

# NOTICE

Town of Lowell

SELECT BOARD MEETING

THE LOWELL SELECTBOARD WILL MEET ON

Tuesday April 17, 2018 AT 5:30 P.M.

AT THE TOWN OFFICE BUILDING.

---

**AGENDA:**

- Sign Orders
- Approve minutes from April 5<sup>th</sup>, 2018
- Financial Policies Review
- Truck Weight Permits
- Other business

**SELECTBOARD:**

Richard Pion- Chm.

Alden Warner

Dwight Richardson

---

**MINUTES**

**SELECT BOARD MEETING**

**TOWN OF LOWELL**

**Meeting held on April 17, 2018 at 5:30 p.m.**

**Board members present:**

Richard Pion/Chair, Alden Warner

Christy Pion/Select Board Clerk

Calvin Allen/Road Commissioner

Sandy LaDeau/Town Clerk & Treasurer

**Meeting was called to order at 5:37 p.m.**

**Guest:**

Darren Pion- Animal Control Officer

Priscilla Matten- Town Auditor

Gordon Spencer-Zoning Administrator/Auditor

**Sign Orders:**

- Orders were signed by the Board unanimously for the Treasurer.

**Approve minutes for April 5<sup>th</sup>, 2018:**

- Minutes for April 5<sup>th</sup>, 2018 meeting were approved and signed by the Board unanimously.

**Financial Policies Review:**

- Sandy suggested to the Board that we have the Town Auditors look over the new Financial Policies from VLCT, the Board agreed. After they have finished the Board will look over the policies and start adopting them. These policies will help in the future with upcoming grants.

**Truck Weight Permits:**

- The following Truck Weight Permits were signed and approved by the Board Chair: Oil Supply Corp., Blow & Cote, Inc., and Barrett Trucking Co., Inc.

**Other Business:**

- Darren Pion came to discuss the 1<sup>st</sup> Constable/Animal Control Officer position. He has agreed to take the position back with the understanding that he will have back up from Russell Matten, as 2<sup>nd</sup> Constable/Animal Control Officer and Lyse McAllister as 3<sup>rd</sup> Constable/ Animal Control Officer. He explained his reasoning for declining the position at Town Meeting this year, for he had no backup at the time and is not always around to be able to take the incoming animal calls. The 3 Constables will get together to suggest changes to the dog ordinances and come up with a plan on how things will be handled in the future with calls on these matters. All 3 officers will come in and sign the Officer Oath to make them official.
- The Road Commissioner presented to the Board proposals from CRW Corp., Nortrax (John Deere), and Milton CAT, for leasing a new loader for the town. After the Board and Calvin went over the proposals, the Board decided that leasing a new loader was the way to go instead of purchasing one. The Board and Road Commissioner decided that they would go with the proposal from Nortrax (John Deere) and will meet with the Salesperson on this in the very near future.
- Priscilla Matten had a presented to the Board a Profit and Loss Budget Statement for the winter roads so that they could see what it shows in comparison of actual to budget from the QuickBooks system, and she also presented a balance sheet and explained that there will be a new process for the Auditors. It has been determined that there needs to be written Auditor policies for the future.
- The LEOP (Local Emergency Operations Plan) for 2018 was signed and adopted by Alden Warner and will be sent to NVDA for approval before May 1<sup>st</sup>, 2018.
- Calvin Spoke with Jason from VTRANS to inquire about getting a grant to help fix the Hazen Notch Rd., Jason told him that there was a grant available, and would be coming out to meet with Calvin to let him know what he needs to apply for this grant from FEMA.

**Board Warrants:**

<b>General Order #8-</b>	<b>\$ 397.00</b>
<b>General Order #9-</b>	<b>\$ 8,187.50</b>
<b>General Order #10-</b>	<b>\$ 1,815.76</b>
<b>General Order #11-</b>	<b>\$ 475.93</b>
<b>General Order #12-</b>	<b>\$ 120.87</b>
<b>Payroll #8-</b>	<b>\$ 5,579.30</b>
<b>Payroll General #8-</b>	<b>\$ 4,527.08</b>
<b>Fire Department #8-</b>	<b>\$ 1,915.15</b>

**Signed by the Board for the Treasurer to draw checks totaling - \$ 23,018.59**

**Meeting adjourned at 7:20 p.m.**

**Next meeting date: May 1<sup>st</sup>, 2018 at 5:30 p.m. at the Town Office Building**

\_\_\_\_\_  
*Richard Pion- Chm.*

\_\_\_\_\_  
*Christy Pion – Selectboard Clerk*

\_\_\_\_\_  
*Alden Warner*

\_\_\_\_\_  
*Dwight Richardson*