



Forest Grove Board of Fire Commissioners May 23rd , 2023 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on May 23rd, 2023 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Thomas Bellone Sr. and seconded by Samuel Scapellato No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance in the amount of \$200.00.

The Board received the tax payment of \$138,120.50, and it was deposited.

The first payment for the Seagrave Pumper that is still being built was paid from reserve capital. The payment amount was \$114,747.47. This was in accordance with the Local Finance Board approval when the Board signed the contracts for the new pumper.

We did finally receive the invoice from Glenn Insurance for commercial vehicle umbrella and vehicle insurance. These invoices were paid. As a note for the record, several previous emails to Glenn requesting that they email us the invoice ahead of time so that the policy can be paid at the next meeting. Glenn insurance assured us that even if the invoice is received mid-month and the payment made at the next scheduled meeting is after the due date, we will continue to have insurance coverage without a lapse.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone Jr. and seconded by Mykola Myronowskyj.



Forest Grove Board of Fire Commissioners May 23rd , 2023 - Meeting Minutes

4. Old Business

Mykola Myronowskyj reported on the following:

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit and reported that he finally received the equipment inventories for the Deputy Chiefs vehicle.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

5. New Business

Mykola Myronowskyj reported:

An application for membership was received from Gabriel Dooley. This application was put on hold due to the applicant not having a valid NJ drivers license. The applicant has met the criteria for membership and a background check revealed no criminal history. The Board approved the application and it will be forwarded to the Chief and President to process at the next Fire Company business meeting.

It was requested by Chief Allonardo to review proposed truck maintenance contracts from Campbell Supply. After reviewing the quotes, it was determined that all pricing was more than the current pricing from MRA. The Board unanimously agreed that pursuing a new vendor was not in our best interest.

The new PO's were picked up from the printer this afternoon. The invoice was emailed to the Board and it was submitted for payment at this meeting.

Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present



Forest Grove Board of Fire Commissioners
May 23rd , 2023 - Meeting Minutes

7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr, and seconded by Samuel Scapellato.

Meeting was adjourned at 19:07 hours.

*Respectfully Submitted,
Mykōla “Nick” Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners May 23rd, 2023 - Meeting Minutes

5:10 PM
05/23/23
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-151,491.60
Newfield Savings 9924	830,017.33
Total Checking/Savings	678,525.73
Total Current Assets	678,525.73
TOTAL ASSETS	678,525.73
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	565,377.79
Net Income	-226,980.86
Total Equity	383,001.09
TOTAL LIABILITIES & EQUITY	678,525.73



Forest Grove Board of Fire Commissioners May 23rd , 2023 - Meeting Minutes

5:06 PM
05/23/23
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of May 31, 2023

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Transfer	05/02/2023			14,000.00
Bill Pmt -Check	05/23/2023	13125	Action Uniform Co, LLC	-147.00
Bill Pmt -Check	05/23/2023	13126	Air Gas USA LLC	-11,834.64
Bill Pmt -Check	05/23/2023	13127	Airpower International, Inc.	-1,950.00
Bill Pmt -Check	05/23/2023	13128	Capital One Trade Credit	-1,289.65
Bill Pmt -Check	05/23/2023	13129	Comcast (Xfinity)	-30.68
Bill Pmt -Check	05/23/2023	13130	Comcast 569	-219.87
Bill Pmt -Check	05/23/2023	13131	Continental Fire and Safety Inc.	-479.59
Bill Pmt -Check	05/23/2023	13132	Courier Post	-512.21
Bill Pmt -Check	05/23/2023	13133	Dennis Allonnardo	-87.08
Bill Pmt -Check	05/23/2023	13134	DTA Solutions LLC	-125.00
Bill Pmt -Check	05/23/2023	13135	FD Testing Services LLC	-2,094.83
Bill Pmt -Check	05/23/2023	13136	Forest Grove Fire Co	-3,124.37
Bill Pmt -Check	05/23/2023	13137	Gen-el Safety & Industrial Prod...	-440.54
Bill Pmt -Check	05/23/2023	13138	Glenn Insurance, Inc.	-12,456.00
Bill Pmt -Check	05/23/2023	13139	Graphic Techniques	-295.00
Bill Pmt -Check	05/23/2023	13140	My-Lor Inc	-25.40
Bill Pmt -Check	05/23/2023	13141	Mykola Myronowskyj	-90.00
Bill Pmt -Check	05/23/2023	13142	Public Saftey Outfitters	-139.99
Bill Pmt -Check	05/23/2023	13143	Riggins	-712.14
Bill Pmt -Check	05/23/2023	13144	Rowan College at Gloucester C...	-50.00
Bill Pmt -Check	05/23/2023	13145	Safety & Survial Training LLC	-700.00
Bill Pmt -Check	05/23/2023	13146	Staples	-284.15
Bill Pmt -Check	05/23/2023	13147	Tax Exempt Leasing Corp	-114,747.47
Bill Pmt -Check	05/23/2023	13148	TransUnion	-75.00
Bill Pmt -Check	05/23/2023	13149	Verizon Wireless 197	-192.16
Bill Pmt -Check	05/23/2023	13150	Vineland Auto Electric	-2,570.46
Bill Pmt -Check	05/23/2023	13151	Wax Worxx Detailing	-500.00
Bill Pmt -Check	05/23/2023	13152	Witmer Public Safety Group Inc	-1,476.44
Total Newfield Na Bk 0505				-142,649.67
Newfield Savings 9924				
Transfer	05/02/2023			-14,000.00
Deposit	05/02/2023			138,120.50
Total Newfield Savings 9924				124,120.50
TOTAL				-18,529.17



Forest Grove Board of Fire Commissioners May 23rd , 2023 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on May 23rd, 2023 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Thomas Bellone Sr. and seconded by Samuel Scapellato No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance in the amount of \$200.00.

