

# Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

December 13<sup>th</sup>

2018

CALL MEETING TO ORDER BY: Jeffrey Bixler @ 7:32 p.m. Pledge of Allegiance

Fiscal Office: Roll Call; Bixler Chair: Here; Vice Chair Diehl: Here; Trustee Pfile; Here; Fiscal McCluskey: Here; Roads, Cemetery, Parks: Biltz: Here; Fire: Jesse Baughman: Here; Zoning: Lippy: absent  
Guests: Tim Paroz

## **I. MOTION TO APPROVE AGENDA** For: December 13th, 2018 regular meeting

Moved by: Tim                      Seconded by: Chris  
Roll Call: Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

## **II. MOTION TO APPROVE MINUTES:** 11/29/2018 regular meeting

Moved by: Tim                      Second: Chris  
Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

## **III. CORRESPONDENCE:**

## **IV. OLD BUSINESS:**

A. Re-organizational Meeting date set for December 27th 2018 at 5:30PM

B. Property at Rock Spring/Tallmadge Rd. Bill: I talked to Ed Riggerbach and I talked with John Hayes in regards to title and auction; Ed said he does not do a title search. Per follow-up at last meeting, I followed up with a title search company. They started searching of the deed, the property based on documentation belongs to the church; they talked to the recorder and could find no other information on that property; I talked to the county auditor has us listed as the owner; the property is listed as us as the owner and as tax exempt; however they have no record of any tax exemption form ever being filled out for it; and they cannot identify the date that the township started paying and took that over; the title company said that they are going to check into two other things but at this point in time; this is not an area that I am familiar with; how can we have an auction for property that we do not own; so she says I do not know why you guys need to do an auction because Ravenna does not do an auction and Kent does not do an auction and she is naming all of these other places; well it is my understanding from the prosecutor that we had to a public bid or an auction for that property; but since we do not own it the church owns it; I will talk to Chris again and see if there is some way that we can just clear the deed such that county takes us off of the books for the property and puts the church the way that the deed reads; she said regardless the property is still going to have to be surveyed; well if it is not our property then the church should get it surveyed; without the survey you cannot take it off of the county auditor tax log; that is where I was at as of today. General discussion regarding property.

C. Bill: I got something in the mail I still have sections to fill out but that thing we do every year VFDF that is due to renew and needs to be turned in by the 31st of January. Tim Paroz was the representative on that before there has never been any activity; I wondered if Tim would like to go ahead and volunteer since he understands what it is. Tim: I do not remember what it is. Jeff: We need a person from the township 2 members of the fire department and a trustee and we are supposed to meet a minimum of 1 time per year just to go over and discuss if anything has happened. It is mostly designed in case there is a fatality on the fire department and at that point we would move in to help; if you are still interested in doing that then we will put you down. Tim: OK

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- C. Tim: The salt shed; I was over at the building department today and talked to the builder today and it sounds like the beginning of next week but I have been told that before; so we will see.

### V. TRUSTEE REPORTS:

### VI. DEPARTMENT REPORTS:

- A. Kevin Biltz- Roads/Buildings/Cemetery/Park Report: Roads: We put driveway pipes in on Giddings and did some ditching. We drove the roads and we need to look into having some of the canopy cut back. I got the light fixed at Recycle. Parks: We cut up some trees that were down and hauled them away. We cleaned up the trails. We put dirt around the dugouts. Cemetery- We trimmed trees and picked up branches.
- B. Jesse Baughman/Fire Department- Fire department report calls: Total Fire Department runs from November 1st 2018 through November 30th 2018 is 40; Fire 3 MAG 2 MAR 1, EMS 16 MAG 4 MAR 0 MVC 15 MAG 4 MAR 4 Service calls 6 EMS: We replaced the battery pack on portable suction unit on 1512; I am getting quotes on service contract for 1 life pack 15 and the LUCAS machine from Physio Control; the other two life packs have a contract in place but to my knowledge has not been used as of to date; I am also working on contract for the two power cots and the Stryker Stair Chair. Fire: Air packs and face masks have been tested and passed; One pack needed a bracket replaced; half of the bottles have been Hydro tested and refilled the other half will go out next week; I would like permission to file for the state MARCS radio grant as a county wide participation. We talked about a while ago about the MARCS system; It is my recommendation to the board that we apply for the grant; each fire department is applying independently; but it is being submitted as a regional grant; the very last page gives you a list of all of the departments that will be using Marcs; the only reason Palmyra is not going with them; Ravenna is offering 2 used radios to each department It is coming to the point that everyone is going to be using MARCS; This is a full paid grant through the state; the second page is for portable radios; again there is quite a bit of savings there; there is a fee through the state that there is a 10.00 per unit per month; the first year with the accepting of the grant that fee will be covered for the first year; there is a possibility that they may wave the fee for following years; so if the fee was not waved through the following years that would be 1800. Marcs Radio: It gives everybody the opportunity to communicate with everyone else; right now everyone is on different frequencies; the other thing with the MARCS radios there will be different tactical channels; fire department; sheriff; local PD; there is less down areas as far as frequency; they have been out and tested; where we have dead spots then VHS; with MARCS I guess it picks up with any cell tower vs our antennae; Jeff: let's say that we did this and it did not work for us what is our obligation to the grant? Jesse: That I cannot answer. Palmyra is not because they are going with the two free ones; Rootstown is not doing it and I have no idea why Randolph is not doing it because they just pass through the city of stow; Deerfield Charlestown Chris: How many radios are we looking at. Jesse: I am looking at 3 mobile units for the apparatus; that would still be that with that added that would be another 120 per year and I was figuring 12 portables; to kind of match air packs; if you see under accessories I would also like to purchase the straps for the portables; we do not use the holsters on the belt we attach the holster to the straps instead of our belts they get knocked off it is a little bit easier; but the straps themselves are not one of the items that they include in the grant so that would be 166.00 out of our pocket; we could do that now or we could do that down the road. Jeff: the hand holds carry the same amount of communication as the mobiles why would you need both? The reason being you are talking roughly about 2,000 a year and

