



Fort Washington Elementary School PTA Minutes
General Membership Meeting
September 12, 2018

PTA President, Jenny Shapiro, called the meeting to order at 7:30 PM.

Welcome, Jenny Shapiro

- Jenny Shapiro, PTA President, welcomed everyone to the meeting. The PTA Board and FWES Faculty introduced themselves.

Principal's Report, Shawn McAleer

- Stage Café for September birthdays will be September 24th. Dates for future Stage Cafes are listed in the Patriot Press. Parents are welcome to come and have lunch with their child and Mr. Mac.
- AM Academy for 4th and 5th grade is starting September 18th. AM Academy is a math program for students that have been recommended for the program by their teacher or qualify based on Star data. The program is run by Mrs. Nitschke and students from Chestnut Hill College and takes place before school.
- RTI starts at the end of September. The students are in the process of taking computerized reading tests and will be grouped by ability.
- PSSA scores will be out later this fall.

Teacher Liaison Report, Mrs. Duntzee, Mrs. Bolling and Mrs. DePaul

- Mrs. Duntzee and Mrs. Bolling thanked the PTA for their support.
- Mrs. DePaul is collecting materials for a future STEAM lab and makerspace. The wish list is available here: <https://sites.google.com/udsd.org/fweslibrary/media-literacy-technology>

School Board Report, Sara Rothman and Amy Francek

- Update on air conditioning. The School Board is investigating the feasibility of installing window units at the schools.
- Update on water quality. The school has installed GAC filters on water fountains at schools throughout the district. Each school has at least one filtered water fountain.
- Update on the Field of Dreams Bus Depot. The School Board has hired an engineer and commissioned a traffic and feasibility study.

Business Meeting

- June minutes were approved.
- PTA Treasurer, Katie Reilly, reviewed the findings of the annual audit. The PTA approved the audit findings.
- Treasurer's report approved. Attached.
- Committees
 - Kid Stuff Books will be distributed shortly. Half of the money from the purchase of a book goes to the PTA.
 - Cash Back forms will be sent home. Please sign up for Giant Grocery Rewards
 - Chairs are needed for the 5th grade committees
 - Trivia Night is November 2nd
 - Jenn Fountain volunteered to Chair the After School Activities committee.
 - There will be a Manners Lab assembly on October 18th.
 - Burning for Learning and Spring Fair are being combined. The date is TBD.

- The Blood Drive will be Monday, November 12th from 1:30-6:30pm. A flyer will be sent home with details

Announcements

- Welcome Packets are due Friday, September 14th
- Welcome Back Family Social is Friday, September 14th (rain date September 21st)
- Room Parent Luncheon will be September 25th

Jenny Shapiro thanked all for coming and adjourned the meeting at 8:40 PM.

Minutes prepared by Sandra Atherholt, on September 14, 2018.

