

ROLLA CITY COUNCIL
REGULAR MEETING
MINUTES
WEDNESDAY, MARCH 17, 2021 at 7:30 p.m.

Present: Mayor John Hardy, Councilpersons: Blake Gottbreht, Kyle Hardy, Rebecca Albert, Hovi Mitchell. Others in attendance: City Auditor Erica McDougall, Public Works Director Cliff Rush, Police Chief William Poitra, and Engineer from AE2S Jim Olson. Absent: TJ Bergsrud and Paula Wilkie

Mayor Hardy called the meeting to order at 7:30.

Mayors Minute: Mayor John Hardy commended those that participated in the St. Urho's parade this year, there were several entries and a big crowd. Thanks to all those that supported the parade.

Addition to Agenda:

1. North Dakota Rural Water Systems Association
2. Balance sheet for Lead Water Line Replacement project

Consent Agenda:

Motion to approve Consent Agenda by Rebecca Albert, seconded by Kyle Hardy. All voted aye, motion carried.

1. February 2021 Regular Council Meeting Minutes
2. March 2021 Administration Committee Meeting Minutes
3. March 2021 Police Committee Meeting Minutes
4. March 2021 Public Works Meeting Minutes
5. March 2021 Financial Report

Reading of the Bills: Discussion was had regarding where the Police Department is filling up with gas. Police Chief William Poitra will discuss issue with the officers. *Motion was made to approve bills by Blake Gottbreht, seconded by Hovi Mitchell. All voted aye, motion carried.*

59468	ADVANCED ENGINEERING &	3/17/2021	\$600.00
59469	ADVANCED ENGINEERING &	3/17/2021	\$9,536.39
59470	AG PAYROLLS	3/17/2021	\$476.87
59471	BANK OF NORTH DAKOTA	3/17/2021	\$2,258.78
59472	BLUE TARP FINANCIAL, INC	3/17/2021	\$39.99
59473	CENEX FLEET CARD	3/17/2021	\$648.26
59474	CNH CAPITAL	3/17/2021	\$31.08
59475	COLLIER INTERNATIONAL	3/17/2021	\$200.00
59476	CORE & MAIN LP	3/17/2021	\$1,194.70
59477	GIBBENS LAW OFFICE	3/17/2021	\$411.84
59478	GRAND FORKS UTILITY BILLING	3/17/2021	\$70.00
59479	GUSTAFSON OIL	3/17/2021	\$3,624.47
59480	HACH	3/17/2021	\$787.42
59481	HAWKINS, INC	3/17/2021	\$2,767.20
59482	INFORMATION TECHNOLOGY	3/17/2021	\$105.45
59483	LEGACY COOPERATIVE	3/17/2021	\$463.82
59484	MUNRO ACE HARDWARE	3/17/2021	\$495.43
59485	NDBOA	3/17/2021	\$30.00
59486	NORTHERN PLAINS ELECTRIC	3/17/2021	\$77.12
59487	NORTH DAKOTA ONE CALL	3/17/2021	\$6.00
59488	OTTERTAIL POWER CO	3/17/2021	\$6,651.40
59490	ROLETTE COUNTY	3/17/2021	\$150.00
59491	ROLETTE COUNTY SHERIFF	3/17/2021	\$490.00

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59492	STAPLES CREDIT PLAN	3/17/2021	\$321.31
59493	THEEL MOTORS	3/17/2021	\$888.30
59494	TUOMALA PLUMBING &	3/17/2021	\$131.93
59495	TUOMALA PLUMBING &	3/17/2021	\$89.84
59496	TURTLE MOUNTAIN	3/17/2021	\$599.15
59497	TURTLE MOUNTAIN STAR	3/17/2021	\$38.00
59498	US RECORDS MIDWEST LLC	3/17/2021	\$247.16
59499	WM CORPORATE SERVICES,	3/17/2021	\$9,261.93
59500	WM CORPORATE SERVICES,	3/17/2021	\$1,265.44
59501	WM CORPORATE SERVICES,	3/17/2021	\$8,333.94
59502	VERIZON WIRELESS	3/17/2021	\$284.48
59503	VERIZON WIRELESS	3/17/2021	\$395.63
59504	VICTOR LUNDEEN COMPANY	3/17/2021	\$64.98
59505	WESTSIDE C-STORE	3/17/2021	\$20.00
59506	KIWANIS CLUB OF ROLLA	3/17/2021	\$275.00
59507	PETTY CASH	3/17/2021	\$66.64

Engineering Report: AE2S Engineer Jim Olson discussed the Water Plant upgrades in electrical and plumbing. If there are any major increases in cost, it will be discussed further. The Lead Service Line Replacement Project is moving forward, Rolla is now in 2nd position, up from 8th last month. The cost of this project is estimated around \$52,000.00 for the City of Rolla, as 90% is covered by the State Revolving Fund. Rolla will be receiving COVID funds for \$185,422.00 that could be used for these projects. Discussion was had about the allowable uses of funds.

Public Works Report: None

Old Business: None

Committee Reports:

Administrative Committee:

1. The Community Center building needs some repairs, Rebecca Albert is researching grant funds available for the building. There is some concern with the quality of the meals that are being served as Senior Meals.
2. Auditors' office is moving along with addressing issues.
3. Discussion about Municipal Court moving to District Court. Needs to be approved by Rolette County Commissioners before moving forward.

Police Committee:

1. Police officers are asking for more training.
2. New vehicle is on hold due to GM constraints; Police Chief William Poitra will research other options.
3. Committee is looking at updating the current fee schedule.

Public Works Committee:

1. Public Works Director Cliff Rush discussed issues at the water treatment plant.
2. Snow removal has not been an issue so far this year.
3. 1998 Chevrolet is fixed.
4. Some cardboard has been hauled out of the Recycling Center.

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Street Improvement Committee:

1. Jim Olson discussed need for Survey to get a clear picture of what needs to happen with street project. Estimated cost for the Survey would be \$87,000.00. Discussion was had regarding direction for street project. ***Motion was made to go ahead with the Survey and pay for it using \$75,000.00 from the Prairie Dog Fund, with the remainder to be paid for by the Snow Removal budget, and COVID funds if needed, motion was made by Rebecca Albert, seconded by Hovi Mitchell. Roll call vote was requested with all present voting yes. Motion Carried.***
2. Discussion was had regarding current outstanding balance with AE2S, Jim Olson requested that these bills get paid before starting the Survey project. This bill was approved to be paid prior to this meeting.

Motion was made to approve all Committee Reports as presented by Blake Gottbrecht, seconded by Kyle Hardy. All voted aye, motion carried.

New Business:

1. Brian Kraft with RDO Equipment discussed new loader, lease agreement, and warranty on new equipment. Cliff Rush discussed trade in of 2012 loader. Discussion was had on purchasing a new loader. More information is needed to make this decision. Decision will be tabled until next council meeting.
2. Lighting at the Football Field needs repair. Discussion was had about options to fix or replace lighting and funding options. Hovi Mitchell and Blake Gottbrecht are on committee researching options and will report back to council.
3. North Dakota Rural Water Systems Association discussed assistance available through North Dakota Rural Water Systems Association available at no charge or minimal charge to the city, including rate studies with utilities, leak detection, supplement to engineering firms, and availability of 24/7 if issues come up.
4. Balance sheet was presented to council for the Lead Water Line Replacement Project application to the council. City Auditor Erica McDougall is working with AE2S analyst Abby Ritz and AE2S Engineer Jim Olson to finish application for this project.

Meeting adjourned at 8:55 p.m.

ATTEST:

John Hardy, Mayor

Erica McDougall, City Auditor