



### RESOURCE PARTNER APPLICATION

*Resource Partners are volunteers who work beside and encourage Getting Ahead graduates to think and dream in future terms. Resource Partners form a pool of local individuals, who based on their talents, time, and personal experiences are ready to be a resource to help graduates get ahead and stay ahead.*

Name \_\_\_\_\_ Gender  Male  Female  
          First                    Middle                    Last

Address \_\_\_\_\_  
          Street                    City                    State                    Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail address \_\_\_\_\_

Name/address of employer \_\_\_\_\_

Work phone \_\_\_\_\_ Occupation \_\_\_\_\_ Retired \_\_\_\_\_

1. Why do you want to be a Resource Partner?

---

---

---

2. Do you understand and agree to fulfill the following duties of a Resource Partner?  Yes  No

Resource Partner duties include:

- To attend the Resource Partner trainings
- To build appropriate positive relationships with graduates
- To provide coaching in a specific area/skill to graduates
- To help graduates overcome barriers that hinder the achievement of personal success
- To foster growth by sharing resources and creating a safe environment to explore options
- To comply with the policies, procedures and reporting associated with the initiative

3. Within the past 10 years, have you been convicted of any felony or misdemeanor classified as an offense against a person, family, or an offense of public indecency or a violation involving a state/federally controlled substance?  
 Yes  No

4. Are you under current indictment or has a district/county attorney accepted an official complaint for any of the offenses in question #3?  Yes  No

If the answer is Yes to the last two questions, please explain: \_\_\_\_\_

---

5. Please list two references:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State/Zip \_\_\_\_\_  
Phone number \_\_\_\_\_  
Relationship \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State/Zip \_\_\_\_\_  
Phone number \_\_\_\_\_  
Relationship \_\_\_\_\_

In making this application to be a volunteer, I understand that *Bridges to Opportunity* routinely performs criminal and driving record checks of all volunteers for the position of Resource Partner for which I am applying. This check may be done on me if I sign below. If I fail to sign, it may be grounds for rejecting me as a Resource Partner.

I certify to the best of my ability that the information provided on this application is true and accurate. I also understand that misinformation knowingly provided here, and on the subsequent Resource Partner application forms is grounds for dismissal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Thank you for your interest in being a Resource Partner. All partners will have the opportunity to work on a project with graduates if desired. In addition, please check 5 of the resources below for which you feel most comfortable providing assistance.**

#### Financial Resource

- I know basic principles of financial literacy.
- I am willing to work with a graduate to set a budget.
- I am willing to work with a graduate to obtain a bank account.
- I am willing to assist graduates as they apply for a car loan.
- I am willing to work with graduates as they apply for a mortgage.
- I could provide a referral to the agencies and programs that assist a graduate with housing.
- I could provide a referral to the agencies and programs that assist a graduate with food stamps.
- I could provide a referral to the agencies and programs that assist a graduate with medical care.
- I could provide a referral to the agencies and programs that assist a graduate with energy assistance.
- I could provide a referral to the agencies and programs that assist a graduate with dental care.
- I understand the concept of predatory lenders, check cashing services and lease-purchase schemes and could assist a graduate with these issues.
- I am willing to take a graduate to a job interview, to ACT Personnel or to the Western Maryland Consortium to look for job opportunities.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

#### Emotional Resource

- I have strong interpersonal skills and would be willing to assist a graduate with learning them.
- I am able to regulate my feelings and responses to stressful situations and would help a graduate develop those skills.
- I am aware of healthy ways to deal with stress and would teach them to a graduate.
- I am willing to teach basic negotiation skills to a graduate and role play possible situations where the graduate could use them.

