**CPES PTO General Meeting Agenda**

Wednesday, February 12, 2025

**Call to Order:** 10:10a

**Attendees:** Jennifer Napier, Laura Aguirre, Cassidy Johns, Allison Woodard, Jennifer Garza, Laura Russell, Jessica Paradise, Keri Ruchti, Monica Galloway

**Celebrations/ Shout Outs:**

* Thank you for help with Valentine Grams and the Sneaker Dance.
* Thank you to Lauren for the graphics.
* Thanks to the social media team for keeping on top of communication.

**President (Cassidy Johns):**

* **Topics to discuss**
  + CIT Meeting discussion (Campus Improvement Team) from 2/11.
    - Need to better define the HRP role
    - Recommended having the HRP create a GroupMe or group text for the homeroom (facilitate more authentic relationship, parents feel more comfortable bc they know someone at events)
    - Teachers/Parents want a monthly calendar or weekly calendar going out to parents. (This costs money, so we need to see what we can come up with)
    - Weekly (Sunday or even on S’more) sign-up sheets of available volunteer opportunities
  + Please let me know if you will not be returning to PTO. If you want to run for one of the executive board positions please let me know. We will hold Elections in April so that the newly elected can shadow if needed.
  + Shades update- this may take up to a year to complete.
  + kinder round-up May 15th. We are there just to help and promote PTO.

**Vice President (Jessica Paradise):**

* Valentine Grams: sold 135

**Treasurer (Jennifer Garza)**

* Submit receipts to me for purchases, and reimbursement requests.
* Bank balance checking $29,581
* Savings $3,886
* Budget is on track for the year in each category

**Committee Details & Updates:**

* **Family Events (Jennifer Napier)** 
  + Sole Mate Sneaker Dance- Thursday February 13th from 6-8pm
    - This is a parent/child dance
    - Still able to sign-up to volunteer
    - Sold 95 tickets so far
    - Set-Up Details
      * Front Hallway/ School
        + Bubblr machine out front
        + Table #1: Buy Tickets
        + Table #2: Pich-up will call wristbands
        + Table #3: (kinder hallway area) Glow sticks
      * Rotunda
        + Photo Op w candy box
      * Cafeteria
        + 1: stage: DJ and sneaker backdrop - remove risers
        + 2.. Workroom Wall

Big balloon photo op

* + - * + Back Wall

Remove Campus kids locker

4 UP LIGHTS

Chairs to rest

* + - * + 4. Cafe side by 3rd/4th hallway

8x8ft streamer photo op

* + - * Gym
        + 4-5 tables- water, lemonade snacks
        + Need to paint Happy Valentines Day Sign
        + 2 up lights
        + Cafe tables x 2 for seating

* **Hospitality (Still needing Lead/Co-Lead)**
  + February birthdays- bundt cakes (19Th)
  + Sunshine cart 2/19
* **Spring Fundraiser (Carnival @ the Pointe):**
  + April 5th- 1-3pm
  + Sponsorship Committee: $750 from Challenge Soccer. $750 from Jennifer Napier’s husband
    - Sponsorship flyer is going out to parents this week
  + Vendors: Princesses (Jenn Napier), Inflatables and Rock wall (Cassidy and Allison), Axe throwing trailer (Allison)
  + Food Trucks: (Jen Napier)
  + Silent Auction: Class basket Ideas Create Amazon Lists for each grade
    - Pre-K: Dinner is on Us
    - Kinder: Ask Howard
    - 1st: Summer Bucket List
    - 2nd: Tomball Pride
    - 3rd: Texas Roadtrip
    - 4th: Legends of the Game
  + DJ: $400
* **Homeroom Parent Coordinator (Laura Russell)**
* **Volunteer Coordinator (Laura Russell)**
  + New lunch volunteer sign-up genius has been created
* **Spirit Night (Laura Lee Harkrider**
  + **Red Robin $271.91 Red Robin on 1/17**
    - February
      * 12th- Mandi Cocina
      * 25th- Just Love Coffee
    - March
      * 4th- Marcos Pizza (1st grade decorating)
      * 20th- Smoothie King
* **Spirit Wear (Michelle Ohlson)**
  + Going to sell the remaining spirit wear at the Spring Carnival
* **Yearbook (Tatyana Sinks)**
* **Website Content/Design (Lauren Shafer)**
* **Social Media (Cristie Murphy)**
* **Bilingual Liaisons (Erica Farmer, Janie Gomez, Laura Aguirre)**

**Calendar Review/Important Dates:**

* February
  + 12th: PTO Meeting @ 10am in PTO portable
  + 12th: Mandi Cocina Spirit Night
  + 13th: Sole Mate Sneaker Dance 6-8pm
  + 14th: Students No School (Staff Development)
  + 17th: Staff and Students No School
  + 25th: Just Love Coffee Spirit Day
* March
  + 3rd-7th: TELPAS testing
  + 4th: Marcos Pizza Spirit Night (1st grade decorating) All Day
  + 10th-17th: Spring Break (17th Staff Development)
  + 19th: PTO Meeting @10am in PTO portable
  + 20th: Smoothie King Spirit Night

**Meeting Adjourned:10:58a**