ASSURER'S REPORT: September 12, 2018 PTA Meeting

Date	Type	Number	Description	Amount	Totals
ad Income					
6/13/2018	DEPOSIT		Grant A+ Rewards (Cash Back) 2017-18 School Year	2,916.89	
6/27/2018	DEPOSIT		Yearbook sales	400.00	
7/23/2018	DEPOSIT		School Store 2017-18 End of Year deposit	278.62	
7/26/2018	DEPOSIT		DP 4th & 5th grade dance: Oriental Trading reimbursement	15.99	
6/1/2018	ADJUSTMENT	7420	Transfer \$ between Money Market and Checking to keep MM active	1.00	
posits				\$3,612.50	
6/4/2018	CHECK	1592	Mama's Pizza IV, Ft Washington Elementary School 5th grade picnic 06/05/18	302.00	
6/4/2018	CHECK	1593	George's Market, Ft Washington Elementary School 5th grade picnic 06/05/18	50.00	
6/11/2018	CHECK	1607	School District of Upper Dublin, FWES 5th grade picnic buses 06/05/18 Mondauk	110.63	
6/11/2018	CHECK	1608	Kate Lodewick, 5th Grade Picnic: Giant - Italian Ice (\$32.05/29/18) & Costco - Drinks/Snacks (\$132.90 05/27/18)	164.90	627.53
6/5/2018	CHECK	1597	Perkiomen Tours and Travel, Charter 5911 Movement ID 7843 Ft Washington Elem 5th grade field trip Baltimore 05/23/19	300.00	
6/5/2018	CHECK	1594	Ambler Pizza, Ft Washington Elementary School 4th grade pizza party (M. Hendricks)	256.15	
6/8/2018	ADJUSTMENT	7421	Petty cash withdrawal - 4th grade pizza party: tip for driver	15.00	271.15
6/5/2018	CHECK	1595	Upper Dublin School District, Ft Washington ES 3rd grade field trip - Citizens Bank Park (05/31/18)	602.92	
6/5/2018	CHECK	1596	Upper Dublin School District, Ft Washington ES 3rd grade field trip - Churchville Nature Center (06/07/18)	600.77	1,208.69
6/5/2018	CHECK	1598	Heather Rudalavage, 5th Grade Play - 12 White Sunglasses (Amazon order 4262622)	21.15	
6/10/2018	CHECK	1599	Sherri Gregg, 5th grade pretzels: sterile gloves (Amazon order 5083453 05/22/18)	15.85	
6/20/2018	CHECK	1611	Philly Soft Pretzel Factory, Fort Washington Elem Inv 5/31/18 May 4, 10, 18, 25 & Jun 1	426.00	441.85
6/10/2018	CHECK	1600	Elise Shokey, ENR Cradles to Crayons Costco trash bags (04/25/18) & Staples shipping tags (04/25/18)	63.08	
6/10/2018	CHECK	1606	Julia Watt, ENR Cradles to Crayons reimbursement	125.00	188.03
6/10/2018	CHECK	1601	Robert Dean, Thank you from the PTA!	75.00	
6/10/2018	CHECK	1602	Frederick DeFrancesco, Thank you from the PTA!	75.00	
6/10/2018	CHECK	1603	Sharon Viola, Thank you from the PTA!	50.00	
6/10/2018	CHECK	1604	Mike Zollo, Thank you from the PTA!	50.00	
6/10/2018	CHECK	1605	Mary Prusaltis, Thank you from the PTA!	25.00	275.00
6/13/2018	CHECK	1609	Classic Trophies Inc, Inv 20913 Fort Washington Elementary 4 Updates 06/08/18 (Andy)	40.00	
6/14/2018	CHECK	1610	Kim Berezovske, NU Book Buddy: Walmart (52.62 06/06/18) & Amazon (97.88 05/23/18)	150.50	
6/29/2018	CHECK	1612	Sandra Atherholt, SWG: Bookshelves (Ricci & Paige: IKEA 06/08/18); Docking Stations (2 each for 2nd grade, 1 for 1st)	969.43	
6/29/2018	CHECK	1613	Ginny Vitella, Big Strides: t-shirts, stamps, parties, etc 2017-18 School Year	500.00	
6/30/2018	CHECK	1614	Jennifer Fountain, B4L - iLove Photo Booth 50% remaining balance Inv 9653 4/18/18	150.00	
8/6/2018	CHECK	1615	Signature Promotions, Inv 9653 FWES Summer Spirit Wear	725.50	
7/2/2018	ADJUSTMENT	7425	Returned check #581 (yearbook)	20.00	
8/1/2018	ADJUSTMENT	7426	Bank fee for returned check #581 (July)	15.00	35.00
8/28/2018	ADJUSTMENT	7427	Beginning of year Staff gifts	2,665.00	
8/29/2018	ADJUSTMENT	7428	Record beginning of year staff gift withdrawal (missed one)	60.00	2,725.00
8/28/2018	ADJUSTMENT	7429	1st Half 2018 Sales Tax Filing	29.11	
bursements				\$8,652.94	

