

November 16th, 2015

Central Mainline Sewer Authority
P O Box 35 93 Jones Street, Lilly, PA 15938

November 16th, 2015 6:00 PM

Salute to the Flag:/Roll Call of the Board

Chairman William Claar, Vice-Chairman Raymond Guzic, Jr., Secretary Rita Butterbaugh, Edward Myers, Plant Manager James Lingafelt and Recording Secretary Pamela Flis.

Dennis Beck is on a scheduled vacation.

EAD's Engineer Dan Beyer and Solicitor William Barbin presence's was not required

Ronald Rakar, Leslie Devett and Brian Fronk representing Mainline Newspapers also attended the meeting.

Public Participation:

As Discussed:

Ronald Rakar - his possible employment with CMSA, on an as needed basis.

Secretarial Report:

Motion made by Raymond Guzic, Jr., 2nd Rita Butterbaugh to accept the Regular Monthly Minutes dated October 19th, 2015 as submitted in written for, the Treasures Report, Unpaid Bills and Additional Unpaid Bills as submitted in written form. Roll call, all in favor, Motion passed.

Correspondence:

As Discussed:

- CMSA's annual reports to USDA-RD.

Engineers Report:

Plant Operators Report:

As discussed:

- The November 16th Operators Report was reviewed by the board, submitted by the EAD's Group. Operators report on file at the CMSA office.
- RAM service on the lift station- impeller replaced with CMSA spare. RAM to repair the old impeller and to be kept as a spare.

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- KWM- yearly calibration of the influent and effluent meters, only the influent meter was calibrated; the effluent meter was unable to be calibrated. Replacement cost of meter approximately \$3,000.00
- Tim Tomasko with the DAS Group to be contacted for a second opinion on the calibration and state of the effluent meter.

Motion made by Rita Butterbaugh 2nd Raymond Guzic, Jr., to authorize the plant manager to contact the DAS Group to inspection and recalibrate the effluent meter and the authorize repairs or replacement cost. Roll call, all in favor, Motion passed.

- Electrical power loss at the treatment plant, auto dialer did not call to report problem. Penelec repaired their electrical problem at the utility pole.

Motion made by Raymond Guzic, Jr., 2nd Rita Butterbaugh to authorize the DAS group to service the auto dialer. Roll call, all in favor, Motion passed.

- New truck tires to be replaced before annual inspection.

Solicitors Report:

As Discussed:

- The letter of correspondence forwarded from Sloan Law Office, John Shuniak's attorney. If CMSA has any questions or concerns, the Authority should contact Mr. Shuniak.

Old Business:

As Discussed:

- CMSA new health care broker.

Motion made by Raymond Guzic, Jr., 2nd Edward Myers to ratify the actions of selecting Ebensburg Insurance, as the healthcare broker for CMSA. Roll call, all in favor, Motion passed.

- Uniform rental -torn and stained.
- Employees need to be recognizable by our customer when performing duties outside of the wastewater treatment plant.

Motion made by Raymond Guzic, Jr., 2nd Rita Butterbaugh to eliminate the use of Unifirst Corporation and to authorize the ordering of tee shirts/hats with the CMSA logo, and authorizing a uniform allowance of \$100.00 for work denims. Roll call, all in favor, Motion passed.

- PA Rural Water and the ability to pay the CMSA sewer bill on line, a \$3.50 fee for each transaction will be applied to the customer's payment. Survey done at the

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office, no one was interested in the additional \$3.50 additional fee.

New Business:

At this time none.

Executive Session Begins: 6:19 PM Personnel and Pending litigation.
Executive Session Ends: 6:37 PM

Motion made by Raymond Guzic, Jr. 2nd Rita Butterbaugh to employ Ronald Rakar on a as needed basis, approximately 18 hours per week at \$20.00 per hour. Roll call, all in favor, Motion passed.

Motion made by Edward Myers 2nd Rita Butterbaugh to authorize the solicitor to move forward on the Shuniak case. Roll call, all in favor, Motion passed.

Adjournment:

Motion made by Raymond Guzic, Jr., 2nd Rita Butterbaugh, to adjourn the November 16th, 2015 meeting at 6:39PM. Roll call, all in favor, Motion passed.

For the Record: A copy of the November 16th, 2015 meeting packet with October 19th, 2015 meeting minutes was given to the CMSA Chairman for delivery to LBSA.