



MVHS TIMBERWOLVES FOUNDATION GRANT APPLICATION

WHAT ARE MISSION VISTA TIMBERWOLVES FOUNDATION GRANTS?

The Mission Vista Timberwolves Foundation exists to support Mission Vista High School's academic, athletic, extracurricular and site development needs. The Foundation Grant program is one way the Foundation provides that support.

WHO IS ELIGIBLE TO APPLY FOR A FOUNDATION GRANT?

Any staff and/or faculty member or department as well as any approved club or sports team of Mission Vista High School may apply (parent/student/faculty advisor). Grant requests submitted by parents/students or community members not in the above listed category may be considered on a case by case basis. Completed grant applications will be evaluated and must meet the criteria listed below.

TYPES OF GRANT REQUESTS

1. Start Up Grants

- These grants are for new programs, clubs, teams, etc. at MVHS that need a helping hand to get up and running.
- Eligible for the first two years of the program's start up
- Funds may not be used for stipends
- Generally, maximum funding will be no more than \$2500 combined for both years unless special circumstances need consideration. There is no guarantee of any amount.

2. Continuing Support Grants

- These grants are for existing programs that need some assistance. Any program, club, team, etc. is eligible continuing support grants.
- Generally, maximum funding will be no more than \$2500 over the course of a four year period unless special circumstances need consideration. Although the maximum is \$2500, there is no guarantee of any amount
- Funds may not be used for tournament costs, banquets, stipends and awards. Each team/club is expected to fundraise for these. Examples of approved expenses are uniforms and/or equipment.

3. Special Needs Grants

- These grants are for one time tangible items or events.
- There is no maximum funding amount for tangible items that will benefit the students and MVHS community for years to come.
- Event/field trip funding requests maximum will be \$500 unless special circumstances need consideration.
- The Foundation, at its discretion, may continue to fund a special needs grant more than one time for events/items/activities that the Board feels enhances the quality of the MVHS experience in some way.

4. Emergency Grant

- May be submitted at any time but only if an extreme circumstance merits consideration outside of the normal grant cycle. Teams/clubs, etc. are expected to plan ahead for their unmet needs, when possible.

*Please note: There are no guarantees that your request will be approved or met at the amount you have requested.

POSSIBLE METHODS OF FUNDING:

In addition to an outright grant, the Foundation may use “flexible” funding options to increase support of a broad range of needs/requests. These “flexible” funding methods may include matching funds, external grants, partial grants and ASB, Administration and/or SSC assistance. The method of funding will be described with grant approval.

WHEN ARE GRANTS FUNDED?

The grants are paid three times per year school year: end of August, end of November, and end of March. Emergency grant requests may be considered on an as needed basis, however, the application and requested signatures are still required.

WHEN ARE GRANT REQUESTS DUE AND WHO RECEIVES THEM?

The grant requests are due the month prior to the board meeting.

Summer Cycle:	Due 31 May,	Decision by late August
Fall Cycle:	Due 31 October	Decision by late November
Winter Cycle:	Due 28/29 February	Decision by late March

Grant requests may be turned in to the Foundation’s mailbox in the office or emailed to grants@timberwolvesfoundation.com

3. If applicable, estimated timeline (start of project and expected completion):

4. How many students will benefit from your request?

Please note: By signing below, you are acknowledging that all information presented here is true and you accept full responsibility for this request and the funds potentially received. As Dept. head you accept full responsibility for your associate by signing below.

Requestors Signature

Date

Print Name Here

Contact Info for Requestor:

Email: _____

Phone: _____

Role (faculty advisor/coach/teacher/parent/student) _____

Dept. Head Signature (if applicable)

Date

Athletic Director (if applicable)

Date