

Minutes of the Sherrard Public Library District Board of Trustees

July 19, 2016

Call to Order 7:01 P.M.

Board Members in Attendance: Allen Holdsworth, Cindy Sanders, Sarah Soliz, Sheryl Steele

Board Members Absent: Molly Kindelsperger, Barb Ruane, Larry Stone

Staff: Bobbi Jackson

Public Present: Joseph Gusse, Diann Carran, Bob Steele

Public Comment: Joseph Gusse presented a 3 phase proposal on the library building project.

Motions:

1. Motion to approve the Agenda by Steele, Second by Sanders.
2. Motion to approve the Minutes of June 21, 2016 as amended by Soliz, Second by Steele.
3. Motion to approve the Treasurer's Report by Soliz, Second by Sanders.
4. Motion to approve pursuing the digitizing of the Sherrard Yearbooks by Sanders, Second by Steele.
5. Motion to approve Employee Attendance Policy by Sanders, Second by Soliz.
6. Motion to approve financing of Phase I for the new library building with architect Joseph Gusse by Soliz, Second by Steele.
7. Motion to Adjourn at 8:12 by Soliz, Second by Sanders.

Director's Report

Unfinished Business:

Roof leak: Bi-State came and reapplied another coat of sealant and the roof is still leaking.

Library Building Committee: Recommended that the Architect (Joseph Gusse) come to the July board meeting.

Yearbooks/Microfilm: It was agreed that Director Jackson should pursue having the Sherrard Yearbooks digitized. The company will also provide the library with 2 Free CDs.

16/17 FY Budget: Tabled until we decide on the building because that will determine the budget.

Library Foundation: It was agreed that Director Jackson and the board members should approach community members, especially former library board members, to see if they would be interested in serving on a library foundation board. There was discussion about the pros and cons of making the foundation tax deductible. Director Jackson will look into using dedication bricks as fundraisers.

New Business:

Employee Attendance Policy: Director Jackson has created and presented to the board, an Attendance and Punctuality Policy which the board approved.

Library Building: The board discussed the presentation by Joseph Gusse and approved financing Phase I (Approval Drawings). It is hoped that he will have the opportunity to show the plans to some contractors so that we may have some ballpark figures on square footage costs by the next board meeting.

The next meeting will be August 16th, 2016 at 7:00 PM..

Respectfully Submitted,

Sheryl Steele, Interim Secretary