Budget vs Actuals

Row Labels	Sum of Actual		Sum of Budget		Total Sum of Actual	Total Sum of Budget	Total Sum of Difference
	Income	Expense	Income	Expense			
ADM Bank Charges		0		(60)	0	(60)	60
ADM Directory		(450)		(500)	(450)	(500)	50
ADM Insurance (PTA Liability)		(179)		(179)	(179)	(179)	0
ADM Interest	12		0		12	0	12
ADM Mascot		(1,265)		(1,500)	(1,265)	(1,500)	235
ADM Membership Dues	2,403		2,500		2,403	2,500	(97)
ADM Membership Dues (PA PTA)		(1,345)		(1,600)	(1,345)	(1,600)	255
ADM Office Supplies		(102)		(300)	(102)	(300)	198
ADM PA State Sales Tax		(490)		(800)	(490)	(800)	310
ADM PTA EZ Renewal		(179)		(200)	(179)	(200)	21
ADM Technology - Website Renewals		(774)		(488)	(774)	(488)	(286)
5th Grade Fieldtrip	3,383	(8,040)	0	(4,500)	(4,657)	(4,500)	(157)
5th Grade Gift		0		(100)	0	(100)	100
5th Grade Picnic		(673)		(800)	(673)	(800)	127
5th Grade Play		497		0	497	0	497
5th Grade Pretzel Sales	8,135	(2,865)	4,500	0	5,270	4,500	770
5th Grade T-shirts		(470)		(425)	(470)	(425)	(45)
After School Activities	4,869	(1,160)	4,500	0	3,710	4,500	(791)
Barnes & Nobles Night	711		800		711	800	(89)
Book Fair	3,331	(1,830)	1,800	0	1,500	1,800	(300)
Box Tops	1,194		1,600		1,194	1,600	(406)
Burning for Learning Run	13,739	(5,552)	4,000	0	8,187	4,000	4,187
Cash Back	6,670		1,600		6,670	1,600	5,070
Dance Party	200	(654)	0	0	(455)	0	(455)
Dine & Earn	165		500		165	500	(335)
ENR Assemblies		(3,419)		(3,000)	(3,419)	(3,000)	(419)
ENR Big Strides		(500)		(500)	(500)	(500)	0
ENR Books and Bagels (Reading Incentive)		(240)		(250)	(240)	(250)	10
ENR Clubs Garden Project FWES Grows Here	200	(1,002)	0	(2,000)	(802)	(2,000)	1,198
ENR Clubs Service Council		(988)		(500)	(988)	(500)	(488)
ENR Cradles to Crayons		(322)		(400)	(322)	(400)	78
ENR Cup Stacking (Speed Stacks) Competition	73	(146)	0	(100)	(73)	(100)	27
ENR Curriculum Support		(4,575)		(5,000)	(4,575)	(5,000)	425
ENR Embryology Project- 3rd grade		(603)		(480)	(603)	(480)	(123)
ENR Intergenerational Program (FW Estates)		0		(350)	0	(350)	350
ENR Jump Rope for Heart		0		(40)	0	(40)	40
ENR Patriot Award (CAPE)		(682)		(200)	(682)	(200)	(482)
ENR PSSA Snack		(259)		(650)	(259)	(650)	391
ENR Reading Olympics		(195)		(275)	(195)	(275)	80
ENR Science Fair		(308)		(350)	(308)	(350)	42
ENR UD Public Library Donation		0		(175)	0	(175)	175
Family Fun Night (Bingo)	6,303	(1,929)	3,800	0	4,374	3,800	574
Holiday Shop	6,888	(5,908)	900	0	980	900	80
Kids Stuff Books - Fall Fundraiser	4,425	(2,200)	2,500	0	2,225	2,500	(275)
PSA 1st Grade Fieldtrips		(559)		(700)	(559)	(700)	141
PSA 2nd Grade Fieldtrips	1,983	(2,425)	0	(700)	(442)	(700)	258
PSA 3rd Grade Fieldtrips	2,178	(2,615)	0	(700)	(437)	(700)	263
PSA 4th Grade Fieldtrips	5,115	(5,692)	0	(700)	(577)	(700)	123
PSA Display Beautification		(128)		(400)	(128)	(400)	272
PSA Field Day		(150)		(200)	(150)	(200)	50
PSA Kindergarten Fieldtrips	142	(636)	0	(700)	(494)	(700)	206
PSA Kindergarten Meet & Greet		(19)		(50)	(19)	(50)	31
PSA Welcome Back Social		(139)		(225)	(139)	(225)	86
PSA Welcome Back Social - custodian tip		(20)		0	(20)	0	(20)
PSA Welcome Packet		(315)		(500)	(315)	(500)	185
PSA Yearbook	400	(200)	0	(130)	200	(130)	330
S&A Art Goes to School		0		(75)	0	(75)	75
S&A Custodian Gift		(275)		(450)	(275)	(450)	175
S&A Garden-Parent Committee Club		0		(200)	0	(200)	200
S&A Heart Fund		(121)		(300)	(121)	(300)	179
S&A Hospitality (UD Graduating Senior Reception)		0		(150)	0	(150)	150
S&A Post Prom		(250)		(250)	(250)	(250)	0
S&A Remembrance		0		(400)	0	(400)	400
S&A Robbins Park		0		(200)	0	(200)	200
S&A Room Parent Luncheon		(138)		(350)	(138)	(350)	212
S&A SPEAC		(250)		(250)	(250)	(250)	0
S&A Special Olympics t-shirts		(170)		0	(170)	0	(170)
S&A Teacher Appreciation Luncheon		(567)		(700)	(567)	(700)	133

S&A Teacher Board Luncheon		(557)		0	(557)		0	(557)
S&A Teacher/Staff Gift		(2,780)		(2,800)	(2,780)		(2,800)	20
School Store	758	(521)	200	0	238		200	38
School Supply Boxes	672		100		672		100	572
Schoolwide Gifts		(19,793)		(12,000)	(19,793)		(12,000)	(7,793)
Silent Auction	29,329	(7,701)	12,000	0	21,628		12,000	9,628
Spirit Wear - Fundraiser	7,081	(5,825)	200	0	1,256		200	1,056
Spring Fair	4,335	(2,300)	4,500	0	2,035		4,500	(2,465)
Trivia Night	6,407	(1,300)	3,000	0	5,107		3,000	2,107
Other Income (not fundraising)	9		0		9		0	9
NU Book Buddy	3,645	(3,184)	0	0	461		0	461
Grand Total	124,754	(107,436)	49,000	(48,852)	17,318		148	17,170