

MINUTES OF THE DUBUQUE SOIL AND WATER
 CONSERVATION DISTRICT COMMISSIONER'S MEETING
 EPWORTH IA
 MAY 12, 2020

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 1:01 p.m. on a Teleconference Call on May 12, 2020. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Wayne Demmer, Dave Ruden, Jeff Schmitt & Mike Freiburger.

Adopt Agenda: Being no additions or changes, the agenda was approved as presented:

20-40 Motion made by Freiburger to approve the agenda. Motion seconded by Schmitt. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the April 7, 2020 meeting minutes.

20-41 Motion made by Demmer to approve the minutes. Motion seconded by Freiburger. Motion carried unanimously.

FARMS Program Summary: Current **FARMS '20** Account information:

Program	Balance	Program	Balance
REAPP	\$ 0.00	REAPF/NG	\$ 0.00
Cost Share	\$ 10,097.00		

Cost Share Applications:

- IFIP*
Matthew Then, 2.2 ac grassed waterway, \$3,942.33 cost share
- REAP*
None
- SCI*
None

20-42 Motion made by Freiburger to approve the above application. Motion seconded by Demmer. Motion carried unanimously.

Cost Share Amendments:

None

Cost Share Certifications:

Mike McDermott, #77339, \$1,950 cost share
Mike McDermott, #77344, \$600 cost share
Jeffrey Schmitt, #81615, \$2,926.88 cost share
David Klein, #73820, \$5,521.93 cost share
David Klein, #68459, \$930.53 cost share
Craig Heims, #81443, \$2,250 cost share

20-43 Motion made by Demmer to approve the above Certifications. Motion seconded by Freiburger. Schmitt abstained from voting. Motion carried.

Cost Share Maintenance Agreements:

Mike McDermott, #77339, 4.9 acres tree planting with woody plant competition
Mike McDermott, #77344, 5 acres Timber Stand Improvement
Jeffrey Schmitt, #81615, .9 acres grassed waterway
David Klein, #73820, 1,282' terrace
David Klein, #68459, 1 water & sediment control structure
Craig Heims, #81443, 3 ac tree planting

20-44 Motion made by Freiburger to approve the above Maintenance Agreements. Motion seconded by Demmer. Motion carried unanimously.

1M/Finance:

- April Bank Statement was emailed for commissioner review.
- April Treasurer's Report was emailed for commissioner review.

20-45 Motion made by Ruden to approve the April Treasurer's Report. Motion seconded by Demmer. Motion carried unanimously.

Correspondence Received:

- Annual Farms Audit – Notification has been received that there were no areas of concern identified in the 6 audited state cost share folders.
- \$1,850 NACD TA Grant #2 Reimbursement Request
- NACD TA 2020 Priority Request Grant MOA
- WQI Announcement – Applications currently being accepted through mail/email while office is closed to the public

20-46 Motion made by Demmer to approve the Grant Reimbursement request and MOA. Motion seconded by Freiburger. Motion carried unanimously.

Meeting Updates:

Maquoketa River WMA is meeting at 4:00 today per ZOOM meeting. Freiburger will attend.

Personnel Updates:

- Progressing on getting new SWCD employee through NRCS background check and necessary paperwork. Siefken is working on updating Employee Handbook.
- Schmechel is Teleworking and maintaining social distancing when having to meet with the public. New 28E was presented for board comment. Was decided that face to face meeting, maintaining social distancing would be the best. Will occur on Thursday, May 14th at 1:00 at the Pavilion at the Swiss Valley Park.
- ZOOM meeting has been setup for Monday, May 18th at 9:00 a.m. with the Dubuque Co. Board of Supervisors.

NRCS Updates: Weiss reported the following:

- 4 staff limited in office presently. Only 1 person per vehicle. Jen has transferred to Delaware County and Julie has transferred to Dubuque Co. Some field construction is occurring. PF employee, NRCS Soil Conservationist and SWCD Employee all scheduled to start shortly.
- EQIP – no county funds this year. All funding through state wide pool. 22 applicants pre-approved. 50 unfunded.
- Working on contracting for EQIP, CRP & CSP.

CRP Conservation Plans & Revisions/Conservation Plans: None.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

20-47 Motion made by Freiburger to adjourn. Motion seconded by Schmitt. Motion carried unanimously.

The meeting adjourned at 1:50 p.m.

The next meeting will be held on Tuesday, June 9, 2020 at 1:00 p.m. at the Dubuque Soil & Water Conservation District Office, Epworth, Iowa.

Wilhelm Wilgenbusch 05/09/20
Chairperson Date

Colleen Siefken 5/13/20
Secretary Date