



**Forest Grove Board of Fire Commissioners
March 22, 2016 - Meeting Minutes**

1. Call to Order: 19:05

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- __ Samuel Scapellato - Co Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Thomas Bellone Sr. - Treasurer**
- X Scott Graiff**

Public Present & Others:

Edward Paul - Ball Buckley & Seher, LLP
Tamara Ardito – DTA Solutions

2. Reading of the minutes of the previous meeting

- a. Motion to accept minutes as read - Thomas Bellone Sr.
2nd - Scott Graiff

Changes: None

3. Communications

None

4. Bills against the Commission (refer to file for list of all bills paid)

- a. Motion to pay all bills - Mykola “Nick” Myronowskyj
2nd - Thomas Bellone Sr.

Notes: None

5. Treasurers Report

Please refer to the attached report.

- a. Motion to accept Treasurers report as read – Scott Graiff
2nd - Mykola “Nick” Myronowskyj

Notes: None



Forest Grove Board of Fire Commissioners March 22, 2016 - Meeting Minutes

6. Old Business

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential “under the influence” and a medical method for determining that a member was actually “under the influence” in the event of an incident.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members.

The new lease agreement with the Fire Company will be tabled until the September meeting. There is no reason to discuss the terms of the lease at this time as the budget and rent payments have been set in the 2016 budget.

The Fire Company incorporation needs to be renewed. The Fire Company President is meeting with the appropriate personnel and agencies to have the incorporation completed by the end of the year.

The Fire Company President has provided the new tax ID number for the Fire Company. A copy of the tax letter was given to the Chairman and it will be filed.

The Fire Company President has provided the 501c3 paperwork to the board to be filed.

A renewal application letter was received from The Borelli Agency. There is a question as to whether the PPE for the firefighters is covered under the policy. John Borelli met with the Board prior to the meeting and the PPE is covered under the Blanket Portable Equipment section of the insurance policy.

The technology inventory of the FD was completed and Mykola Myronowskyj. All items that are technology related including the computers, flat screen TV’s and new radios. This information was provided to the Borelli Agency as requested.

The leasing information for the new rescue truck was received. The auditor advised that the purchase will need to go to bid. Once we have specific details regarding the purchase, we will make a decision. Andrew Bellone stated that he was going to contact Edward Paul tomorrow regarding this matter.



Forest Grove Board of Fire Commissioners March 22, 2016 - Meeting Minutes

6. Old Business continued

Andrew Bellone stated that we would keep a copy of all vehicle registrations in the Commissioner's office. This is to prove that the registrations were renewed. For some reason a number of registrations were lost or misplaced in the vehicles.

Atlantic Switch & Generator performed the major annual PM on the generator. All systems passed with the exception of 2 gauges / readings. The temperature and fuel sending units are working correctly, however the readings on the gauges are making radical reading changes. The technician believes that there are 2 possible reasons. The panel could be faulty, this panel was replaced in 2010, or the most likely problem is a bad ground. They offered 2 solutions to repair the problem, either a quoted repair or a time & material repair. Andrew Bellone motioned that the repair should be time and material, Samuel Scapellato seconded. Mykola Myronowskyj will contact Atlantic Switch & Generator to schedule the time & material repair.

7. New Business

Edward Paul of Ball Buckley & Seher, LLP provided 4 bids for the purchase of the new rescue truck. Edward suggested that the Board of Fire Commissioners, District 4 chose Option 2 from the leasing company Leasing 2. The Board reviewed all 4 bids and both options and agreed that the suggested bid was the best option to move forward with.

Andrew Bellone Jr. asked for a motion to approve this option.

Thomas Bellone Sr. made a motion to move forward with this option.

Mykola "Nick" Myronowskyj seconded the motion.

Voting on the motion is as follows:

Andrew Bellone Jr. – Aye

Mykola "Nick" Myronowskyj – Aye

Thomas Bellone Sr. – Aye

Scott Graiff – Aye

Samuel Scapellato – Absent

The motion was carried approved by the Board.

This option has an annual payment of \$98,372.05 at an interest rate of 2.35% and is pending the Local Finance Board approval.

A copy of the bids is available for review by appointment at the Board of Fire Commissioners, District 4 office.



Forest Grove Board of Fire Commissioners March 22, 2016 - Meeting Minutes

7. New Business continued

A resolution was presented and read to make application to the Local Finance Board and to authorize Edward Paul of Ball Buckley & Seher, LLP to prepare and file the application to the Local Finance Board, as well to represent the Board of Fire Commissioners, District 4 before the Local Finance Board regarding the purchasing of the new rescue truck.

Andrew Bellone Jr. asked for a motion to approve this resolution.

Mykola “Nick” Myronowskyj made a motion to move forward with this option.

Thomas Bellone Sr. seconded the motion.

Voting on the motion is as follows:

Andrew Bellone Jr. – Aye

Mykola “Nick” Myronowskyj – Aye

Thomas Bellone Sr. – Aye

Scott Graiff – Aye

Samuel Scapellato – Absent

The motion was carried and approved by the Board.

Edward Paul was given a copy of the resolution.

A copy of this resolution and the results of the voting is attached.

8. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: None present

9. Adjournment

a. Motion to adjourn – Scott Graiff

2nd – Mykola “Nick” Myronowskyj

Meeting was adjourned at: 19:29

Respectfully Submitted,

Mykola “Nick” Myronowskyj

Secretary

Board of Fire Commissioners, District 4



**Forest Grove Board of Fire Commissioners
March 22, 2016 - Meeting Minutes**

6:24 PM
03/22/16
Accrual Basis

**Franklin Township Fire District No 4
Balance Sheet
As of March 31, 2016**

	Mar 31, 16
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-20,972.16
Newfield Savings 9924	423,043.76
Total Checking/Savings	402,071.60
Total Current Assets	402,071.60
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,392,213.60
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	-4.00
Other Current Liabilities	432,258.62
Total Current Liabilities	432,254.62
Total Liabilities	432,254.62
Equity	959,958.98
TOTAL LIABILITIES & EQUITY	1,392,213.60



**Forest Grove Board of Fire Commissioners
March 22, 2016 - Meeting Minutes**

6:21 PM
03/22/16
Accrual Basis

**Franklin Township Fire District No 4
Transactions This Month
As of March 31, 2016**

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	03/22/2016	11046	Action Uniform Co	-1,343.00
Bill Pmt -Check	03/22/2016	11047	Atlantic City Electric	-591.02
Bill Pmt -Check	03/22/2016	11048	Ball Buckley & Seher, LLP	-1,975.00
Bill Pmt -Check	03/22/2016	11049	C&S Graphics Shop	-85.00
Bill Pmt -Check	03/22/2016	11050	Comcast	-176.16
Bill Pmt -Check	03/22/2016	11051	Continental Fire and Safety Inc.	-11,101.85
Bill Pmt -Check	03/22/2016	11052	Courier Post	-73.20
Bill Pmt -Check	03/22/2016	11053	Dennis Allonnardo	-166.13
Bill Pmt -Check	03/22/2016	11054	Diamond Tool	-107.83
Bill Pmt -Check	03/22/2016	11055	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	03/22/2016	11056	Forest Grove Fire Co	-325.88
Bill Pmt -Check	03/22/2016	11057	Garlin Giovanelli	-24.03
Bill Pmt -Check	03/22/2016	11058	Johnson's Truck & Auto Repair	-66.04
Bill Pmt -Check	03/22/2016	11059	MAC DONALD COMMUNICATI...	-89.97
Bill Pmt -Check	03/22/2016	11060	Major Petroleum Ind.	-328.52
Bill Pmt -Check	03/22/2016	11061	Mark A Cifaloglio	-770.00
Bill Pmt -Check	03/22/2016	11062	Mes PA	-830.00
Bill Pmt -Check	03/22/2016	11063	Moore Medical Corp	-1,205.16
Bill Pmt -Check	03/22/2016	11064	Pizza Joe's	-105.25
Bill Pmt -Check	03/22/2016	11065	South Jersey Gas	-683.22
Bill Pmt -Check	03/22/2016	11066	SOUTH JERSEY WELDING S...	-14.70
Bill Pmt -Check	03/22/2016	11067	Staples	-776.19
Bill Pmt -Check	03/22/2016	11068	SUTPHEN CORPORATION	-37.47
Bill Pmt -Check	03/22/2016	11069	Tekk Comm Communications	-390.00
Bill Pmt -Check	03/22/2016	11070	The Borelli Agency	-9,440.11
Bill Pmt -Check	03/22/2016	11071	TransUnion	-25.00
Bill Pmt -Check	03/22/2016	11072	Verizon Wireless 197	-90.48
Bill Pmt -Check	03/22/2016	11073	Vineland Ace Hardware	-208.94
Bill Pmt -Check	03/22/2016	11074	Vineland Auto Electric	-1,145.68
Total Newfield Na Bk 0505				-32,285.83
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-32,285.83



Forest Grove Board of Fire Commissioners
March 22, 2016 - Meeting Minutes

**RESOLUTION OF FRANKLIN TOWNSHIP FIRE DISTRICT NO. 4
COUNTY OF GLOUCESTER
MAKING APPLICATION TO THE LOCAL FINANCE BOARD
PURSUANT TO N.J.S.A. 5-6**

WHEREAS, THE Board of Fire Commissioners of the Franklin Township Fire District No. 4, in the County of Gloucester desires to make application to the Local Finance Board for its review and/or approval of a proposed project financing authorizing the Board of Fire Commissioners to lease with an option to buy a new KME Custom Rescue Vehicle with a net cost not to exceed \$833,703.00 and financed by a capital lease of \$833.703.00, and

WHEREAS, Board of Fire Commissioner believes:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, wealth, convenience or betterment of the inhabitants of the local unit or units;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant;
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and will not create an undue financial burden to be placed upon the local unit or units;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of the Franklin Township Fire District No. 4 in the County of Gloucester as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the solicitor, financial advisor, along with other representatives of the Fire District are hereby authorized to prepare such application and to represent the Board in matters pertaining thereto.

Section 2. The financial advisor of the Board of Fire Commissioners of the Franklin Township Fire District No. 4, County of Gloucester, State of New Jersey is hereby directed to prepare and file a copy of the proposed project financing with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Recorded Vote

AYE

NO

ABSTAIN

ABSENT

MIKOLA MYPOWOSKIJS
THOMAS BELONE SR

SCOTT GRANT


ANDREW BELONE SR

SAMUEL SCARPETTA

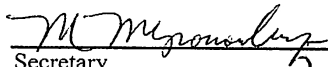


**Forest Grove Board of Fire Commissioners
March 22, 2016 - Meeting Minutes**

The foregoing is a true copy of a resolution adopted by the governing body of the Franklin Township Fire District No. 4, County of Gloucester on March 22, 2016.


Chairman

Approved this 22nd day of March, 2016


Secretary