

Minutes of the August 3, 2020 Regular Board Meeting of Sherman Township

The regular meeting for Sherman Township Board was held on August 3, 2020 at 7pm through electronic format of zoom. Meeting was started at 7:06 pm with the pledge of Allegiance. Roll call was taken, and members present were Karen Berens, Doug Berens, Ken Smalligan, Roman Miller, and Jamie Kukal. Also present were Cynthia Wallace, Karen Kopolces, Richard Chenard, Chad Kukal, and Gary Smalligan. A motion was made by K Smalligan and 2nd by K Berens to approve the agenda as presented. Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. No; none. Motion passed.

Motion was made by K Berens and 2nd by D Berens to approve the minutes for July 6, 2020 with the few spelling corrections. Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. No; none. Motion passed.

There was no public comment at this time.

Treasurer-Berens presented her report of out going checks with a total of \$61,553.90. She highlighted the road funds transfer of \$55,000 that was approved last month. The rest were routine bills. Motion was made by K Smalligan and 2nd by D Berens to accept the treasurer's report and authorize the paying of bills. Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. No; none. Motion passed.

Clerk-Kukal asked if the board had any questions on the provided clerk's report and there were none. She then went on to present the proposal for renewal of the township's entity's property and casualty insurance. The base package is quoted at \$5,858 with the option of some added coverage options totaling and additional \$1,155. The additions were for Terrorism coverage, increase in liability limit, increase in non-monetary defense coverage, and decrease in property deductible. After discussion, a motion was made by K Berens and 2nd by K Smalligan to accept the base renewal proposal without the additions. Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. No; none. Motion passed.

For the previously tabled hall rental issue, Kukal presented a comparison of local halls and their size, cost, and capacity. Of the five, all found online, Sherman Township was second to lowest price with larger capacity than most. Every single hall listed on websites are currently not renting as well, due to COVID-19 restrictions. K Smalligan asked that we table the whole issue until we can open up to renters.

Kukal reported that Jim Maike turned the maintenance of the website over to her last month. After reviewing the email message from Jim, the minutes from June 6, 2016, October 7, 2019, and the copy of checks for payment, it was decided that he was paid for services through November 2020. Jim said he would be happy to continue as a consultant for Jamie for the remainder of this year and help in any way. Miller recommended that, if Jamie maintains the website, it would be beyond her statutory duties as clerk and she would need to be compensated for that work. Motion was made by K Smalligan and 2nd by K Berens to compensate Clerk-Kukal with \$400 a year for the maintaining of the township website, beginning August 1, 2020. Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. No; none. Motion passed.

Clerk-Kukal reported on the continued water dampness and leak issue in the crawl space. The plumber was out last Thursday and found several issues. The first was with the drains from the water equipment on the second floor. There are three separate drains all draining into one open pipe to drain out of the building. The three drains are not staying down in the larger opening and therefore running on the

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floor. He addressed the issue and will check on it when he returns, to see if it solved the problem or not. The second issue was that the water softener had quit working. So, parts were ordered for that. Finally, the toilet in the small stall of the lady's room is continuously cycling internally. Parts were ordered for that also and as soon as they are all in, he will return to repair both.

Supervisor-Miller read Karen Kopolces' letter of resignation from the Board of Review effective August 1, 2020. Miller went on to report that it had been a very stressful year for the BOR for all and he would like the remaining board to attend a potential training yet this fall. K Berens commented on how disappointed she was that all the lack of communication, both ways resulted in the loss of a good chairperson. D Berens seconded those sentiments.

Miller reported that the Mayo Dr. Committee held a short meeting last Saturday to appoint new members to replace the existing members that due to age and/or health concerns would resigning. The new board will start their duties with the upcoming September meeting.

There were no trustee reports.

Treasurer-Berens reported for Fremont fire runs, billings totaling \$2,629.22 and collections totaling \$647.02. Most of the billing was due to a downed power lines.

D Berens reported that the planning commission still has not been meeting, due to the COVID-19 restrictions.

Gary Smalligan and Chad Kukal provided a combined report of 7 permits issued last month. Kukal also reported an update on last month's violation. Due to the landowner's claim, of not receiving last months mailing, Kukal gave him two weeks to move the shed or a fine will be issued. J Kukal confirmed that US Postal mail has had some issues lately.

Dick Chenard reported for the White Cloud Sherman Utilities about their meeting earlier that day. He said that the new air conditioner/heating unit was recently installed and new jetter is here. The new truck is also here, but not in working rotation yet. New construction is set to start on August 24, 2020. K Kopolces reported that the old truck is for sale and bids are open until August 5, 2020.

Assessor-Wallace reported that the July BOR is wrapped. She also reported that she submitted five petitions to the Michigan Tax Tribunal regarding decisions made at the 2020 March Board of Review.

Sexton-DeVisser was not present for the meeting and did not forward any report. K Berens commented that the cemetery had not been mowed in over 3 weeks and she has been fielding complaint calls. J Kukal confirmed that DeVisser had not submitted any hours for mowing in the month of July. Miller said he would contact DeVisser again and asked were we stood on the surveying. C Kukal commented that he has not had contact recently with the surveying company but would make a point to reach out. He thought he had seen them out on the property working recently though. He also commented that the back lot needs to brush hogged also. D Berens and C Kukal agreed to work together to get the back lot brush hogged.

For unfinished business Miller commented that we should run an ad for the open BOR members, so any new members could attend the fall training. Kukal suggested that we run one large add for all open and renewed positions the whole month of October. Kukal will prepare an add and present it at the September meeting for review.

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There was no public comment at this time.

For township board member comment, J Kukal read a notice of hearing for DTE Gas Company and a Drainage district boundaries and review for Dunning Drain. She said if anyone was interested in more information to contact her.

Meeting adjourned at 8:38 pm.

Submitted by Jamie Kukal township clerk.

Sherman Township Balance Sheet As of July 31, 2020

Jul 31, 20	
ASSETS	
Current Assets	
Checking/Savings	
MASTER ACCOUNT	
101001 · General Fund cash 101-000-001	67,107.51
150-001 · Robinson Lake Cash 150-000-001	39,214.42
151-001 · Mayo Drive cash 151-000-001	9,043.36
152-001 · Crystal Lake Cash 152-000-001	55,510.48
207001 · Fire protection millage Fr & WC	28,907.89
208-001 · WC Fire Station Building Fund	1,432.78
Total MASTER ACCOUNT	<u>201,216.44</u>
204-001 · Road Checking 204-000-002	53,910.90
206-002 · Gerber Fire Runs Savings	1,300.25
209-002 · Cemetery cash	30,074.56
401-002 · Capital acquisition cash	6,279.29
701-002 · Winter Tax Account	473.83
702-001 · Summer Tax Account	66,504.29
Total Checking/Savings	<u>359,759.56</u>
Total Current Assets	<u>359,759.56</u>
TOTAL ASSETS	<u><u>359,759.56</u></u>
LIABILITIES & EQUITY	<u>359,759.56</u>