

**CASCO TOWNSHIP BOARD OF TRUSTEES  
MINUTES, REGULAR MEETING  
MONDAY, OCTOBER 16, 2023 @ 7:00PM**

Approved 11/20/2023.

**CALL TO ORDER:** Overhiser called meeting to order @ 7:00pm and led in the Pledge of Allegiance.

**PRESENT:** Overhiser, Brenner, Clevenger, Fleming, Macyauski and 3 interested citizens.

**ABSENT:** None

The board approved amending the agenda to add to Old Business assessing contract with KWH Appraisal Services LLC.

PUBLIC COMMENT: None

**Reports:**

- **SHAES**

Ron Ridley was present to report for the month of September Casco had 43 calls, out of the 43 calls 14 were fire and 31 were ambulance. Also, at the end of September, year to date, SHAES has 555 fire calls, and 1,521 ambulance calls as of last Saturday, Oct. 14, 2023, SHAES has had 2,187 calls, last year at this same time they had 2,038.

- **Clerk**

Cheri presented the minutes for the Regular Meeting September 18, 2023. Paul made a motion to approve the minutes. Supported by Dan. No further discussion or corrections, All votes in favor. Motion Carried.

Cheri made a motion to amend the following Budget items:

**General Fund**

101-257-752.000	Misc. Supplies-Assessor	\$544.81
101-265-769.000	Fica/Medicare - Building Dept	\$39.55
101-702-704.006	Zoning Clerical-wages	\$136.50
101-702-709.000	Fica/Medicare – Zoning	\$10.44

**Road Fund**

204-446-869.000	Dustlayer	\$7,250.00
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**Fire Fund**

206-336-991.000	Debt Service Principal	\$2,000.00
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**Cemetery Fund**

209-567-709.000	Fica/Medicare	\$.81
209-567-861.000	Mileage	\$71.02
209-567-930.000	Well Maintenance	\$10.59

**Senior Service Fund**

290-673-752.002	Supplies & equipment	\$339.57
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Supported by Kenny. No further discussion or corrections. All votes in favor. Motion Carried.

Cheri reported that our audit for 7/1/2022 thru 06/30/2023 starts Monday, Oct. 23. 2023.

Cheri gave everyone a copy of the letter she wrote to Resource Recovery for our recycling expenses for the 3<sup>rd</sup> quarter for reimbursement, July, \$1,767.76, August, \$2,010.87, and September, \$1,428.72, totaling \$5,207.35 for the quarter.

- **Treasurer**

Kenny reported the balances of all funds as of 9/30/2023 are as follow.

101 – General Fund	Balance	\$1,391,321.37
204 – Road Fund	Balance	\$992,283.21
206 – Fire Fund	Balance	\$502,484.44
207 – Police Fund	Balance	\$266,505.94
208.-. Parks & Recreation	Balance	\$151,845.41
209.-. Cemetery Fund	Balance	\$93,846.97
290.-. Senior Service Fund	Balance	\$191,098.48
863.-. Lakeview Sewer SAD	Balance	\$7,379.98
864-. Lakeview Water SAD	Balance	(\$1,358.20)
865-. Pacific Sewer SAD	Balance	\$11,162.70
866 – Pacific Water SAD	Balance	\$35,805.82
867 – Orchard Sewer SAD	Balance	\$20,790.71
868 – 102 <sup>nd</sup> Ave SAD	Balance	\$72,610.77
869 – Beach Drive SAD	Balance	\$55,062.66
870 – Lakeview Paving	Balance	<u>\$59,653.53</u>
		\$3,850,493.79

Kenny made a motion to approve the following bills in the amount of \$71,891.10.

EFT #70	\$538.29	Checks – 28604 - \$28647 =	\$65,298.24
EFT#71	\$5,109.35	EFT'S	<u>\$6,592.86</u>
EFT#72	<u>\$945.22</u>	<b>TOTAL</b>	<b>\$71,891.10</b>
EFT total	\$6,592.86		

Supported by Dan. No further discussion. All Votes in favor. Motion Carried.

- **Parks & Recreation**

Paul reported that Davis Landscaping have started working on the Maple Grove property at the Preserve, And there is a lot of concern of the construction going on at 1<sup>st</sup> Street. The committee wants to plant more bulbs at the Preserve. Paul made a motion to purchase bulbs to plant at the Preserve to not exceed \$1,000.00. Dan supported. No further discussion. All votes in favor. Motion Carried.

