

CALL FOR PRESENTATIONS

The Virginia Association of Elementary School Principals
1805 Chantilly Street
Richmond, VA 23230
(804) 355-6791
Facsimile: (804) 355-1196
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Dear Colleague,

VAESP is in the planning stages for its annual conference June 24-26, 2018. This year, we are using as our presentation approach, both a Table Top format on **Monday, June 25th and a standard breakout session**. The Table Top segment will consist of **three consecutive 30 minute sessions** with a short break between sessions. Each presentation will be at a round table for a group of 10 (max). There will be no need for projectors but you may use your laptop to present to the grouping if you desire. The standard breakout session will be schedule for 75 minutes for a maximum of 25-30 people and you will need to bring your own projector. The number of Standard Breakout sessions will be extremely limited based upon the availability of rooms. The Table Top and Standard Breakout sessions will be scheduled at different times during the day if you wish to submit a proposal for both types. If your Standard Breakout is not accepted selected, you will be offered the opportunity to adjust it to a Table Top proposal.

We invite you to develop a presentation around these formats and submit a proposal for either the **Table Top Session or the Standard Breakout Session** to be considered for inclusion in our upcoming Annual Conference, **June 24-26, 2018 at the Great Wolf Lodge and Conference Center, Williamsburg, VA**. Presentations are selected by a review committee and are evaluated on the timeliness of the topic, overall interest, a well-defined description, and relevance. We are particularly interested in presentations dealing with improving student achievement in math, reading and English (with an emphasis on strategies for second language learners and children of poverty), anti bullying, parent or community engagement, innovative technology or successful strategies in leading through change. If you have any questions, please contact VAESP at 804-355-6791, fax at 804-355-1196, or e-mail vaesp1jim@gmail.com.

As previously noted, each presenter will address a group of approximately attendees. If you have handouts, please prepare at least 30.

- Presentation forms** must be received at the VAESP office well in advance of the conference to be considered for acceptance but no later than **April 18, 2018**. Please do not allow your excellent presentation go unheard because of a late submission.
- All presenters are **REQUIRED TO REGISTER** for the conference and to pay registration fees. Presenters will not be financially reimbursed for speaking, conference registration, travel, lodging, etc.
- When submitting your proposal, please be as specific as possible, especially in the title and the description of your presentation. The title should be descriptive of the program content. If your proposal is accepted, the 50-75 word "program copy" description will be used in the final conference program (subject to editing) providing the basis upon which attendees select their sessions. Also, please write this description with the reader in mind.

Submit your presentation proposal to: Conference Presentations 2018
VAESP
1805 Chantilly Street
Richmond, VA 23230
FAX: (804) 355-1196
E-mail: vaesp1jim@gmail.com

Should you have any questions, please contact VAESP at (804) 355-6791 or vaesp1jim@gmail.com

**All presentation proposals must be submitted on this form.
Please *DO NOT* send supplementary materials.
TYPE OR PRINT**

**ATTENTION CORPORATE SPEAKERS:
Only VAESP CORPORATE PARTNERS and CONFERENCE SPONSORS are allowed to present**

Name _____ Title _____

School/Organization _____ School Division _____

School/Organization Address _____

City _____ State _____ Zip _____

Telephone No. (_____) _____ E-mail Address _____

Co-Presenter (if applicable):

Name _____ Title _____

School/Organization _____ School Division _____

Address _____

City/State/Zip _____ Telephone No. (_____) _____

Format: Check one or both: Table Top () Standard Breakout ()

Presentation Title _____

Description of Session (50-75 words) _____

Target Audience (circle all that apply): Elementary, Middle, Administrator, Supervisor, Teacher, Others: _____

What do you feel the audience will gain from your session? What are your goals and objectives?

(VAESP does **not** provide tv/vcrs, laptops, or other devices due to costs. **You are encouraged to bring your own equipment with you.**)

This presentation is submitted in the following strands: (Check the most appropriate.)

Strand	Elementary	Middle	All Levels
SOL/Curriculum & Instruction/Remediation			
Innovative Technology			
Assessment, Data Analysis, Accountability			
Anti Bullying			
Community and Parental Engagement			
Professional Development and Resources			
Leading through Change			
Other:			