketball program that is being run privately and with donations from local business. The program is a travel team that is for boys and girls in the grades 5th and 6th. *Motion* was made by Trustee Sartori to purchase up to \$650 of basketball equipment for the basketball program and when the season ends the equipment would be returned to the village for the following season, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

Mayor Report

- Workshop meeting will still be on the calendar until further notice.
- Event Policy needs to be read and prepared to be approved

Public Comment

- Local resident wanted to compliment the decorations for the holiday season that were put up around the village. It was made aware to this resident that Townscape was responsible for those decorations.
- Resident of the Village asked about the status with the Eddie Collins committee and what plans there where to bring back a pool to the village. Trustee Najdek spoke on this and did say the pool is a priority and it is still being worked on.

Adjourn

Motion made by Trustee Najdek to adjourn the meeting at 9:11PM, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion was passed.

Respectfully Submitted,

Kelly Kilmer
Village Clerk

Approved: 12172018