

Grant PTA Meeting

April 11, 2017

Board Members Present: Jessica Lieder, Dan Sakai, Lance Harris, Taline Tokatlian, Laura More, Rachel Kennedy, Principal Lorden

The meeting was called to order at 6:45 by Jessica Lieder

Meeting Minutes- a motion was made by Kirsten Raviola to adopt the minutes as posted. The motion was seconded by Taline Tokatlian. The motion passed.

School Updates

Mission Hills Garden Walk – Lara Gates

The Mission Hills Garden Walk will be held on May 13, 2017. The Garden Club will give half of the proceeds plus \$5000 to relocate the Gecko Garden to in front of the new food court. Expect full implementation of the new garden and new science lab by the end of fall early winter of next year. Lara highlighted the student art work created for the event.

Looking to sell pavers by May 15, 2017. Will be installed in summer 2017. Working with the science committee to determine what items to include in the lab – will have water and electricity. Can purchase pavers online or from Lara at the school. A note has been sent out to the alumni email list and webpage. Pavers will also be sold the day off at the Garden Walk. Garden Walk tickets includes a lunch from Lazy Acres.

Grant Gala/Wine Event – Maurice

May 6th – Baja Winery and Craft Beer event and Gala – May 6th at 57 Degrees – Have sold 90 tickets so far. Ticket prices will go up to \$65 starting on April 15th.

Tues 6:30 – meeting at 57 Degrees to talk about day of volunteers. Will set-up and decorate. 57 Degrees will do the clean-up. During the event need people to track the auctions. Teacher tickets are \$25 right now online. Tickets can be bought online or at school. The silent auction is being done as a raffle this year – raffle tickets are \$5 each. The wineries will also be selling their wine. Grant families only from 5:30-7:00 open to larger community from 7:00-11:00.

Administrative Update – Principal Lorden

Staff is currently discussing the date for the spring showcase – will either be within the first 2 weeks of May or in the first week of June – will be for the whole school. Events take place throughout the campus

6th Grade camp was a success. PTA had set aside funds to off-set costs – but wasn't needed. Camp Cuyamaca will be offering a substantial cost reduction for students who qualify for free and reduced lunch next year.

The School District has been working closely with the City of San Diego to have all schools' water tested for lead – the City does the testing. All schools will have the water tested by the end of the school year. Grant's water will be tested within the next 3-4 weeks. The District notes the areas where the water will be tested – 5 areas in each campus will be used. Selected most used areas in different areas on the

campus. Testing does not occur while students are on campus. Not sure how long it takes to get the test results. Teachers and the custodian are flushing the water in all the faucets each day before the children access the campus each day. Question – will they be testing at the fixtures or also at the feeds coming into the school? Think that it will just be at the fixtures. The testing will be done to state standards. Will ask what the water testing might be for the new building before it is opened for students.

Will hopefully installing the new counter at the front of the campus starting this Thursday. If you know someone who might like to build a simple box bench and cushion to go in the waiting area please let Principal Lorden know.

Currently enrolling students for next year. Reach out to other neighborhood families you may know – enrolling all grades.

District Budget Update – the District is talking with Unions and offering an incentive for early retirement. That paperwork is due in late April. Once that is in the District will have a better idea about the budget. There will be some teacher and staff retirements at Grant. There have been no budget updates until after the Governor's May revise.

Nomination Committee Update – Laura More

We are still in need of volunteers for the PTA President/Co-President position(s). Have people who have expressed interest in Secretary, Parliamentarian, and VP 1. Lara Gates provided information on serving as the PTA co-president in the past.

We are also looking for the room rep coordinator, Box Top coordinator, Book Fair Coordinator for next year.

Foundation/Imagine Campaign Update – Jill Baltan

The fundraising arm of the PTA – 5013c to raise funds for STEAM programs. Funds for art and science teachers' salaries. Also now has a science committee.

April 26th – Next Sprit day in honor of our namesake – will be beard and mustache day. Grant gear is also good.

Action Items – Jessica Lieder

Will start talking about the budget in more detail at the next meeting – would like members to come to the next meeting with ideas – things that work or may not have worked. Will be doing an online survey to reach out to the whole Grant community. The Budget Committee is being formed – please let Jessica know if you would like to be on the Committee

Treasurer's Report – Dan Sakai

Dan Sakai provided an overview of revenues and expenses for the month.

