

Town of Orangeville
Organizational Board Meeting
3529 Route 20 A
Warsaw, New York 14569
January 2, 2018

The Town Board of Orangeville met on January 2, 2018 to audit the town accounts and transact other such business as is necessary at this time.

Present were Town Board Members:

<input checked="" type="checkbox"/> Susan May	Supervisor
<input type="checkbox"/> Hans Boxler, Jr.	Councilman
<input checked="" type="checkbox"/> Andrew Flint	Councilman
<input checked="" type="checkbox"/> James Herman	Councilman
<input checked="" type="checkbox"/> Joseph Ahl	Councilman

Others Present:

☒ Rosann A. Lowder, RMC-Town Clerk
☒ Sheryl Montgomery, Bookkeeper
☒ Wade Roggow, Highway Superintendent
☐ Thomas Suto, Zoning Officer

Guests:

Name	Town of Residence	Name	Town of Residence

Supervisor May called the board meeting to order at 7:30 p.m. at the town hall located at 3529 Rt. 20A, Warsaw, New York.

Supervisor May opened with the Pledge of Allegiance; all were thanked for attending the meeting. [There were no questions or comments from the audience.]

Supervisor May requested a motion for a BAN payment for the 2017 Ford F550 truck. On a motion by Mr. Herman, seconded by Mr. Flint to complete the BAN.
 Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: I hereby appoint Hans Boxler, Jr as Deputy Supervisor, he has done a wonderful job for many years. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May requested a motion to reappoint Duane Perry, to a 5 year term on the ZBA – 12/31/2022. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Melvin Lensenhuber to a 5 year term on the Planning Board 12/31/2022 and Scott Livingston as an alternate. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Laury Lakas and Laura Kirsch as Town Court Clerks. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [4] ☒ May ☒ Boxler ☐ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Rosann A Lowder, RMC, as Registrar of Vital Statistics for two years. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Rosann A Lowder, RMC, as Marriage Officer. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May and Registered Municipal Clerk, Rosann A. Lowder, requested a motion to appoint Kellie Livingstone, as Deputy Town Clerk. A motion was made by Mr. Flint, seconded by Mr. Ahl. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Mr. Thomas Suto as the Town's Zoning Officer. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Laury as the Town Historian. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Ms. Sheryl Montgomery as Town Book keeper. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Mr. Bug Tozier, as Deputy Superintendent. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Establishment of regularly scheduled board meetings for 2018. [2018 BOARD MEETINGS -SCHEDULE – 7:30pm / January 2 – Organizational / January 11 / February 8 / March 8 / April 12 / May 10 / June 14 / July 12 / August 9 / September 13 / October 2 – Budget Meeting / October 11 / November 8 / December 13 / January 3, 2019 Organizational Meeting] . A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Designation of the "The Batavia Daily" as the official Town newspaper. . A motion was made by Mr. Herman, seconded by Mr. Ahl. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Designation of the Bank of Castile, Five Star Bank and Steuben Trust Company as official depositories of Town funds. . A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Fix the salaries of all appointed and elected officers as follows:

- Supervisor - \$5,000.00
- Town Councilmen - \$1,800.00 each
- Town Bookkeeper - \$7,200.00 and HRA \$750.00
- Town Clerk/ Tax Collector - \$9,500.00
- Deputy Clerk - \$12.50 / per hour
- Town Justices - \$5,900.00
- Zoning Officer - \$5,000.00
- Historian - \$700
- Assessor Clerk & Clerk - \$13,100.00
- Highway Superintendent - \$51,544.00
- Court Clerk - \$9,250.00
- Deputy Court Clerk - \$3,750.00

A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Establish methods of payment by voucher for the Planning, Zoning and Assessment Board of Review members; to continue with the establish method of payment per meeting or yearly depending on the committee. A motion was made by Mr. Ahl, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: I would ask for a motion to establish mileage reimbursement rates and designate Town officials and employees who qualify for reimbursement, \$0.545. The Town Officials would be the Supervisor, Town Councilman, Zoning Officer, Planning Board and Zoning Board Chairman and Planning Board and Zoning Board members, and the Town Clerk. . A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Establish the standard work day hours for Judges and Court Clerks, 6 hour days. A motion was made by Mr. Ahl, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Establish payment for Town Cleaner at \$50.00/hour. All vouchers must include the date and times that the cleaner was in the Hall working. A motion was made by Mr. Ahl, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Establish the hourly rate for part time employee - \$12.50. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: I will require the Town Clerk to publish a notice of the Supervisor's final report when it is completed. . A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Authorize the Supervisor to withdraw or invest monies for the Town of Orangeville in her discretion. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Authorize the Supervisor to contract with the Law Offices of David Di Matteo to provide legal services to the Town as necessary. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Establish the amount to be spent for small tools at \$1,500.00. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May: Discussion regarding setting up a small committee of the Board and the Court to review the Court books.

Review of Town's Policies:

- Purchasing Policy
- Ethics Policy
- Emergency Policy

A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May discussed that she would contact David DiMatteo's office regarding the Cold War Veterans Resolution.

Supervisor May requested that the Highway employees be paid two extra days with the new rate, as the pay period falls in 2017 and 2018. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

Supervisor May requested a motion to adjourn the meeting. A motion was made by Mr. Flint, seconded by Mr. Herman to adjourn the meeting. The meeting was adjourned at 8:15pm. Ayes: [4] ☒ May ☐ Boxler ☒ Flint ☒ Herman ☒ Ahl Noes: [0] Carried

The meeting was adjourned at 8:15pm.
Respectfully submitted;

Rosann A. Lowder, RMC

Town Clerk / Town of Orangeville