

**MONTHLY MEETING**  
**OF THE BOARD OF TRUSTEES OF THE**  
**MILL CREEK WATER RECLAMATION DISTRICT**  
**AGENDA**

DATE: December 15, 2020  
TIME: 7:00 p.m.  
LOCATION: Mill Creek Water Reclamation District Treatment Facility, 39W889  
Wellington Way, Geneva, Illinois.

The agenda of the monthly meeting shall be as follows:

1. Call the Meeting to Order
2. Roll Call

**Announcements and public comment. Due to the concern for COVID-19, the District wants to exercise extreme caution at any public meeting. Members of the public who wish to participate in the Open Session portion of the meeting are encouraged to participate telephonically by using the following call in telephone number and code at the start of the meeting: Call in number is: 1-415-655-0001 Open Session Conference Code: Open Meeting ID: 126 455 3808 Open Meeting Password: 1993**

**Ratification of the following temporary rules of procedure:**

**That temporary rules of conduct for the December 15, 2020 Board of Trustee’s meeting and public hearing on the 2021 budget shall be as follows (It is unknown at the time of the preparation and posting of this Agenda whether the Governor will extend his Executive Orders to include the date of this meeting. Consequently, the Agenda and the temporary rules of procedure have been prepared on the assumption that the Executive Order is in effect for this meeting):**

**On March 20, 2020 the Governor of the State of Illinois issued Executive Order 2020-10 (COVID-19 Executive Order No. 8) which, among other things instituted a “Stay at Home” order through April 7, 2020 and prohibited public and private gatherings or more than 10 people. On April 1, 2020 the Governor of the State of Illinois issued Executive Order 2020-19 (COVID-19 Executive Order No. 17) which, among other things extended the “Stay at Home” order through April 30, 2020. On April 30, 2020 the Governor extended the “Stay at Home” order through May 30, 2020 (COVID-19 Executive Order No. 33). On May 29, 2020, the Governor extended the “Stay at Home” order through June 27 , 2020 (COVID-19 Executive Order No. 39); on June 27, 2020 COVID-19 Executive Order 48 extended the order through August 22, 2020; on August 21, 2020 COVID-19 Executive Order 52 extended the order through September 19, 2020; Executive Order 2020-55 extended restrictions on in-person meetings through October 17, 2020; Executive Order 2020-61 extended restrictions on in-person meetings effective October 23, 2020; and Executive Order 2020-71 extending restrictions on in person meeting to December 12, 2020. It is anticipated that an Executive Order will extend the restrictions toa and including the subject meeting. The following temporary rules are intended to comply with the Executive Orders and satisfy certain Illinois statutory requirements for actions by the Board of Trustees.**

**At least a quorum of the Board of Trustees who are attending the December 15, 2020 Board of Trustees meeting will be required to attend physically, complying with all social distancing rules, at the appointed meeting location and the other Trustee may attend by means of telephonic attendance, including but not limited to a phone connection. Members of the Public may participate in the**

meeting, telephonically, as provided below. In the event member(s) of the Public appear at the meeting site, they will be requested to participate in the meeting telephonically; the Board of Trustees shall make its best efforts to for any member of the Public to hear participants in the meeting including any voting on any matter placed on the agenda. Appointed staff and consultants of the District may participate telephonically.

The platform for electronic/telephonic attendance at the Board of Trustees meeting will be arranged in advance by the President, or designee, and will be communicated to each Trustee at least five days prior to the commencement of the meeting. The telephonic platform shall allow all Trustees to speak and listen simultaneously to the proceedings. The format of the agenda for the regular meeting shall remain the same, that is, shall be called in the same order as contained in the existing Board of Trustees rules.

The regular meeting proceedings will be audibly available via the phone call-in service and numbers provided in the notice of the regular meeting.

Public participation shall be as follows: **Advance Public Comment Period:** Individuals have the option of submitting public comment by email. Individuals who wish to do so must email their comments to [FOIA@MillCreekWRD.com](mailto:FOIA@MillCreekWRD.com) prior to 5:00 p.m. on December 15, 2020. **Comments during Meeting:** The public will be provided with telephone call-in number where they can call in during the meeting, listen to the entire open meeting portion of the meeting and be recognized to provide comment at the appropriate times in the meeting. The agenda of the meeting shall be posted on the District's website, the window of the SSA office (39W250 Herrington Boulevard, Suite R-1, Geneva) and the District's Treatment Facility (39W889 Wellington Way, Geneva) at least 48 hours in advance of the meeting.

3. Long Range Plan Subcommittee Report.
4. Old Business
  - a. Approval of Minutes of the November 17, 2020 Board of Trustees' meeting
5. New Business
  - a. Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices.
  - b. Operations Report from Sheaffer & Roland and discussion regarding the same.
  - c. Consideration of Resolution 2020-01 Establishing Board of Trustee's monthly meeting dates for calendar year 2021.
  - d. Consideration of Resolution No. 2020-02, Authorizing the Execution of Stormwater Maintenance Agreement with Sheaffer & Roland, Inc for calendar year 2021.

- e. Consideration of Resolution No. 2020-03 Authorizing transfer of \$660,000.00 from Fifth Third Bank to IMET;
  - f. Consideration of Resolution No. 2020-04, Establishing Officers of the Board of Trustees of the Mill Creek Water Reclamation District.
6. Closed Session:
- a. Consideration of pending litigation
8. Adjournment

NEXT MEETING DATE OF THE BOARD OF TRUSTEES: January 26, 2021