

DO NOT DEMOTE or PROMOTE TO PRE-LEVEL I WITHOUT TEAM CONSENSUS

Level	Description	Criteria	Privileges	Restrictions
Pre-Level I TEAM DECISION	<p><u>Trust of Behaviors</u> - Full restriction</p> <p>Daily review of rules and program</p> <p>Trust building. Structure, consistency and complete adult supervision. Instruction into DBR and Token System</p> <p>Major Infraction committed (see definitions)</p> <p>Student shows lack of basic understanding of Lev. I requirements</p> <p>Consistent danger to self and others</p>	<ol style="list-style-type: none"> 1. Development of basic trust in behaviors. 2. No excessive E.T.O.'s 3. Shows knowledge of Level I criteria. 4. Student must complete and commit to following a prevention plan with counselor/behavior specialist 5. Must have 70% on DBR for 1 week and team consent to enter Level I. 	<ol style="list-style-type: none"> 1. Daily token spending times at school and cottage. 2. Going outside or to BHBCC gym with staff for structured rec. act. 3. Assigned chores in cottage as appropriate only 4. 1 x wk. phone call from parent/guardian (15 minutes maximum) 5. Team approval of individual visits scheduled in the best interest of the student 6. Attend school 7. Staff supervised structured activities on campus (indoor & outdoor) 8. Copy of one family picture no frame, one stuffed animal, personal blanket and pillows allowed in bedroom, if appropriate. 9. Outside time @ least 15 minutes every day walking. Not playing on equipment 10. Educational Toys 	<ol style="list-style-type: none"> 1. No shoes, slippers only 2. No TV at all 3. No family style dining 4. No weekly activity or field trips/outings. 5. No forks, knives, or styrofoam. Plastic Spoon only. Paper cups & Plates. 6. No pens or pencils. Crayons or chalk only 7. Daily room/clothing search for unsafe items 8. 24-hr. staff supervision, bedroom and bathroom doors open. Within staff arms length while in transit 9. Isolation from peers except for structured activity (including outdoor activity) 10. No personal items including clothing in bedroom except as listed in #8 Privileges. 11. 8:00 P.M. Bedtime and Lights Out. 13. Sweatsuits, t-shirts, pants provided by NW BOCES will be required attire. 12. No belts, boots, jewelry, pockets, hoods, zippers, snaps, strings 13. No batteries , radios, or electronics in room or at school

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Level	Description	Criteria	Privileges	Restrictions
I	Trust of Environment - Entrance Level for all youth, Orientation to DBR and Token Economy Systems. Daily review of rules and program. Trust building. Structure, consistency and complete adult supervision. Baseline Data	<ol style="list-style-type: none"> 1. All youth entering program 2. 3 week time period for initial orientation. Level determination after 3 week orientation. 3. 2 week time period for re-orientation if student is demoted from a higher level 4. Youth shows knowledge of DBR and Token Economy Systems 5. Signed statement from student for program explanation 6. Must have 80% DBR weekly average for 2 consecutive weeks before team considers promotion to Level II. 	<ol style="list-style-type: none"> 1. Daily token spending times at school and cottage 2. Going outside or to BHGCC gym with staff for structured recreational activities 3. Staff planned and structured activities on campus (ex. crafts, social skills, ½ hr. T.V. time, etc.) 4. Assigned chores in cottage 5. Family style dining 6. 1 x wk. phone call from parent/guardian (15 minute maximum) 7. Weekly visit from parent/guardian with prior administrative approval 8. Weekly activities at school and cottage 9. Mail from family friends only with parent written permission. 10. May wear soft sole slippers in cottage. Store in coat room at bedtime 	<ol style="list-style-type: none"> 1. Ready for bed & in room 8- 8:30 2. Lights out and room quiet by 8:30 3. Youth is within 25 ft. of staff and in eyesight at all times 4. No personal items in room other than family picture, may have 2 blanket and 2 pillows, and one stuffed animal, and clothes. 5. No off-campus activities 6. Homework is to be done in the study area 7. Shoes and coats left at front door 8. Daily room/clothing (pockets, etc.) search for unsafe items by staff. 9. Youth may do extra chores for earning Property Restitution tokens if needed. 10. Must earn weekly average of 70% on school DBR sheet and behavior appropriate (7&up) the previous 2 hrs. for school weekly activity, token purchase 11. Must earn weekly average of 70% on cottage DBR sheet, and behavior appropriate (7&up) the previous 2 hrs. for cottage weekly activity, token purchase 12. No belts, boots, hi-top sneakers, jewelry. No items in pockets. 13. No batteries, radios or electronics in room or at school. No headphones in room.