A motion was made by Jill Baltan to release checks 4273 – 4287 and approve the revised February financial report and approve the March financial report. The motion was seconded by Maurice. The motion passed.

A motion was made by Jill Baltan to reallocate \$1,500 in unspent money to Math Transformations, from the budgeted funds of \$500 from Hospitality and \$1,000 from Assemblies. This motion makes no change to the overall budget. The motion was seconded by Maurice. The motion passed.

Roundtable – no items

Dan Sakai adjourned the meeting at 7:37 p.m.

MONTHLY TREASURER'S REPORT

**Grant School PTA
2016/2017 School Year**

	12/1/16	02/01/17	04/01/17	YTD	Budget
	DECEMBER	FEBRUARY	APRIL	YTD	Budget
PTA Checking	61,098.85	56,717.22	43,679.75		
Script Checking	12,933.05	12,934.98	12,937.09		
Balance on Hand at Beginning of Month:	[A] \$ 74,031.90	\$ 69,652.2	\$ 56,616.84		
	12/1/16	02/01/17	04/01/17		
	DECEMBER	FEBRUARY	APRIL	YTD	Budget
Revenue					
Community Donations	1,574.66	-700.90	589.15	0	\$ 50,000
Annual Imagine Campaign					
Total Community Donations	1,574.66	-700.90	589.15	3,199	50,000
Community Fundraiser					
AmazonSmile		248.78		618	500
Book Fair Income	6,560.68			6,561	10,000
Box Tops for Education		455.90		456	1,250
Grant Gala			780.00	780	30,000
Halloween Carnival Income				18,727	15,000
Jamba Juice Income				0	500
Jogathon Income		3,300.90	36,170.00	52,551	35,000
Restaurant Fundraiser	240.00		425.00	1,115	1,500
Script Income		1.83		13	1,500
Stehly Farms			495.00	840	1,500
Wine Tasting Event				0	12,000
X-mas Trees				800	500
Total Community Fundraiser	6,800.68	4,007.41	37,870.00	82,460	109,250
Logowear (Grant Gear)				10	1,000
PTA Membership	10.00			2,290	2,000
Total Revenue	8,385.34	3,306.51	38,459.15	87,959	\$ 162,250
Gross Profit	8,385.34	3,306.51	38,459.15	87,959	\$ 162,250
Expenditures					
Fundraising Expenses					
Book Fair Expense				6,126	\$ 10,000
Grant Gala Expense				1,000	15,000
Halloween Carnival Expense				12,134	12,000
Jogathon Expense		5,875.52	4,387.59	14,614	5,000
Wine Tasting Event Expense				0	5,000
Total Fundraising Expenses	-	5,875.52	4,387.59	33,874	47,000
General and Administrative					
Accounting and Payment Processing	166.82	39.95	39.95	614	650
Bank Service Charges				65	250
Insurance				0	220
Marketing Expenses					
Printed Materials and Signage				1,362	2,500
Total Marketing Expenses	-	0.00	-	1,362	2,500
Membership Expense				1,264	1,050
Office Supplies			2.87	3	400
Payment Processing Fees				0	700
Professional Services					
Accounting				0	600
Total Professional Services	-	0.00	-	0	600
Taxes				0	120
Website and Email	40.00	40.00	45.00	590	350
Total General and Administrative	206.82	79.95	87.82	3,898	6,840
Hospitality					
1st School Day - Donuts				82	150
Back to School Class Reveal				178	275
Grant BD Popsicles				0	100
Kindergarten Orientation				130	150
Morning Community Coffee				0	500
PTA Meetings			26.55	394	750
Safety Committee Appreciation	128.01		130.32	258	300
Summer Picnic Expense				293	650
Teacher Acknowledgment				382	1,500
Total Hospitality	128.01	0.00	156.87	1,718	4,375
Other Programs					
Library Program	63.49			63	1,000
Middle School					
6th Grade Science Camp				0	-
Academic League/ Quiz Bowl				0	280
GeoBee				100	125
Junior Model United Nations				0	650
Middle School Orientation				121	150