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I mean it does not sound like much but if you add it to everything else that we do; it is another chunk of change out of your budget and I realize that there are some good things to this MARCS Program but I can also remember struggling with the MARCS Program before; trying to get everything taken care of; they were billing us every month and we were not even using them and I struggle with that again. Chris: I guess that would be my next question the only time that these radios would be used...Jesse: We would go strictly to them; we would go off of the VHS is what most of the departments are turning to. Jeff: So you would not use the existing radios? Jesse: We would not. Tim: So you would just be using the MARCS. Jesse: Yes. Chris: And that is going to be OK with dispatch and all. Jesse: That is what they want; because that would make it easier for them; because they are already going to MARCS with Ravenna City, Ravenna Township, the police department and everything else. Chris: So if we go with this system we are more or less going throw our other system out. Jesse: Yes. I mean we may keep a couple of radios to have if we need to communicate with Rootstown we would have to keep a portable or two on that band for mutual aid with them; we would have to switch to them. Chris: I guess that I would also see problem if we pretty much go to this system; it looks like to me that we would have to keep two systems period because like Palmyra we do a lot of work back and forth with Palmyra and they only have two radios that they would be able communicate with us; I cannot hardly see that a working scenario I guess; and I somewhat agree with you that using the two old radios that they are probably going to bite the dust somewhere along the line and then are they going to be down to one radio; it looks to me that we would probably end up keeping two systems up and running and I am not a big fan of that but I also see what you are doing here on the flip side of it is if everybody else is communicating with MARCS and we are on the outside then we are the lone rangers in this scenario also; I guess I would like to see everybody jump on board; but we cannot force people to do what we want them to do. Jeff: I honestly struggle with this I really do because you cannot give up the system that you have right now especially since somebody else that you mutually aid with commonly is not going to be solely on that channel they are going to have two radios so that tells me that they are only going use that frequency when it is needed and you guys are going to be on that all of the time and you will still need to communicate with the departments that do not have it so you will be switching back and forth so that means that we need to have two set ups and maintain two setups; what we have currently now is inexpensive relatively except when one of them finally goes or we need to replace the hand helds. Tim: Isn't everyone pretty much going to have to do that for now considering. Jeff: It all depends on what they are ordering; what we see here is these departments said that they would be on board; does that mean that they are switching over everything or are they just going on board to have maybe half a dozen hand helds? What are they really doing? Jesse: Ravenna City is going completely to MARCS, Ravenna township is going completely to MARCS, I do not know about Atwater, Deerfield, last I talked to Bryan from Deerfield he was going to buy one mobile and the rest on portables that was his thought, I think Paris is buying 2 mobiles and I do not know how many handhelds. Bill: Is HAZMAT on that as well? Jesse: Yes, HAZMAT is on that as well along with most of tactical teams search and rescue the water rescue. Chris: Is pretty much everybody getting the \$50,000. Jesse: Every department can spend up to \$50,000 if they get the grant. Bill: Can you spend 40 and hold 10 back for paying service. Chris: How soon do we need to make a decision on this? Jesse: Unfortunately, I have to know before the next meeting and I apologize. Chris: I guess that I am not necessarily 100% on board with this Jesse; but I guess to get the money and since most of the county is going with this we probably need to participate to take advantage of this money