- I am comfortable working with people from all backgrounds.
- I have good listening skills and would be willing to act as a listening resource for a graduate.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

**Educational Resource**

- I enjoy reading and would be willing to assist a graduate with reading.
- I am a proficient writer and can teach a graduate the basics of written communication.
- I know basic or advanced math functions and could tutor a graduate.
- I am willing to take a graduate to Allegany College, Frostburg State University or GED office to investigate ways to further their education.
- I own and operate a business and would be willing to assist a graduate in learning the basic principles of starting a business.
- I can work with graduates who have a learning disability to employ strategies to complete their education.
- I know the basic styles of learning (visual, verbal, spatial, etc.) and would be willing to test and identify a graduate's learning preferences.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

**Language Resource**

- I would be willing to work with a graduate to improve their vocabulary.
- I could read with a graduate or role play formal language conversations.
- I know the basics of negotiation and could teach them to a graduate.
- I would be willing to role play conversations with a graduate that include the adult voice.
- I am fluent in a language other than English and could act as a translator.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

**Social Capital/Support Systems Resource**

- I belong to a club or organization and could bring a graduate to a meeting.
- I would be willing to introduce a graduate to business connections in order to help them meet career goals.
- I serve on a committee or Board of Directors and would be willing to introduce a graduate to my contacts.
- I would be willing to assist a graduate in applying for a city or state commission or committee.
- I will be a positive support to graduates in their effort to makes life changes.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

**Physical Resource**

- I enjoy exercising and would be willing to take a graduate to the gym, yoga or a group fitness class.
- I know about basic health and nutrition and would be willing to work with a graduate to establish healthy eating habits.
- I am a trained alcohol or drug counselor and would be willing to act as a resource for graduates.
- I know activities for relieving stress and would be willing to share them with a graduate.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

### Spiritual Resource

- I attend services at a church, temple, synagogue or mosque and would be willing to invite a graduate to services and activities.
- I read spiritual texts and could share citations with a graduate.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

### Integrity and Trust Resource

- I am involved in public policy and would be willing to work with a graduate on institutional policy regarding poverty.
- I would be willing to have a conversation with a graduate about integrity and trust.
- I could assist a graduate with the concept of being accountable for their actions.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

### Motivation and Persistence Resource

- I am self-motivated and persistent and would be willing to work with a graduate on these resources.
- I have planning strategies that work well for me and would be willing to share them.
- I enjoy setting and achieving goals and could work with a graduate to do the same.
- I attend and value training opportunities and would be willing to work with a graduate to identify training to help them achieve their goals.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

### Relationships and Role Models Resource

- I could offer support and encouragement to a graduate.
- I could assist a graduate in creating a new script for self-talk.
- I would be willing to accept a call from a graduate needing someone to listen.
- I would be willing to model positive thinking to a graduate.
- I could help a graduate understand the connection between their choices and the outcomes.
- I can support and celebrate a graduate's efforts to makes changes.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

### Hidden Rules Resource

- I would be willing to learn more about economic class differences from a graduate.
- I could introduce a graduate to people or events from a different economic class.
- I would be willing to research hidden rules of economic class and make changes in my own organization.
- Other (please explain) \_\_\_\_\_  
\_\_\_\_\_

**Return by:** email to [nforlifer@wmhs.com](mailto:nforlifer@wmhs.com), fax to 240-964-8415 or mail to Nancy Forlifer, WMHS-Wellness 12501 Willowbrook Road, Cumberland, MD 21502





# Criminal History Security Background Check

Date: \_\_\_\_\_

(via Division of Corrections)

A security background check will be conducted on all persons applying to be a Resource Partner with Bridges to Opportunity. This background check consists of a criminal history check using usual and customary automated criminal history data systems including but not necessarily limited to MDCJIS, NCIC, MVA, FBI, etc.

**Please provide the following information:**

**Full Name:** \_\_\_\_\_  
First Middle Last

**Address:** \_\_\_\_\_  
Street City State Zip Code

**Date of Birth:** \_\_\_\_\_ **Social Security Number:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Race:** \_\_\_\_\_  **Male**  **Female**

**Driver's License No:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Purpose of Clearance:**

**Volunteer** For: \_\_\_\_\_  
 Bridges to Opportunity

**An Authorization for Release of Information must be signed and submitted along with this page.**

**Requested by:** \_\_\_\_\_  
Name Title Facility

**Recommended:** \_\_\_\_\_  
Name  **Approved**  **Disapproved**

**Approval:** \_\_\_\_\_  
Signature of Warden or Designee  **Approved**  **Disapproved**

**\*Copy of photo ID must be attached to process.\***