MONTHLY TREASURER'S REPORT

**Grant School PTA
2016/2017 School Year**

PTA Checking		61,098.85	56,717.22	43,679.75		
Script Checking		12,933.05	12,934.98	12,937.09		
Balance on Hand at Beginning of Month:	[A]	\$ 74,031.90	\$ 69,652.2	\$ 56,616.84		
		<u>12/1/16</u>	<u>02/01/17</u>	<u>04/01/17</u>		
Middle School Promotion				209.14	209	1,500
National Honor Society Membership					0	385
Spelling Bee					0	200
Total Middle School		-	0.00	209.14	430	3,290
Other Enrichment Programs		559.79		28.43		
Assemblies				795.00	1,985	2,000
School Trips					5,000	5,000
Subscriptions					11,500	11,500
Total Other Enrichment Programs		559.79	0.00	823.43	19,208	18,500
Total Other Programs		623.28	0.00	1,032.57	19,702	22,790
S.T.E.A.M. Programs						
Music Program					1,610	3,000
S.T.E.A.M. Teachers' Salary and Benefits						
Art Program		1,200.00	1,200.00	1,200.00	9,600	14,000
Science Program		3,484.50	3,484.50	3,484.50	24,392	34,845
Workers' Compensation Insurance		717.25			2,392	1,700
Total S.T.E.A.M. Teachers' Salary and Benefits		5,401.75	4,684.50	4,684.50	36,384	50,545
Science Enrichment						
Family Science Night					100	1,000
Gecko Garden					737	1,500
Science Fair					0	500
Science Olympiad					600	600
Total Science Enrichment		-	0.00	-	1,437	3,600
Math Program			3,900.00		3,900	8,500
Total S.T.E.A.M. Programs		5,401.75	8,584.50	4,684.50	43,331	65,645
School and Staff Support						
Associated Student Body					0	-
School Supplies					4,000	4,000
Teacher Stipends			100.00		11,819	12,000
Total School and Staff Support		-	100.00	-	15,819	16,000
Total Expenditures		6,359.86	14,639.97	\$ 10,349.35	118,342	\$ 162,650
Net Operating Revenue		2,025.48	-11,333.46	\$ 28,109.80	-30,383	\$ (400)
Net Revenue	[B]	2,025.48	-11,333.46	\$ 28,109.80	-30,383	\$ (400)
Less: Previous Month's Activity						
Cleared in Current Month [Net Amount]	[C]	(413.44)	(455.05)	(637.43)		
Add: Current Month's Activity						
Not Yet Cleared Bank [Net Amount]	[D]	1,277.04	3,557.91	2,559.14		
PTA Checking		63,987.93	48,484.79	73,711.26		
Script Checking		12,933.05	12,936.81	12,937.09		
Balance on Hand at End of Month:	[=A+B+C+D]	76,920.98	61,421.60	86,648.35		
		<u>12/31/16</u>	<u>02/28/17</u>	<u>04/30/17</u>		

Notes: Revised December to move \$128.01 from general Hospitality to Safety Committee Appreciation, \$240.00 from Community Donations to Resturant Fundraiser. Revised February to move \$455.90 from Community Donations to Box Tops for Education \$1,500 Budget Transfer from Assemblies (\$1,000) and Hospitality (\$500) to Math Program

