

SUMMERFIELD TOWNSHIP

July 17, 2017

Regular Meeting

26 Saline St., Petersburg, MI

Meeting called to order by Supervisor Chandler at 6:30 p.m. The Pledge of Allegiance was recited.

Roll call: Goodin, Curley, Chandler, Wiederhold and Missler were present.

Motion by Goodin to approve the agenda. Support by Missler. Motion carried.

Motion by Wiederhold to approve the June 19, 2017 budget hearing minutes. Support by Goodin. Motion carried.

Motion by Wiederhold to approve the June 19, 2017 regular meeting minutes. Support by Goodin. Motion carried.

Treasurer Report: Wiederhold

Received \$41,357 from the State of Michigan for constitutional sales tax. Total monies in all accounts is \$1,858,990.97. Motion by Curley to accept Treasurer's report. Support by Goodin. Motion carried.

Clerk Goodin presented checks. She stated that check #30276 for David Arthur Consultants would not be mailed until she gets confirmation from Summerfield Schools that they will maintain the sidewalks located within Summerfield Township that are part of the Safe Sidewalk to Schools project. Trustee Missler inquired about check #30275 to Denniss Portable Toilets. Clerk Goodin explained they bill for every 28 days so once a year, it is doubled. Motion by Wiederhold to approve checks #30237-#30296 in the amount of \$249,461.78 (ck #30256 was voided). Support by Curley. Motion carried.

Public Comment:

Blaine Wagner addressed the board regarding concerns he had with them and money being refunded after a site plan review.

Amy Reiter asked the board to consider an air conditioner that is quiet and can be controlled by a remote.

Ric Garst suggested that the Clerk confirm that the checks written to Mike's Garage the previous month wasn't for a duplicate invoice. Also, to provide a list of employees with direct deposit amounts. Clerk Goodin replied she will double check the invoices and provide a list of employee's direct deposit reports monthly. Also, she confirmed that the check in the previous month was for the ladies VFW for flowers used at the cemetery Memorial Day weekend.

New Business:

Site Plan Review Process-Amy Reiter provided a hand-out and explained the procedure for a special use/site plan review. If the board wishes to change the policy, she is requesting a new policy be written and adopted. Currently, when an applicant files an application for special use/site plan review, the fee is \$2,000. If an outside consultant is required, the invoices are given to the Planning Commission Chair for review. After review, the invoices are given to the Clerk for payment. The Planning Chairperson will advise the Clerk when all actions are completed and the Clerk will deduct any additional expenses from the filing fee and issue a check back to the applicant for the remaining balance of the original \$2,000.00. The Planning Commission is recommending an administrative cost of \$100 to cover such items as paper, ink, stationary, copies, etc. to be a non-refundable charge from the filing fee.

Motion by Missler to adopt an administrative non-refundable charge of \$100.00 for a special use/site plan review. Support by Chandler. Roll call vote: Missler-yea, Goodin-nay, Chandler-yea, Curley-yea and Wiederhold-nay. Motion carried.

Motion by Goodin to continue with the current policy and or procedure for a special use/site plan review with the addition of the \$100.00 non-refundable filing fee. Support by Chandler. Motion carried.

Demo Permit Process – Supervisor Chandler stated that the Building Inspector must be made aware of any demolitions prior to the actual demolition and the \$50 permit fee is to be paid in advance. Motion by Goodin to add the \$50 demolition permit fee to the fee schedule. Support by Missler. Roll call vote: 5 yeas, 0 nays. Motion carried.

Motion by Missler to adopt the demolition application process. The Building Inspector must pre-approve it and is responsible for making sure everything is done correctly. Support by Curley. Roll call vote: 5 yeas, 0 nays. Motion carried.

Court subpoena of township employees. Motion by Missler to table until next month so we can consult with MTA. Support by Curley. Motion carried.

Home Occupation/Medical Marihuana Application-Matt Nelson introduced himself and provided a bio on himself and his intentions for a home occupation permit. He is a registered and compliant MMMPO license holder. His application has been provided to our Planning Commission, which will meet on September 11th.

Land Division-Motion by Wiederhold to grant the land division for the Lievens Brothers for property located at 17570 & 17556 Davis Road pending well-septic approval from the Monroe County Health Department per Assessor Lieb. Support by Goodin. Roll call vote: 5 yeas, 0 nays. Motion carried.

Pond Application – Motion by Wiederhold to approve pond permit application for Mark & Angela Kottke at 5420 Summerfield Road. Support by Goodin. Roll call vote: 5 yeas, 0 nays. Motion carried.

Old Business:

Job Descriptions for Fire Department – Motion by Wiederhold to table. Support by Chandler. Roll call vote: 5 yeas, 0 nays. Motion carried.

Copier quotes – Received a second quote from Applied Imaging for a RICOH copier. A 60 mo. Lease is \$145.23/month. MT Business was \$84.17/month for the same copier. Currently, we own our OCE copier and pay for a service contract. Motion by Missler to take no action at this time. Support by Curley. Motion carried.

Reports:

Constable: Benson Hoffman

I've been working on some enforcement situations and have resolved a couple of cases. We do have a situation where people are dumping trash and/or garbage on Wells Road. The latest is a couch. I am requesting to officially be an ordinance enforcement officer.

Supervisor Chandler shared a text he received complimenting Benson on resolving an issue on County Line Road.

Fire: Chief Lucas

June

27 rescue

0 fire

3 service

3 assist

3 standby

1 weather wach

30 in township, 7 in city for a total of 37.

Received the “jaws” for the new truck, but there is trouble with the brackets. Four Guys is working on a solution. Will need to look at replacing air-bags due to the ten year life expectancy on them.

We will be at the Monroe County Fair on August 4th with two trucks. The air conditioning is not working at the Fire Hall. Thompson Plumbing & Heating will be looking at it.

Asst. Chief Schall stated he received a call from Monroe County Ambulance thanking us for the work we did at an accident scene on US23.

Trustee Missler asked about plans on getting rid of the trucks not in use.

Clerk: Goodin

I will be on vacation the week of August 14th so I’m requesting invoices and/or time sheets to be submitted by August 10th.

Supervisor: Chandler

I never received a copy of the insurance for Community Day. Also, I appreciate the completion of a survey requested for information from the fire department.

Trustee: Missler

I have a township resident wishing to speak to me about the Safe Sidewalk to School project.

I will be checking water lines out at Pleasant View.

Planning: Reiter

Will place Mr. Nelson on the agenda for the September Planning Commission meeting. Also, Wade Trim has started work on the Master Plan.

Public Comment:

David Grude stated to keep in mind if we replace the copier, that the hard drive would need to be erased in the old one.

Blaine Wagner asked about a response to his allegations.

Amy Reiter complemented Benson Hoffman on the enforcement he is assisting with.

Motion by Missler to adjourn the meeting at 8:14 p.m. Support by Curley. Motion carried.

Unapproved

Respectfully Submitted:

Trudy Goodin, Clerk