Cheri mentioned that there is a lot of dog feces at the Preserve, Paul said someone tore the dog bag holder down, Paul has a new one that needs to be installed. Cheri remarked that even if there is no bags available, people should be responsible for having bags with them if they are bringing their pets there.

- **Senior Services**

Mary Campbell reported on activities for Sept. Senior Services.

- **Planning Commission**

Dan Fleming gave a brief report on the items discussed at the last PC meeting.

**ZBA**

Paul reported that there were three applicants, Henry Cisco petitioned for two variances., which were denied.

The other applicants Lloyd & Joanne Lewis petitioned for a variance to construct a garage addition to their home, which was approved.

- **SHAWSA**

Allan reported that they are losing their Director, Bill Hunter, he is moving to Sparta. They are actively looking for a new Director. The Interim Director is Clinton Clark, who is doing a good job.

**OLD BUSINESS**

- **VC3 CONTRACT RENEWAL**

Allan reported that Kathy is looking at the contract, presently we don't have anybody to recommend. Kathy is concerned about signing a three-year contract. We need more information from VC3 before we sign the renewal.

- **APPRAISAL CONTRACT, KWH APPRAISAL SERVICES LLC**

Kyle Harris, our assessor right now, with Appraisal Plus, as of Dec. 1, 2023, Kyle is going on his own. Ben Brouseau is recommending Kyle, KWH Appraisal Service LLC for us to contract with KWH, effective 12/1/2023. Allan made a motion to contract with KWH Appraisal Service LLC effective Dec 1, 2023. Supported by Cheri.

No questions or discussion, All Votes in Favor. Motion Carried.

Roll Call Vote: Dan, Kenny, Allan, Paul, & Cheri, all yes.

Yeas: 5

Nays: 0

**NEW BUSINESS:**

- **SPECIAL ASSESSMENT**

The property owners submitted the following:

We the undersigned the record owners of land constituting more than fifty (50) percent of the land area in the proposed special assessment district described below, petition the Township Board, pursuant to Michigan Act 188 of 1954, as amended to construct certain improvements to the Miami Park Bluff specifically by installing a limestone border revetment (with walking path), two 6ft corrugated DBL perforated pipe across the bluff above the clay for drainage and contouring to improved angle of repose and reestablishing eroded public path, in the Township and by performing other and related tasks as necessary, and to create a special assessment district pursuant to Act 188 for the purpose of assessing the cost of the construction of these improvements. The proposed special assessment district shall consist of the lots and parcels of land located in the Township, for repairs and restoration of the property owned by the Casco Township in the Miami Park Subdivision of such other special assessment district or districts as shall be finally established by the Township Board. The properties to be assessed in the special assessment district shall pay an equal assessment per parcel. The names and addresses of the parcel owners in this special assessment district are-

**Archie L. and Marie F. Massicotte**                      03-02-552-001-00

625 Lakeshore Drive

**James G. and Karen T. Hart**                              03-02-552-005-00

619 Lakeshore Drive

**Tod and Natalie Schneiderman**                      03-02-555-001-00

611 Lakeshore Drive

**Debbie Weaver**    03-02-555-002-00

7271 Lakeshore Drive

Paul made a motion to go ahead with a Public Hearing. Supported by Dan.

No discussions or questions. All Votes in Favor. Motion Carried.

Roll Call Vote: Paul, Cheri, Allan, Kenny, & Dan, all yes.

Yeas: 5

Nays: 0

- **Adoption of 2023 Amended Ganges Township Master Plan:**

All Board members received a copy of the letter from Philip Badra, Ganges Township Planning Commission Secretary giving notice that the Ganges Township Board approved the adoption of the 2023 Amended Ganges Township Master Plan during the Sept. 12, 2023, Township Board Meeting. This notice is consistent with the provisions of Michigan Public Act 33 of 2008.

- **Positions Needed to be filled as of Dec. 31, 2023.**

Allan further explained that the township is losing Joe Dubas and Karen O'Shea as of Dec. 31, 2023. The township is getting together Job Descriptions so we can get them published.

Dan made the motion to adjourn. Paul supported. All votes in favor. Motion Carried.

Meeting adjourned at 8:00pm.

Minutes Respectively Submitted by  
Cheryl Brenner, Casco Township Clerk