

**STAR FIRE PROTECTION DISTRICT  
REGULAR MEETING AGENDA  
OF THE BOARD OF COMMISSIONERS**

**PLEASE TAKE NOTICE:** The Board of Commissioners of Star Fire Protection District will conduct its regularly scheduled Monthly Meeting at the following time and location:

DATE	TIME	LOCATION
Thursday, May 14, 2020	Regular Meeting at 5:00 p.m.	Star Fire District Headquarters 11665 W State Street, Suite B Star, Idaho

**AGENDA POSTING:** Agenda posted at Fire Station #1, District Headquarters and on the District website: [starfirerescue.org](http://starfirerescue.org) prior to 5:00 p.m. on May 12, 2020.

**\*ACTION ITEMS\*** All items on the agenda that may require a vote are marked as an "Action Item". The appearance of the "Action Item" does not require that a vote be taken on this item.

**COVID-19 NOTICE** Under authority of Governor’s partial Open Meeting Law Suspension Proclamation March 13, 2020:

Meeting Room Occupancy Restrictions: Meeting attendance will be restricted to minimal District staffing (ie. Commissioners, Fire Chief, District Administrator or District Secretary)

Public Attendance Options:

- Phone In: Any parties interested in participating in the Commissioner Meeting please contact the District Secretary at 208-870-6762 prior to 4:30 p.m. on May 14, 2020, and phone in arrangements will be provided at that time.

1. **Call to Order:** by Chairman Moyle

2. **Roll Call – Commissioners Moyle, Martin and Murray**

3. **Approval of Meeting Agenda**

\*Action Items > Motion to approve the Agenda as posted.

- ✓ [Motion to approve Agenda as last posted is needed only when there has been a posting of additional Agenda items less than 48 hours before a Regular Meeting or less than 24 hours of Special Meeting.]
- ✓ Amending the Agenda: Any changes/amendments after the start of the meeting should be made at this time, however, no such amendment can include any final action unless a justified emergency is declared. See SFPD Policy Code Title 4. This motion requires a good faith reason why the item was not included on the posted Agenda.

4. **Approval of Minutes:**

\*Action Items • Regular Meeting- April 9, 2020  
> Any changes should be made at this time.

5. **Financial Reports**

\*Action Items A) Treasurer Financial Report and Report of Fund Investments  
B) Questions and comments from Board

- Approval of Treasurers Report and Fund Investments:  
*Form of motion for approval of Treasurers Report & Fund Investments:  
“I move to accept and approve the Treasurer's Report and the Fund Investments as presented by the Treasurer.”*
- Approval of Bills:

***Form of motion for approval of bills:*** “I move that the disbursement of funds from the District’s treasury for the payment of the bills in the total sum of \$ \_\_\_\_\_, as presented by the Treasurer, be authorized and approved.”

6. **Public Comment/Special Presentation**

A) 2019 Audit Report – by Jordan Zwygart, Zwygart John CPA’s, via teleconference

7. **Staff Reports**

- A) Chairman of the Board-Commissioner Moyle
- B) Vice-Chairman of the Board-Commissioner Murray
- C) Treasurer of the Board-Commissioner Martin
- D) Fire Chief - Greg Timinsky

**DUE TO MEETING OCCUPANCY RESTRICTIONS ALL OTHER STAFF REPORTS WILL BE OMITTED OR IN WRITING IF NECESSARY**

- E) Deputy Chief – via Chief Timinsky
- F) District Administrator - Robin Ward
- G) Firefighters Union Representative- via Chief Timinsky
- H) White Peterson Attorney Report – written via Chief Timinsky

8. **Committee Reports**

\*Action  
Items

A) Impact Fee Committee - Update

- Update on progress of the proposed implementation of the following Impact Fees:
  - Canyon County – Staff update on current status
  - City of Eagle – Staff update on current status

Note: District Open Items Needed to Complete Canyon County and City of Eagle

- Resolution Establishing Joint Advisory Committee
- Authorize Publication of Combined Public Hearing to Consider CIP and Impact Fees
- Resolution Approving CIP
- Resolution Approving Impact Fees and Policy
- Approve Intergovernmental Agreement
- Approve Intergovernmental Service Area Agreement

9. **Unfinished/Tabled Business Scheduled for this Regular Meeting:**

\*Action  
Items

A) Monthly Update on Treasure Valley Fire Authority JPA by Chief Timinsky

B) ACCESS (Ada County City EMS System) – Update by Chief Timinsky

C) New Station 1 and District Headquarters Remodel Project and Bond Update

- Station Remodel Progress:
  - Staff Report
- Bond Update
  - Staff Report – To Date Draw Amount

D) Star Fire District and City of Star Agreement for Real Property Ownership for 11665 W State St, Star, Idaho:

- Staff Report – Chief Timinsky update from City of Star and possibly consider the following:

- Consider approving and authorizing the Chairman to execute the “Notice of Exercise of Complete Payment Exclusive Option to Purchase City of Star Interest in Real Property” and authorize the Chief to present to the City of Star.
- Consider approving and authorizing the Chairman to Execute the “First Amended and Reformed Agreement for Real Property Ownership” between the Fire District and City of Star and Authorize the Chief to present the agreement to the City of Star.
- Consider authorizing the Chief to Schedule a Closing Date with the City of Star and Title Company for the Real Property and Authorizing the Chairman to Execute any Related or Required Closing Documents.

10. **New Business:**

\*Action Items

- A) Consider Approving the 2019 Audit Report
- B) District Policy Code Updates – Consider the following resolutions:
  - Title 8, Chapter 2, New Section 6 Fiscal Policy when Creating a Forgone Amount by HB 354
  - Title 12, Chapter 2, Section 3, Amendment to Sub-Section 1 Providing for Changes to Public Records Laws Exceptions by HB 601
  - Title 13, Chapter 2, Section 2, Addition of Sub-Section 6 Providing for Changes to Public Records Laws Exemptions by Senate Bill No 1338a.
- C) Consider Cross Ingress Egress and Utility Deed of Easement and Maintenance Agreement with Fun & Games Holding LLC for the Station 2 Property located on Kingsbury, Middleton, Idaho.
- D) Surplus Equipment – Air Packs
- E) 2020 Amended Budget – Consider Scheduling a Budget Hearing for June 11, 2020
- F) Records Destruction – Consider Resolution Authorizing Destruction of Records

11. \*Action Items

**Executive Session under Idaho Code § 74-206 (1) may be held if determined necessary by the Commissioners. An executive session, at which members of the public are excluded, may be held. The following are the purposes for which the Commissioners may convene into executive session under Idaho Open Meeting Law.**

- I.C. § 74-206 (1) (a)-(f), (i), or (j)
- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
  - (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student;
  - (c) To acquire an interest in real property which is not owned by a public agency;
  - (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;
  - (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
  - (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
  - (g) N/A

- (h) N/A
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement;
- (j) To consider labor contract matters authorized under section 74-206A (1) (a) and (b), Idaho Code.

Motion to include a designation of those to be in attendance during the executive session followed by a roll call vote.

12. **Resume Meeting**

13. **Announcement of Next Regular Scheduled Meeting:** June 11, 2020, at 5:00 p.m.

14. **Adjournment**

\*Action  
Item

<b>Agenda Posting:</b> Post agenda 48 hours in advance of regular meeting. and 24 hours in advance of special meeting.
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