

MILFORD TOWN COUNCIL EXECUTIVE MEETING

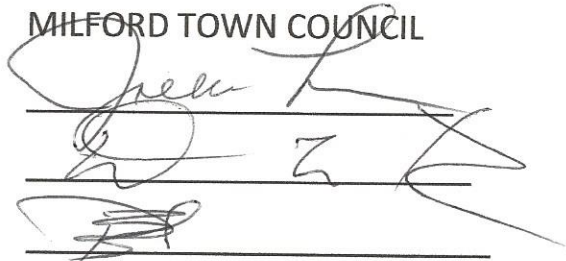
MONDAY, MARCH 4, 2019

6:00PM AT THE MILFORD TOWN HALL

Present: Doug Ruch and Joellen Free

Reason: Milford Chief candidate reviews and interviews

MILFORD TOWN COUNCIL



ATTESTS:



Patricia Gall

MILFORD TOWN COUNCIL EXECUTIVE MEETING

TUESDAY, MARCH 5, 2019

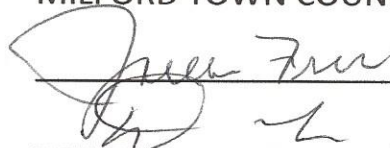
6:00PM AT THE MILFORD TOWN HALL

Present: Doug Ruch, Bob Cockburn, and Joellen Free

Mark Brubaker, Steven Marquart, Rob Brooks, and Gary Bray

Reason: Personnel

MILFORD TOWN COUNCIL



ATTESTS:



Patricia Gall

MILFORD TOWN COUNCIL MEETING

MONDAY, MARCH 11, 2019

7:00PM AT THE MILFORD TOWN HALL

Present: Doug Ruch and Joellen Free

Doug opened the meeting with the pledge of allegiance followed by a prayer from Joellen Free.

A motion was made by Joellen Free to approve the minutes from the prior meetings (2/4, 2/11, 2/11, 3/4, and 3/5). Seconded by Doug Ruch. Both agreed and motion carried.

A motion was made by Joellen Free to promote Derek Kreider from Sergeant to Milford Chief of Police/Town Marshal. Seconded by Doug Ruch. Both agreed.

Officer Kreider was sworn in by Town Clerk Treasurer, Tricia Gall.

Attorney Report: None.

Public Input:

- Graycraft Signs submitted a rendering of the proposed sign for TriFound. There were no objections and no permit required from Milford.
- Reviewed notification of Public Hearing for the Kosciusko County Board of Zoning Appeals on a petition filed by Wawasee Community Schools.
 - The consensus was there was no objection and Clerk Treasurer will send a message to Dan Richards this evening.
- Letter received from Camp Alexander Mack regarding wastewater request.
 - Gene Hollenberg was in attendance and provided a few comments.
 - It was recommended by town attorney Jay Rigdon that Camp Mack obtain council or let town attorney know they will not be seeking council to attempt to contract with the town if he would like to move forward with discussions.

Fire Department:

- Todd presented the Fire Department 2018 Town and Township Fund report.
- Presented quote for upgrading of electrical. Was taken under advisement and tabled until the next meeting.
- Chief Todd Haines advised that the weather is changing, but it is still too dry and a lot of foliage is dead so do not burn.
- Severe weather is just around the corner. All residents should ensure they have a severe weather home plan.
- Both sirens are up and running, but will be tested in April.
- The department will be selling 500 Ribeye sandwiches again at Milford Fest.

Police:

- This is Chief Marsh's last meeting at his current post of Milford Chief of Police.

- Chief Marsh offered his 2010 Crown Victoria to the town for the amount of \$3,500.00. It was moved by Joellen to purchase the vehicle and seconded by Doug Ruch. Both agreed.
- Motion was made for the SRO car will be decommissioned and taken to the Polk Auction sale by Joellen Free and seconded by Doug Ruch.
- Chief Marsh will be training the new Chief Kreider to ensure a smooth transition. Should be completed by the end of March.
- New Chief Kreider requested that Officer Tim Miller be moved into the SRO position at Milford Elementary. Joellen moved and Doug seconded. Both agreed.
 - SRO Officer training is in June or July in French Lick.

Wastewater:

- Gasvota replaced motor starter in Bison lift station, we have been pulling this pump because the wrong starter capacity was installed 6 years ago. Joellen moved to approve the expense not to exceed \$600. Doug seconded. Both agreed.
- Alum is now being added and testing ok with Element.
- We will be going through punch list for the phosphorus project with Wessler. There are still issues to resolve with the return pumps.
- Sewer jetting will be completed tomorrow so request that the public please watch out for the employees.
- Wastewater Rate Study
 - Joellen gave an overview that in 2016 a wastewater rate study was completed and it was recommended that we raise rates from \$40.20 to \$45.00. It was chosen to go with \$43.12 over a couple of years.
 - 2018 Study suggested a rate up to \$50.07 for the average monthly bill with the note that for each \$10,000 paid from another approved fund (such as CEDIT), the wastewater average bill decreases by \$.95.
 - It was suggested by Joellen to raise to \$46.50 (less than \$3.50 added to the average bill) and capital fund come from another approved fund.
 - Next steps is to have Umbaugh put the rate in the form of an ordinance for the next meeting and then will advertise and hold a public hearing. Clerk Treasurer to contact Umbaugh.