The Board received the tax payment of \$138,120.50, and it was deposited.

The first payment for the Seagrave Pumper that is still being built was paid from reserve capitol. The payment amount was \$114,747.47. This was in accordance with the Local Finance Board approval when the Board signed the contracts for the new pumper.

We did finally receive the invoice from Glenn Insurance for commercial vehicle umbrella and vehicle insurance. These invoices were paid. As a note for the record, several previous emails to Glenn requesting that they email us the invoice ahead of time so that the policy can be paid at the next meeting. Glenn insurance assured us that even if the invoice is received mid-month and the payment made at the next scheduled meeting is after the due date, we will continue to have insurance coverage without a lapse.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone Jr. and seconded by Mykola Myronowskyj.



Forest Grove Board of Fire Commissioners May 23rd , 2023 - Meeting Minutes

4. Old Business

Mykola Myronowskyj reported on the following:

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit and reported that he finally received the equipment inventories for the Deputy Chiefs vehicle.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

5. New Business

Mykola Myronowskyj reported:

An application for membership was received from Gabriel Dooley. This application was put on hold due to the applicant not having a valid NJ drivers license. The applicant has met the criteria for membership and a background check revealed no criminal history. The Board approved the application and it will be forwarded to the Chief and President to process at the next Fire Company business meeting.

It was requested by Chief Allonardo to review proposed truck maintenance contracts from Campbell Supply. After reviewing the quotes, it was determined that all pricing was more than the current pricing from MRA. The Board unanimously agreed that pursuing a new vendor was not in our best interest.

The new PO's were picked up from the printer this afternoon. The invoice was emailed to the Board and it was submitted for payment at this meeting.

Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present



Forest Grove Board of Fire Commissioners
May 23rd , 2023 - Meeting Minutes

7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr, and seconded by Samuel Scapellato.

Meeting was adjourned at 19:07 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners May 23rd, 2023 - Meeting Minutes

5:10 PM
05/23/23
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-151,491.60
Newfield Savings 9924	830,017.33
Total Checking/Savings	678,525.73
Total Current Assets	678,525.73
TOTAL ASSETS	678,525.73
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	565,377.79
Net Income	-226,980.86
Total Equity	383,001.09
TOTAL LIABILITIES & EQUITY	678,525.73



Forest Grove Board of Fire Commissioners May 23rd , 2023 - Meeting Minutes

5:06 PM
05/23/23
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of May 31, 2023

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Transfer	05/02/2023			14,000.00
Bill Pmt -Check	05/23/2023	13125	Action Uniform Co, LLC	-147.00
Bill Pmt -Check	05/23/2023	13126	Air Gas USA LLC	-11,834.64
Bill Pmt -Check	05/23/2023	13127	Airpower International, Inc.	-1,950.00
Bill Pmt -Check	05/23/2023	13128	Capital One Trade Credit	-1,289.65
Bill Pmt -Check	05/23/2023	13129	Comcast (Xfinity)	-30.68
Bill Pmt -Check	05/23/2023	13130	Comcast 569	-219.87
Bill Pmt -Check	05/23/2023	13131	Continental Fire and Safety Inc.	-479.59
Bill Pmt -Check	05/23/2023	13132	Courier Post	-512.21
Bill Pmt -Check	05/23/2023	13133	Dennis Allonnardo	-87.08
Bill Pmt -Check	05/23/2023	13134	DTA Solutions LLC	-125.00
Bill Pmt -Check	05/23/2023	13135	FD Testing Services LLC	-2,094.83
Bill Pmt -Check	05/23/2023	13136	Forest Grove Fire Co	-3,124.37
Bill Pmt -Check	05/23/2023	13137	Gen-el Safety & Industrial Prod...	-440.54
Bill Pmt -Check	05/23/2023	13138	Glenn Insurance, Inc.	-12,456.00
Bill Pmt -Check	05/23/2023	13139	Graphic Techniques	-295.00
Bill Pmt -Check	05/23/2023	13140	My-Lor Inc	-25.40
Bill Pmt -Check	05/23/2023	13141	Mykola Myronowskyj	-90.00
Bill Pmt -Check	05/23/2023	13142	Public Saftey Outfitters	-139.99
Bill Pmt -Check	05/23/2023	13143	Riggins	-712.14
Bill Pmt -Check	05/23/2023	13144	Rowan College at Gloucester C...	-50.00
Bill Pmt -Check	05/23/2023	13145	Safety & Survial Training LLC	-700.00
Bill Pmt -Check	05/23/2023	13146	Staples	-284.15
Bill Pmt -Check	05/23/2023	13147	Tax Exempt Leasing Corp	-114,747.47
Bill Pmt -Check	05/23/2023	13148	TransUnion	-75.00
Bill Pmt -Check	05/23/2023	13149	Verizon Wireless 197	-192.16
Bill Pmt -Check	05/23/2023	13150	Vineland Auto Electric	-2,570.46
Bill Pmt -Check	05/23/2023	13151	Wax Worxx Detailing	-500.00
Bill Pmt -Check	05/23/2023	13152	Witmer Public Safety Group Inc	-1,476.44
Total Newfield Na Bk 0505				-142,649.67
Newfield Savings 9924				
Transfer	05/02/2023			-14,000.00
Deposit	05/02/2023			138,120.50
Total Newfield Savings 9924				124,120.50
TOTAL				-18,529.17