

BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY JUNE 16TH, 2018

1. **CALL TO ORDER** – Meeting was called to order at 11:00 AM by acting Chairman Perelli.
2. **PLEDGE OF ALLEGIANCE** – Chairman Perelli led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Jack Beal, Pete Fenton, Monty Blosser and Cindy Perelli were present. Shannon Scott were absent.
4. **REVIEW AND ADOPTION OF AGENDA** – Chairman Perelli asked for a motion to adopt the Agenda. Mr. Blosser made a motion to adopt the Agenda as written and Mr. Beale seconded the motion. Mr. Beal, Mr. Fenton, Mr. Blosser and Ms. Perelli voted in favor of the Motion. Motion passed.
5. **APPROVAL OF MINUTES** – Discussion and possible action to approve minutes from the May 18th 2018 Board Meeting.
 - a. Mr. Perelli asked for a motion to approve both the regular Board Meeting and Executive Session Minutes with one vote. Mr. Blosser made a motion to approve both set of Minutes as one and Mr. Fenton seconded the motion. There was no discussion. Mr. Beal, Mr. Blosser, Mr. Fenton and Ms. Perelli voted in favor of the Motion. Motion passed.
6. **ANNOUNCEMENTS**
 - a. The next Board Meeting will be held Saturday, July 21st, 2018 at 11AM.
 - b. The Blue Ridge Fire Department Auxiliary Sales will be held July 7th and September 1st, 2018 at the Fire Station.
 - c. The Blue Ridge Fire District is providing Notice of an Election of officers. There will be 3 seats up for election on November 6th, 2018 Ballot. Candidates must file with the Coconino County Elections Department between July 9th and August 8th, 2018
7. **CALL TO THE PUBLIC**
 - a. There were no members of the Public who wished to speak.
8. **REPORTS AND CORRESPONDENCE**
 - a. Chairman's Report – there was none provided.
 - b. Chief's Report – Chief Paine gave a verbal report to those present. A copy this report can be seen in the Public Book at the Fire Station.
 - c. Other Reports – none.
9. **OLD BUSINESS** – None
10. **NEW BUSINESS**
 - a. Discussion and possible action to approve the Financial Report for May 2018.
 - i. Ms. Perelli asked for a motion to approve the Financial Report for May 2018. Mr. Fenton made a motion to approve the Financial Report for May 2018 as presented. Mr. Blosser seconded the motion. There was no discussion. Ms. Perelli asked for a vote and Mr. Beal, Mr. Blosser, Mr. Fenton and Ms. Perelli voted in favor of the motion. Motion passed.

- b. Discussion and possible action to approve the Tentative Budget for Fiscal Year 2018/2019.
 - I. Ms. Perelli asked for a motion to approve the Tentative Budget for 2018/2019 Fiscal Year. Mr. Beal made a motion to approve the Tentative Budget and Mr. Blosser seconded the motion. There was no discussion. Ms. Perelli asked for a vote and Mr. Beal, Mr. Blosser, Mr. Fenton and Ms. Perelli voted in favor of the motion. The motion passed.
- c. Discussion and possible action to approve and Addendum to Fire Chief's Employment Contract which will allow PTO hours to be carried into the next fiscal year.
 - I. Ms. Perelli asked for a motion to approve adding this Addendum to the Fire Chief's Contract. Mr. Blosser made a motion to approve the Addendum and Mr. Fenton seconded the motion. There was no discussion. Mr. Beal, Mr. Blosser, Mr. Fenton and Ms. Perelli voted in favor of the motion. Motion passed.
- d. Discussion and possible action to approve the Board Mission Statement and Board Goals.
 - I. The Board Mission Statement and Goals was read to the assembly by Mr. Perelli. Ms. Perelli asked for a motion to approve this revision to the Board Mission Statement and Goals. Mr. Fenton made a motion to approve the Mission Statement and Goals and Mr. Blosser seconded the motion. A discussion brought up a comment by Mr. Beal that there should be a statement on the document as follows: "Board goals will be established over time and will be reviewed and modified as needed." There was no further discussion. Ms. Perelli asked for a vote to approve. Mr. Beal, Mr. Blosser, Mr. Fenton and Ms. Perelli voted in favor of the motion. Motion passed.
- e. Discussion regarding attendance a the upcoming AFDA/Fire Chiefs Association Conference in Phoenix.
 - I. Chief Paine ask who on the Board would be on attending the upcoming AFDA/Fir Chiefs Association Conference on July 10th thru 12th in Glendale. After some discussion it was decided the Chief Paine, Administrator Beth Wise and Jack Beal would be attending.

11. AGENDA ITEMS OR NEXT BOARD MEETING

- a. Approval of 2018/2019 Fiscal Year Budget.

12. ADJOURNMENT

- a. The Public Meeting of the Blue Ridge Fire District Board was adjourned at 11:25 AM

Respectfully submitted:

Respectfully submitted: Cynthia A Perelli Date: 6/18/2018
 Cynthia Perelli, Clerk of the BRFD Board

Approved: 7/21/2018 Cynthia A Perelli
 Cynthia Perelli, Clerk of the BRFD Board