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Level	Description	Criteria	Privileges	Restrictions
II	Trust of Care - Level Two consists of entire DBR System and participation in Token Economy in full force. Structure, consistency and adult supervision continued with increased privileges.	<ol style="list-style-type: none"> 1. Must have 80% on DBR and team consent to enter Level II. Requires 3 full weeks during the orientation period and only 2 weeks thereafter. 2. Development of basic trust in the system 3. Appropriate participation in "Teaching Interaction Steps" 4. No occurrence of infractions which result in a demotion to Pre-Level I or Level I 5. Should weekly % fall below 80% demotion to Level I. 6. Must have 90% weekly average on both cottage and school DBR sheets for 3 consecutive weeks before team considers promotion to Level III. 	<ol style="list-style-type: none"> 1. Daily token spending times at school and cottage 2. Going outside or to BHBCC gym with staff for structured recreational activities 3. Staff planned and structured activities on campus (ex. crafts, social skills, ½ hr. T.V. time, etc.) 4. Assigned chores in cottage 5. Family style dining 6. 2 x wk. phone call from parent/guardian and/or approved relative (15 minute maximum) 7. Weekly activities at school and cottage 8. Decorate rooms. Personal items in room with the exception of personal hygiene items which are kept in the office and checked out in individual carriers. Limited, approved by staff. 9. Weekly visits from parent/guardian with prior administrative approval 10. On-and off-campus weekly activity 11. Earned field trips and outings 12. Personal clothing. One jewelry item. May wear belt. 13. Must pass bike/scooter safety class to ride bike/scooter on campus campus only and with close staff supervision. 14. May purchase up to ½ hour additional TV time. 15. May wear soft sole slippers in cottage. Store in coat room at bedtime 	<ol style="list-style-type: none"> 1. Youth is within 25 ft. of staff and in eyesight at all times 2. Not allowed in room without staff, except to sleep or to change clothes. Bedroom are left open and bathroom doors are cracked open. 3. Homework is to be done in the study area 4. Shoes and coats left at front door 5. Weekly room/clothing (pockets, etc.) search for unsafe items by staff 6. Upon return from holiday home visit student's personal belongings will be inventoried 7. Must earn 80% weekly & daily average on school DBR sheet and behavior appropriate the previous 2 hrs. for school weekly activity, token purchase. 8. Youth may do extra chores for earning Property Restitution tokens if needed. 9. Must earn 80% daily average on cottage DBR sheet and behavior appropriate the previous 2 hrs. for cottage daily activity, token purchase. 10. Bedtime 8:30P.M. 11. No batteries, electronics, or radio in room or at school. No headphones in room 12. No boots, hi-top sneakers

