

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT, OHIO**

SPECIAL COUNCIL MEETING

**MINUTES
September 9, 2013**

Mayor Reames called the Special Meeting to order at 7:01 p.m.

Reason for Special Meeting of Council: Review of sealed bids received for the Indian Lake/Great Miami River Open Space project and the recommendations from Mr. Patrick Beam of Bassett Associates. Sealed bids were received and opened on Thursday, September 5, 2013 at 3:00 P.M.

Roll Call: Ms. Sharon DeVault, absent; Mr. John Huffman, absent; Mr. Dave Leonard, present; Ms. Joan Maxwell, present; Ms. Janice Moore, present; and President Pro-tem Steve Reid, present.

Recorder: Dianne Gauder, Clerk of Court for Jeff Weidner, Fiscal Officer

Guests: Mr. Rob Eshenbaugh, Solicitor for Russells Point, Ohio
Mr. Patrick Beam, Bassett Associates, Lima, Ohio

Discussion:

Mr. Patrick Beam distributed copies of a Bid Tabulation sheet and list of attendees at the sealed bid opening on September 5, 2013.

Mr. Beam summarized that the bidding consisted of two contracts. One contract was for general construction and one contract for landscape and seeding. There were six general contracts received from bidders. The bid from Hume Supply for both project contracts was disqualified due to being delivered to the wrong location prior to the official bid opening. Mr. Rob Eshenbaugh, Village Solicitor, received a letter from an attorney representing a competing bidder regarding the necessary disqualification of the bid from Hume Supply. There were three bids received that included the landscaping and seeding portion of the project. One of those bids was for the landscaping and seeding only.

Mr. Beam and Mr. Eshenbaugh discussed the option of re-bidding the project. Mr. Beam did not recommend this option. It was discussed that the responsive bids received were good bids from local companies with excellent project references. A re-bidding process may lead to higher bids, no work potentially being completed this fall, and postponing the project until next June.

Mr. Beam discussed the options regarding the landscaping and seeding portion of the project. Mr. Eshenbaugh, Mr. Beam and the representative from the Clean Ohio Project met to review the seeding specifications of the proposal. These specifications were a "Cadillac" of options and there are other ways to proceed with less cost. The main goal is to complete a temporary stabilization of the surface area as the project moves forward. This could be accomplished with straw, winter wheat, or rye grass. It may be too late for winter wheat and with weed control issues, planting of an expensive grass may not be the best option at this time. Mr. Beam and Mr. Eshenbaugh recommended seeking volunteers and cash or in-kind donations from businesses and/or the public for this phase of the project to save costs. Mr. Beam recommended to non-perform the landscaping and seeding portion of the project.

Mr. Eshenbaugh stated the closing for the land from the Rudolph family is scheduled for September 25, 2013.

Mr. Beam made the recommendation that the village accept the bid from RD Jones Excavation. The bid is responsive and the lowest bid of all qualifying bids. Mr. Beam's recommendation is based on previous work experience with RD Jones Excavation on two similar projects. These projects were the Shawnee Alliance Church and Family Life Center and the LCC Wetlands Project. He stated that RD Jones Excavation has years of experience dealing with EPA waterway regulations, performs quality work, and dealt well with all officials. Mr. Beam said that although the bid is about \$20,000 higher than Bassett Associates estimate, the project does have nearly 10% more earthwork than initially outlined. Therefore, Mr. Beam recommends acceptance of this bid and the non-performance of the landscaping and seeding contract while seeking another plan for a temporary surface stabilization through donations.

Mr. Eshenbaugh summarized that approximately \$500,000 was received from the Clean Ohio Grant, \$17,000 was pledged in donations of cash and in-kind contributions, \$17,000 in bid contingencies and with \$40,000 remaining funds for the seeding. This should be sufficient to complete the project. However, Mr. Eshenbaugh stated that the benches and trash receptacles will need to be obtained through additional donations from businesses and the general public. He stated that, Logan County Commissioner, John Bayliss, offered to help with trash receptacles. He also has approached Marathon Petroleum, the only gas station in Russells Point, for a corporate donation. Mr. Eshenbaugh urged that the project committee have additional outreaches with the public to secure donations for these items in the future. Mr. Steve Reid stated that the village should approach Honda for corporate donations. Mr. Reid also said that he would discuss the need for donations at the upcoming White Tails banquet.

Selection of Winning Bid for the Indian Lake/Great Miami River Clean Ohio Project:

Ms. Joan Maxwell moved to accept the recommendation of Bassett Associates to award the bid to RD Jones Excavation based on the review and analysis of all eligible bids received. Mr. Dave Leonard seconded the motion. There was no further discussion.

The Vote: Mr. Dave Leonard, yea; Ms. Joan Maxwell, yea; Ms. Janice Moore, yea; and Mr. Steve Reid, yea.

The motion passed: 4 yeas – 0 nays

Mr. Steve Reid moved to accept the recommendation of Bassett Associates to non-perform the landscaping and seeding contract of the project and reject the bids for this portion of the project. Mr. Dave Leonard seconded the motion. There was no further discussion.

The Vote: Mr. Dave Leonard, yea; Ms. Joan Maxwell, yea; Ms. Janice Moore, yea; and Mr. Steve Reid, yea.

The motion passed: 4 yeas – 0 nays

Mr. Eshenbaugh stated that there is a five day period for a challenge of the bid acceptance by Council. The Bid Tabulation can be released and a letter prepared for bidders stating the decision by Council. Ms. Dianne Gauder will prepare a draft of the letter for Mr. Eshenbaugh's review.

Mr. Steve Reid moved to adjourn the meeting. Ms. Joan Maxwell seconded the motion. The vote was all in favor.

The meeting was adjourned at 7:47 p.m.

Scheduled Meetings:

- A. Council Meeting: Monday, September 16, 2013 at 7:00 p.m.
- B. Board of Public Affairs Meeting: Monday, September 23, 2013 at 5:30 p.m.

Clerk of Court, Dianne Gauder
For Fiscal Officer, Jeff Weidner

Mayor Robin Reames

Date Passed