

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD
OF DIRECTORS MEETING**

Regular Meeting October 19, 2011

Present: Directors – Mr. Gunny Pagnotta, Mr. Jeff Oswald, Mr. Bill Monck, Mr. Hank Asbury,
Mr. Dallas Adair

Absent Directors – None

Others – Chief Daniels, Deputy Chief Dave Mower, Captain Jim Beach, Captain Scott Carlton,
Debra Eiland-Legal Counsel

Call to Order

The meeting was called to order at 7:01 p.m. by Mr. Gunny Pagnotta.

Mr. Pagnotta had roll call and introduced the Board Members that were present.

Motion to approve the agenda for October 19, 2011.

Motion:	Mr. Pagnotta
Second:	Mr. Monck
Aye:	Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay:	None

Public Comments on Non-Agenda Items

None.

**Minutes of September 21, 2011 Workshop Meeting
Minutes of September 21, 2011 Regular Meeting**

Motion to approve both meeting minutes.

Motion:	Mr. Monck
Second:	Mr. Oswald
Aye:	Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay:	None

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Treasures Report

Accounts Receivable Discussion. Chief Daniels noted that approximately 70% of the amount received was from the Colorado State Forest Service and balance was from insurance payments and residual property tax payments. Chief Daniels noted that recent conversations with Colorado State Forest Service noted that they are getting ready to release another 60-75% of the funds due Rye Fire Protection District. Chief Daniels that by fiscal year end, the income from interagency work will approach one million dollars.

Motion to approve accounts receivable for September 2011.

Motion: Mr. Pagnotta
Second: Mr. Adair
Aye: Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Accounts Payable Discussion. Chief Daniels noted that due to a check printing error, the report appears to show double payments, but the wrong checks have been voided and the check number with a "V" was voided. Mr. Asbury inquired about a payment to a patient who was transported. Chief Daniels noted that there was a payment by the patient and the insurance company. Therefore, the patient payment was refunded. Mr. Adair inquired about the status of the legal issue with Phil Long Ford. Chief Daniels noted that the dealer will honor a 90% warranty and will be refunding approximately \$3,200.

Motion to approve accounts payable for September 2011.

Motion: Mr. Monk
Second: Mr. Asbury
Aye: Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Fire Chief's Report

Chief Daniels received approval for a deferment until next month for the Fire Chief's Report. Chief Daniels noted that currently there are no staff on deployment.

Discussion – New Fire Station

Ms. Lennece Saracino, a loan specialist from the USDA Rural Development discussed possible loan options for the new fire station which has been on hold for a couple years. Typically organizations who receive their financing cannot get financing other places. Rye Fire will have to get construction financing elsewhere. Typically terms can be as long as 40 years and the current rate is around 4.25%. Maximum available is around \$20-million. Rye Fire will have to

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get a General Obligation Bond approved to receive the loan. Loans are available for fire stations, and equipment. Other requirements were noted by Ms. Saracino. Information was distributed to Chief Daniels.

Old Business

East Hatchet Ranch Inclusion

Debra Eiland provided timeline for this inclusion, which was distributed to the 2 parties in the audience. A Summary of Procedures for Inclusion was also provided.

West Hatchet Ranch Inclusion

The same timeline and procedure can be used. No parties were present from West Hatchet Ranch.

Job Descriptions

Draft descriptions were distributed last month and Chief Daniels noted that he hasn't received any comments from Board Members. Debra Eiland noted a couple minor additions and corrections are necessary, but generally in good shape. Ms. Eiland will make suggestions to Chief Daniels. These will be presented for possible adoption in January 2012. It was noted that these job descriptions are separate from the Employee Handbook.

New Business

Resolution 11-005 – Resolution Approving the Sale of Certain Vehicles

The resolution was read aloud.

Discussion. It was noted that the resolution should be 11-005 and not 11-006. Debra Eiland noted that the public must be offered first chance at the vehicles for 30 days before any employees or board members make a purchase.

Motion to adopt Resolution 11-006 – Resolution Approving the Sale of Certain Vehicles with the amendment to change the resolution number from 11-006 to 11-005.

Motion: Mr. Monk
Second: Mr. Pagnotta
Aye: Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury

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Nay: None

Further Discussion. Debra Eiland will work on a policy for disposal of items including requirements for staff and board members acquiring items being disposed.

2012 Budget

Chief Daniels received approval to put this item on next month's agenda. A public meeting will be held next month for approval of the 2012 Budget prior to November 30th.

Other Business

Mr. Monk inquired as to whether it was necessary to make a change in Accounts Payable because of the current software issues. Chief Daniels that the change has been in progress for approximately 60 days and will be using the same firm that is currently providing payroll services.

Receive or Act on Board Correspondence

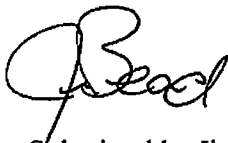
None

Adjournment

Motion to adjourn was made at 8:15 p.m.

Motion: Mr. Monk
Second: Mr. Oswald
Aye: Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Dated this 19th day of October 2011.



Submitted by Jim Beach, Captain