

# Accepting Applications

Utility Worker (entry level) or Serviceperson I (experienced)

**\*APPLICATIONS DUE BY 5 PM, FRIDAY 12/30/2022\***

## Summary of Employment Requirements

**Compensation:** Hourly Position- \$18.22-26.04/hr starting wage DOE.

**Benefits:** Certification bonus, Calpers Retirement, Medical, Dental, Paid sick leave, Paid holidays, Uniform allowance (full benefit descriptions/policies available at district office).

**Job Description:** See Policy #2330 & #2340 (Page attached).

### **Additional Candidate Requirements:**

- Working Conditions: Performing a variety of heavy physical labor for sustained periods of time, often in hot or cold weather; lifting or carrying materials weighing 25 pounds or more; performing tasks requiring a full range of body motion (i.e., lifting, bending, reaching, climbing); hearing horns and warning devices; getting in and out of work vehicles; operating jackhammers, and equipment; stooping and working on knees for 8 hour periods reading meters at or below ground level.
- Driving Record Verification: In addition to possessing a valid California driver's license, candidates will not be considered for employment with the District if a five year DMV record indicates more than one driving under the influence conviction, and if existing, must not be within the last three years. Applicants with more than 3 moving violations may not be considered.
- Pre-Employment Background Verification/Testing: Candidates will successfully pass a pre-employment physical examination and drug/alcohol screening test, provided at District expense.
- Work Schedule: M-F 7am – 4pm.
- Residency Requirement: District critical employees (as defined as: Field Operations Supervisor, Utility Worker, and Serviceperson I, II, or III) must have their place of residency within 10 miles of the District office as determined by MapQuest search.
- On-call Schedule/Emergency work: Participation in on-call rotation required every third week. On-call status requires employee to be within 20 minutes travel time of the district office while on-call (after hours and on the weekend). Scheduled weekend work will be required for this employment opportunity. Additionally, emergency callouts during off hours and Holiday coverage will be required as needed.
- A Pre-Employment Aptitude Skills Test (verbal/written) will be required of all applicants for this employment opportunity.
- State Certification for Distribution Grade I required within a 1 year time period to maintain employment with the District.

Arrowbear Park County Water District is an Equal Opportunity Employer

### **Selection Process:**

Following administrative review of all properly completed Applications and Skills Tests, as well as a review of background records, a selection will be made for the candidate whose qualifications best meet the District's needs for this employment opportunity.

**POLICY TITLE:** Job Description – Utility Worker  
**POLICY NUMBER:** 2340

**2340.10** Description Under supervision of the Field Operations Supervisor and/or Serviceperson, the Utility Worker: works with the Field Operations Supervisor and/or the Serviceperson in the construction and repair of water and sewer facilities; stocks trucks; drives service and dump trucks; operates compaction equipment, jackhammer and compressor, and other hand and power equipment as necessary and/or as directed; assists in digging, backfilling and repairing roads and pavement; assists in the construction, maintenance and repair of District property; assists in general yard and shop work; and, shares standby and emergency responsibilities with other field personnel; and, performs additional duties as assigned.

**2340.20** Required Qualifications He/she must possess one (1) year experience in general construction work. He/she must have sufficient formal or informal education to assure the ability to read and write and perform math calculations at a level required for successful job performance. He/she shall possess a valid and appropriate California driver's license.

**2340.30** Required Certifications He/she must possess and maintain a State of CA State Water Resources Control Board Distribution Operator Grade I Certification within twelve (12) months of employment.

**2340.40** Desirable Qualifications He/she should have knowledge of: tools and equipment used in the construction, maintenance and repair of water and sewer facilities, or similar facilities. He/she should have the ability to: use tools with skill and safety; understand and follow oral and written directions; perform strenuous manual labor, often in inclement weather; and, learn and follow District policies and procedures.

**POLICY TITLE:** Job Description – Serviceperson I  
**POLICY NUMBER:** 2330

**2330.10** Description Under supervision of the Field Operations Supervisor, the Serviceperson I: operates backhoes, trucks, and other appropriate equipment; uses power and hand tools to perform a variety of skilled and semi-skilled tasks in water and sewer facility construction, maintenance and repair; assists in equipment maintenance and repair, and in general yard and shop work; assists in construction and maintenance of District property; shares standby and emergency responsibilities with other field personnel; and, performs additional duties as assigned.

**2330.20** Required Qualifications He/she must possess two (2) years experience in the construction, pipeline, plumbing industry with some operation of light and medium motorized construction equipment. He/she must have sufficient formal or informal education to assure the ability to read and write and perform math calculations at a level required for successful job performance. He/she shall possess a valid and appropriate California driver's license.

**2330.30** Required Certifications He/she must possess and maintain a State of CA State Water Resources Control Board Distribution Operator Grade I Certification within twelve (12) months of employment.

**2330.40** Desirable Qualifications He/she should have knowledge of: operation and use of a variety of light and moderately heavy motorized and power construction equipment; and, methods and materials used in water and sewer facilities construction, maintenance and repair. He/she should have the ability to: skillfully use a backhoe and other equipment in the construction, maintenance and repair of water and sewer facilities; perform a variety of skilled and semiskilled work in general construction and maintenance; and, perform strenuous manual labor, often in inclement weather.