

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Pkwy.,
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Meeting
CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION
Des Moines Water Works
Tuesday, January 28, 2014
6:00 p.m.

1. Chair Items – Commission Chair John McCune called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:15 p.m. and welcomed those in attendance. Amy Kahler, Recording Secretary, recognized a quorum of Representatives in attendance. Present were:

City of Altoona – Michelle Sloan (Rep), Vern Willey (Ex-O)

City of Ankeny – Jim McKenna (Rep), Kerry Walter-Ashby (Alt Rep), Jolee Belzung (EX-O), Mark Mueller, Staff

City of Bondurant – None

City of Carlisle – None

City of Clive – Scott Cirksena (Alt Rep)

City of Cumming – Jean Lare (Rep)

City of Johnston – Jim Sanders (Alt Rep), Shane Kinsey (EX-O)

City of Mitchellville – None

City of New Virginia – None

City of Norwalk – Tim Hoskins (Rep)

City of Pleasant Hill – Mike Daspit (Rep)

City of Polk City – Jeff Walters (Rep), Mike Schulte (Ex-O)

City of St. Charles – None

City of Waukee – Casey Harvey (Rep), John Gibson (Ex-O)

City of Windsor Heights – Louise Moon (Rep)

Des Moines Water Works – David Carlson (Alt Rep), Bill Stowe (EX-O), Amy Kahler (Staff), Linda Kinman (Staff), Pat Bernard (Staff)

Indianola Municipal Utilities – Todd Kielkopf (Ex-O)

Polk County – E.J. Giovannetti (Rep)

Urbandale Water Utility – John McCune (Rep), Dale Acheson (Ex-O)

Warren Water District – Merrill Heemstra (Rep), Randy Beavers (EX-O)

West Des Moines Water Works – Karen Novak Swalwell (Rep), Jim Wallace (Alt Rep), Diana Wilson (EX-O)

Xenia Rural Water District – Gary Benjamin (Rep)

Approval of Minutes – Scott Cirksena moved, seconded by Karen Novak-Swalwell, to approve the minutes of the October 22, 2013, CIRDW meeting; December 9, 2013, and January 6, 2014, Executive Committee meetings; and January 13, 2014, CIRDW Work Session. Upon vote, the motion carried.

Financial Statements – A motion was made by Scott Cirksena and seconded by Casey Harvey to approve the financial statements. Upon vote, the motion carried.

Regional Governance – Attention was called to the governance materials provided. The document titled “Scope of Regional Governance Feasibility Study” had been reviewed during the January 15 Work Session. The “Allocation of Governance Feasibility Study” spreadsheet indicates the customers who have confirmed participation in the study. To date, those entities include Altoona, Ankeny, Bondurant, Cumming, Norwalk, Pleasant Hill, Des Moines Water Works, Urbandale Water Utility, Warren Water District, and West Des Moines Water Works. A couple other entities have indicated they are close to receiving approval from their council/board. Also included in the materials was a sample resolution that could be used to request approval from cities/boards. Prior to February 28, entities were asked to advise Amy Kahler (kahler@dmww.com) if they plan to participate in the regional governance study. It’s important to know who plans to participate, so the other entities know how much they will have to pay. In response to a question about when the monies are expected to be paid, it was explained that depends upon the timeline.

Discussion followed regarding the intent to form a subcommittee that potentially could consist of the Executive Committee plus a few interested parties to work through the RFQ, criteria, and selection processes. Amy Kahler advised she will develop a plan as to how to communicate to those not involved in the subcommittee. Individuals interested in serving on the subcommittee should advise Amy Kahler.

Water Shortage Plan – Due to low river flows, the quality of source water, and high nitrate levels, last year DMWW staff revised their Water Shortage Plan. The intent of the plan is to manage system demand at DMWW. If conditions would imply a water shortage or in the event of failure of a critical facility, we would still be able to meet demand. The plan applies to retail customers – those customers we serve directly; it doesn’t relate specifically to wholesale customers. A chart illustrating monthly demands DMWW experienced in 2012 was distributed and reviewed. The plan consists of four stages, two of which are voluntary and two are mandatory. Water rationing uses the baseline for consumption in March, April and May. The incentive is to have customers reduce water consumption to closer to their winter consumption. It was emphasized that DMWW cannot impact this alone; they rely upon wholesale customers. It was mentioned that a lot of the irrigation comes from suburban wholesale customers. Amy Kahler requested each wholesale customer of DMWW ask their council/board to adopt a water shortage plan and **respond to her by March 14 with a copy of that plan and resolution**. That will give DMWW confidence that we are meeting customers’ needs as we move into the peak system.

It was suggested that a future meeting topic could consist of an update on forecasting as to how much water will be needed and if we are going to get into a normal pattern where we will be asked to curtail.

Legislative Forecast – Linda Kinman provided a brief legislative update, noting that the legislative session this year will be two weeks shorter. There are a couple fracking bills related to northeast Iowa, and Iowa One Call has a bill, House Study Bill 518, that proposes changes to the marking process. Dan Klopfer, Des Moines Water Works, has been on the Iowa Once Call board for a long time and is supportive of the bill. Other water-related topics include infrastructure funding and looking at the sales tax charged on drinking water. February 3 will be Water Day at the Capital from 11:00 a.m. to 2:00 p.m. The theme will be the infrastructure needs of utilities.

Election of 2014 Officers – Nominating Committee members John McCune, Louise Moon, Karen Novak-Swalwell, and Michelle Sloan previously met and discussed options for 2014. Karen Novak-Swalwell reported the Nominating Committee has recommended not changing members of the Executive Committee. A motion was made by Scott Cirksena, seconded by Mike Daspit, to approve a temporary suspension and waiver of Section 7 of the Bylaws for one year. Upon vote, the motion carried. A motion was made by Scott Cirksena, seconded by Casey Harvey, to elect the following Representatives to Officer positions in 2014: Chair – John McCune, Urbandale Water Utility; Vice Chair – David Lindeman, City of Johnston; Secretary/Treasurer – Jim McKenna, City of Ankeny. Upon vote, the motion carried.

Executive Committee Report – John McCune mentioned the Executive Committee conducted two regular sessions as well as a work session.

General Discussion – No comments were made.

Adjournment – A motion was made by Casey Harvey, and seconded by Mike Daspit to adjourn the meeting.

Meeting adjourned at 7:00 p.m.