Street:

- Steve Marquart purchased 75 ton to fill the salt bins. Our contract commitment is April to April. He sold \$1,316 to Mentone. Joellen moved to approve \$7,316.85 for road salt. Doug seconded. Both agreed.
- Received three quotes for changing over the street lights downtown to LED.
 - Ward Industries \$6,034.00
 - D & D Electric \$3,100.00
 - Middlebury Electric \$2,482.00
 - Joellen moved to accept the quote from Middlebury Electric to upgrade the lights. Doug seconded. Both agreed.
- While upgrading the lights, Steve would like to remove the flashing light at the 4-way stop at Emeline & Main Streets due to its antique status and the

fact that it is hanging too low. The cost to raise it was high. Doug moved to remove the flashing red light. Joellen seconded. Both agreed.

- It is time to purchase our vector control product for the season (mosquito repellent). We received a quote from Clarke for 10 gallons of Anvil at a price of \$3,605.05. This is enough to treat 4 times. Joellen moved to purchase the mosquito repellent from Clarke at a cost of \$3,605.05. Doug seconded. Both agreed.
- The 2000 dump truck needed to have a front-end alignment completed, but when it was taken to Ruch Service it was found that it also needed more front end work to put it back in service. The total was \$960.46. This item was tabled.
- Spring Cleanup will be April 11th – 13th. The cost is \$400/per dumpster. Joellen moved to hold spring cleanup and Doug seconded. Both agreed.
- Received quotes for resealing town parking lots totaling \$11,097.00 from Super Seal for Local Roads & Streets. Joellen moved that we complete the sealing. Doug seconded. Both agreed.

Water:

- Hydrant on the South West corner of Syracuse and SR 15 has a volume issue which could not be used at the last fire. Requesting to have this hydrant hooked up to the 8 inch main on Syracuse Street. This will increase volume and loop our system in for better flushing of hydrants and safety. Quote from Beer & Slabaugh at a price of \$3,900. Joellen moved to complete this work at a cost of \$3,900.00. Doug seconded. Both agreed.
- Steve presented quotes on a new GIS system to map the town's sewer and water lines for our asset management plans and possibly help with cemetery plotting. This will be required for grants in the future and will assist with locates. Steve recommended Seiler hardware and 39 Degrees North for software. There was a request made by the council to have 39 Degrees North come in and demonstrate the product & software at the next meeting.

Park:

- We are in the process of contacting the concessionaire from last year to terminate our agreement. Looking for a new concession stand person or business for this coming summer.
- Steve is looking into getting prices for electrical upgrades which are needed and also possibly more cameras.
- Will also need to get lifeguards for this next year.

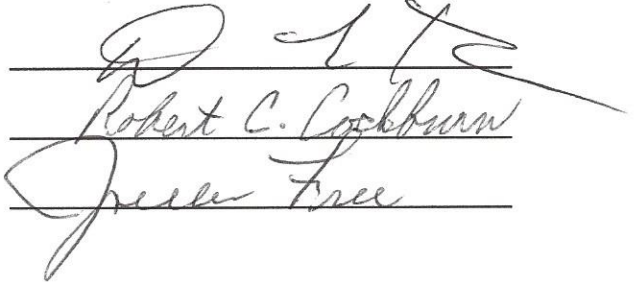
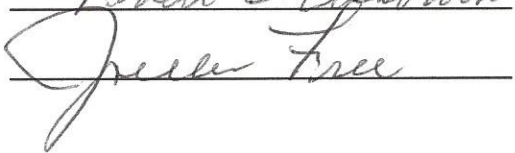
Clerk:

- Presented the February 2019 Bank Reconciliation for review and approval by the council President.
- Received Conflict of Interest Disclosure Statement from Council President Doug Ruch.
 - Town attorney suggested that each member have one on file even if there is not a conflict.

- Clerk's office will be closed Wednesday, April 3rd due to State Board of Accounts training. Doug moved to allow the office be closed and Joellen seconded the motion. Both agreed.
- Presented Ordinance 2019-3. This is an amendment to the original 2019 Salary Ordinance for the Town Marshal pay from \$62,376.00 to \$55,000.00. Joellen moved to approve Ordinance 2019-3. Doug seconded. Both agreed.
- Tricia requested to attend ILMCT training in Muncie for conference fees and mileage reimbursement. Doug moved to approve these items and Joellen seconded. Both agreed.
- There were additional claims and adjustments to the accounts payable voucher that was sent previously. Joellen moved to accept the voucher with the additional claims. Doug seconded and both agreed.

There was no further business, Joellen moved to adjourn with Doug seconded and both agreed.

Milford Town Council


Robert C. Cockburn

Green Tree

Attests:


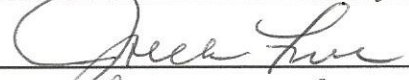
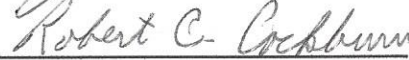

Joellen

MILFORD TOWN COUNCIL EXECUTIVE MEETING
THURSDAY, MARCH 28, 2019
6:00PM AT THE MILFORD TOWN HALL

Present: Doug Ruch, Joellen Free, Bob Cockburn, and Chief Kreider

Reason: Milford Police Deputy candidate reviews and interviews

MILFORD TOWN COUNCIL

ATTESTS:



Patricia Gall