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III	Trust of Control - The youth has the opportunity to assign his/her own daily score following the point review process and negotiating with staff. Increased privileges. Youth understands what is expected of them. Continue DBR and Token System. Begin training with self-monitoring forms.	<ol style="list-style-type: none"> 1. Must have 90% weekly average on both cottage and school DBR for 3 consecutive weeks and team consent to enter Level III 2. Youth is beginning to internalize trust of both the control of self and of relationships 3. Transition to home/district per individualized transition plan. 4. Appropriate participation in "Teaching Interaction Steps" 5. No occurrences of infractions which result in a demotion to Pre-Level I or Level I 6. Maintain 90% criteria to remain on Level III. Team meets if criteria drops to determine demotion. 7. 90% on DBR for 2 weeks before reconsideration for Level III after the youth has previously reached Level III. 8. 80% average & no safety watch 24' prior to any home or school transition visit. 	<ol style="list-style-type: none"> 1. Daily token spending - school and cottage 2. Going outside, to BHBC gym or cottage commons with staff for structured rec. act 3. Staff planned and structured act. on campus (ex. crafts, social skills, etc.) 4. Assigned chores in cottage 5. Family style dining 6. Weekly activities at school and cottage 7. Decorate rooms. Personal items in room with the exception of personal hygiene items which are kept in the office and checked out in individual carriers. Limited, approved by staff. 8. Unsupervised visits per transition phase with parent/guardian with prior administrative/DFS approval 9. On-and off-campus weekly activity 10. Earned field trips and outings 11. Free on-campus activity up to one hour a day with permission 12. Optional 9pm bed time on weekends and vacation days (w/staff approval) 13. Receive or make approved phone calls 2 x wk. up to 30 min. per call (calling card) 14. Time alone in bedroom w/door open. 15. Homework alone in bedroom okay 16. Shopping locally with parent/guardian and staff in store as approved in advance. 17. Bike/scooter riding off campus with a staff member after passing bike/scooter safety course 18. Limited unsupervised on-campus activities, if age appropriate. Outdoor time alone w/o other students. 19. 1 hour TV time. Radio in room. 20. May wear shoes& slippers in the cottage and have those in their own room. May wear boots, hi-tops, 2 jewelry items 21. Community activities (i.e. Boy/Girl Scouts, 4-H, sports) with staff, individualized by team and with administrative approval 22. Including ALL Level 2 priveleges 	<ol style="list-style-type: none"> 1. Youth is within 25 feet of staff for off-campus activities 2. Level III bedroom time 9:00 P.M. except weekends, earlier for younger students if necessary. 3. Must earn weekly outings with 80% weekly and daily average DBR percentages and appropriate behavior the previous 2 hours for cottage weekly activity and school weekly activity. 4. Upon return from home visit student's personal belongings will be inventoried 5. Check in every 1/2 hr. during unsupervised on-campus activities. 6. Youth may do extra chores for earning Property Restitution tokens if needed. 7. Loss of privileges and/or "grounding" as consequence for inappropriate behaviors not warranting demotion. 8. No batteries or electronics in room or at school. No headphones in room.

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Level	Description	Criteria	Privileges	Restrictions
IV	<u>Trust of Self - Transition phase.</u> <u>DBR sheets and Token Economy System phased out.</u> <u>Privileges reflect a higher level of maturity and leadership offering greater freedom and self determination.</u> <u>Staff charting will continue.</u> <u>Self-monitoring of behaviors.</u>	<ol style="list-style-type: none"> 1. Must have 95 - 100% on DBR sheets weekly for 4 consecutive weeks to enter Level IV with team consent. 2. Shows responsibility for self and acts as role model for others 3. Continue transition to home/district according to individualized transition plan 4. Maintain 95-100% appropriate behaviors weekly (Based on staff charting and self-monitoring scores) – if % is less than 95% then 1-week Probation to earn 95% weekly average with no major infractions to prevent demotion to Level III. 5. 95% on DBR for 2 weeks before reconsideration for Level IV. 6. 80% average & no safety watch 24’ prior to any home or school transition visit. 	<ol style="list-style-type: none"> 1. Option of 10:00 P.M. bed time on weekends (w/staff approval) 2. Receive approved phone calls 2 x wk. up to 30 min. per call 3. Time alone in bedroom with door open 4. Homework may be done in bedroom alone 5. Family style dining 6. Bike riding with staff member off campus with a bike license 7. Individual transition into home district according to transition plan 8. Weekend home unsupervised visits according to transition plan 9. Community activities (i.e. Boy Scouts, 4-H, sports) with staff, as individualized by team 10. Shopping with parents. 11. Make approved phone calls with purchased calling card using phone log 12. Limited unsupervised on-campus activities, if age appropriate. Outdoor time alone w/o other students. 13. Student chosen on-campus activity up to 1 hr. a day 14. Student may purchase items from “store” with self-monitoring scores. 15. Staff approved up to 2 hours of TV time. Radio in room. 16. 3 jewelry items 17. Including All Level 3 priveleges 	<ol style="list-style-type: none"> 1. Alternative bedtimes determined with staff 2. Must earn all privileges through personal responsibility of behavior - DBR sheet is used, student to do a self-monitor sheet. 3. No tokens used 4. Upon return from home visit student’s personal belongings will be inventoried 5. Check in with staff hourly during unsupervised activities 6. Youth may do chores for to pay off Property Restitutions 7. Loss of privileges and/or “grounding” as consequences for inappropriate behaviors not warranting demotion or if weekly average less than 95% 8. Must earn Level IV scores when on 1 week probation to maintain Level IV. Probation is not allowed for 2 consecutive weeks. 9. No electronics at school. No headphones in room.

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