Submitted by: Lance Harris, Treasurer
ptatreasurergrant@gmail.com

Grant School PTA

STATEMENT OF ACTIVITY DETAIL

April 2017

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Revenue/Expenditures							
Revenue							
Community Fundraiser							
Grant Gala							
Gala Tickets							
04/28/2017	Deposit		Deposit	DEPOSIT Download from usbank.com.	PTA Checking	780.00	780.00
Total for Gala Tickets						\$780.00	
Total for Grant Gala						\$780.00	
Jogathon Income							
04/28/2017	Deposit		Deposit	DEPOSIT Download from usbank.com.	PTA Checking	36,170.00	36,170.00
Total for Jogathon Income						\$36,170.00	
Other Community Fundraisers							
04/28/2017	Deposit		Deposit	DEPOSIT Download from usbank.com.	PTA Checking	589.15	589.15
Total for Other Community Fundraisers						\$589.15	
Restaurant Fundraiser							
04/28/2017	Deposit		Deposit	DEPOSIT Download from usbank.com.	PTA Checking	425.00	425.00
Total for Restaurant Fundraiser						\$425.00	
Stehly Farms							
04/28/2017	Deposit		Deposit	DEPOSIT Download from usbank.com.	PTA Checking	495.00	495.00
Total for Stehly Farms						\$495.00	
Total for Community Fundraiser						\$38,459.15	
Total for Revenue						\$38,459.15	
Expenditures							
Fundraising Expenses							
Jogathon Expense							
04/03/2017	Check	4294	Leslie Jimenez		PTA Checking	201.00	201.00
04/03/2017	Check	4301	Melinda Wollitz		PTA Checking	239.00	440.00
04/03/2017	Check	4292	Monica Spingola		PTA Checking	245.00	685.00
04/03/2017	Check	4303	Dave Martocchio		PTA Checking	174.00	859.00
04/03/2017	Check	4296	Denise Carroll		PTA Checking	157.00	1,016.00
04/03/2017	Check	4295	Rebecca Wasseem		PTA Checking	142.00	1,158.00
04/03/2017	Check	4298	Margaret Steinberg		PTA Checking	132.00	1,290.00
04/03/2017	Check	4297	Rebecca Crawford		PTA Checking	110.00	1,400.00
04/03/2017	Check	4300	Allison Wilson		PTA Checking	256.00	1,656.00
04/03/2017	Check	4293	Gina Caparell		PTA Checking	305.00	1,961.00
04/03/2017	Check	4299	John Snyder		PTA Checking	283.00	2,244.00
04/17/2017	Check	4307	Eric Karpinski		PTA Checking	1,000.59	3,244.59
04/30/2017	Check	4306	Eric Karpinski		PTA Checking	28.43	3,273.02
Total for Jogathon Expense						\$3,273.02	
Fundraiser Expenses							
04/03/2017	Check	4302	Dennice Rousey		PTA Checking	282.00	282.00
04/03/2017	Check	4304	Shararch Williams		PTA Checking	224.00	506.00
Total for Fundraiser Expenses						\$506.00	
Total for Jogathon Expense with sub-accounts						\$3,779.02	
Total for Fundraising Expenses						\$3,779.02	
General and Administrative							
Accounting and Payment Processi							

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
04/10/2017	Expenditure		Intuit QB Payments	DEBIT PURCHASE - VISA INTUIT *QB Download from usbank.com. INTUIT *QB ONLIN800-286-6800CA	PTA Checking	39.95	39.95
Total for Accounting and Payment Processi						\$39.95	
Office Supplies							
04/17/2017	Check	4309	Daniel Sakai		PTA Checking	2.87	2.87
Total for Office Supplies						\$2.87	
Website and Email							
04/13/2017	Expenditure		Constant Contact	DEBIT PURCHASE - VISA CTC*CONSTA Download from usbank.com. CTC*CONSTANTCONT855- 2295506 MA	PTA Checking	45.00	45.00
Total for Website and Email						\$45.00	
Total for General and Administrative						\$87.82	
Hospitality							
PTA Meetings							
04/17/2017	Check	4309	Daniel Sakai		PTA Checking	26.55	26.55
Total for PTA Meetings						\$26.55	
Safety Committee Appreciation							
04/17/2017	Check	4308	Lance Harris		PTA Checking	130.32	130.32
Total for Safety Committee Appreciation						\$130.32	
Total for Hospitality						\$156.87	
Other Programs							
Middle School							
Middle School Promotion							
04/27/2017	Check	4310	Platinum Event Rentals		PTA Checking	209.14	209.14
Total for Middle School Promotion						\$209.14	
Total for Middle School						\$209.14	
Other Enrichment Programs							
Assemblies							
04/03/2017	Check	4305	Building Block Entertainment		PTA Checking	795.00	795.00
Total for Assemblies						\$795.00	
Total for Other Enrichment Programs						\$795.00	
Total for Other Programs						\$1,004.14	
Total for Expenditures						\$5,027.85	
Net Revenue						\$33,431.30	