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and I guess I am a little afraid if we do not jump on this Jeff and everybody does join in on this next year or next summer we are left hanging out to dry that we are the only ones left that are not on it us and maybe Palmyra and then now we have to spend the 50,000 on our own or not have communication with everybody else in the county; it almost looks like to me; I thought that there was a frequency that the EMA could jump on and talk directly with everybody at one time; but evidently that is not happening either. Jeff: Well the command center was supposed to have the communication set up to be able to communicate with everybody; that is the command center. Tim: How often do we do mutual aid with Rootstown? Jesse: They are on our first alarm for fires; we mutual aid them a little bit on the interstate with MVA's; we primarily mutual aid with Deerfield and Palmyra a majority of mutual aid responses. Chris: To a certain extent I think the fact that we are trying to fix a broken wheel that is not broken; I guess I still do not understand why they cannot come up with a frequency that works. Jesse: I guess in their eyes this is what it is; this is the best. Jeff: Normally I would not have a problem with it; but I just have a problem with having the 1800. yearly fee; I have a problem with it; I mean what about our radio licenses; who is paying for the radio license for this? Chris: We do not have a 1800 fee for our radios now; I am kind of wondering what this 1800 is for? Jesse: Grant funds will be provided for expenditures incurred as the recipients return of a signed grant agreement; services expenditures occur prior to the term. Monthly service fees may be requested for new and previously owned radios monthly service fee shall be calculated up to 10.00 per month times number of radios by 12 months. Tim: So these are running off of antennas on the cell towers or off. Jesse: They run off of the cells. Jeff: So you are paying for cell. Tim: That is probably why there are fees; because they are running of the cell towers. Jeff: I know that we have to make a decision tonight; I think that are making kind of a half blind decision when we make it; I am going to request to know what the outs are; what it would take if something came down to get out of it; what are we financially and legally obliged to and then based on that.

### **MOTION: RESOLUTION: 2018-090**

Motion: Move to submit application for MARC's Grant for Radio's for the fire department to join the application process with follow up that I mentioned earlier.

Moved By: Jeff Second: Chris

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

I would like to personally thank the person or persons who donated the 660. to purchase the wire cutters; that was received from an anonymous donation; the association the last couple of weeks have had several activities we had our first of the month we had our breakfast; we served over 50 different families over 200 people came through the door; It was a very successful event; last week end we had our toy drive and food bank at Pettigrews there was a numerous amount of merchandise collected along with 264 in cash the food and toys went down to the Southeast food bank which is located in Palmyra and the 264.00 the association is going to pick a family from the township and we are going to donate that money to them buy them if they need some coats and stuff buy some stuff like that and also some gift cards like gas cards and grocery cards and then this Saturday we will be delivering Christmas gifts to over 30 different families with Santa and the fire truck. I will be back in full service December 17th; the auxiliary was very busy there were 21 vendors it was very full; we were maxed out in the room.

C. Rhonda Lippy/Zoning-

D. Fiscal Officer- William McCluskey- shared warrants, PO's, financial reports, V-Box. I need to get authorization to pay the Ohio Township Association Risk Management Authority; their insurance premium; on that sheet the price that I completed on there is just the basic; what our coverage always is; we do have

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the option of increasing the coverage 4 million so if you want to increase it to 5 million you have to pay an additional 929; so I just need. Chris: As far as I am concerned we can leave it the same. Jeff: I do n to see any reason to raise it.

**MOTION: RESOLUTION: 2018-091**

Motion: To Pay Ohio Township Risk Management Insurance Premium coverage of 4 million.

Moved By: Chris                      Seconded: Jeff

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile:Yes

Bill: ORTARMA also did say once they get this payment they are reimbursing townships; our township will be reimbursed \$1,096.21; since it is jointly owned insurance when their liability is lower they can return premium amount; so that is our percentage. If I can just do another reminder to get payroll by December 20th; so that I could manage to get it paid by the 27th because of the holiday and everything. On the sheets, I just wanted to get an authorization to do a transfer from the general fund to the fire department fund; I think the fire department is the one that I might have to do; on the appropriations summary I gave you sheets for what we have left; I highlighted on your sheets the amount of money that is left for salaries in the fire department; it is going to be close I did close out; I paid off workers comp so there was 1600 left in our budget for workers comp so I transferred that into salaries for the 2191 account but we might be close so rather than me not being able to pay the check until the 27th if I could just have authorization to transfer from the general fund if we are tight. Jeff: How much?

Bill: Not more than \$5,000.

**MOTION RESOLUTION: 2018-092**

Motion: To transfer funds from the general fund to the fire department fund as needed for salaries not to exceed \$5,000.

Moved By: Chris                      Second: Jeff

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Bill: The VBox, just follow up on that; I did get a call back finally from Nancy; who said yes she needs an invoice for that amount and then she will pay for it; she got back to me yesterday.

**II. MOTION TO PAY THE BILLS: Warrants: 40994-41012**

**Moved By: Tim                      Second: Chris**

Mr. Diehl: Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

**VIII. MOTION: MEETING ADJOURNED, TIME: 8:30 PM**

Moved By: Tim; Second:Chris

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

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Jeffrey Bixler, Chairman

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Chris Diehl, Vice Chairman

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Tim Pfile, Trustee

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William McCluskey, Fiscal Officer